

DAVIDSON COUNTY ELECTION COMMISSION

March 21, 2016

The Davidson County Election Commission (DCEC) met on March 21, 2016 at 10:00 a.m. in the Green Hills Conference Room at Metro Southeast. Commissioners Jim DeLanis, A J Starling, Jesse Neil and Jennifer Lawson were present. Commissioner Tricia Herzfeld was absent. DCEC staff members present included: Administrator of Elections (AOE) Kent Wall, Joan Nixon, Jeremy Greene, Bobby Medley, Courtney Mott, Lisa Pierce, Bill Hyden, Carlatina Hampton, Reid Lovell and Kelley Harrison. Also present were, Nicki Eke, Metropolitan Department of Law and Jane Madden, HR Analyst.

Chairman DeLanis convened the meeting.

Approve Minutes From March 7, 2016 and March 10, 2016 Meetings

Due to Commissioner Herzfeld's absence, this agenda item was tabled to the next regularly scheduled meeting.

Certification of March 1, 2016 Presidential Preference Primary Election and the City of Berry Hill Election

Stated Motion: Commissioner Lawson made a motion to certify the March 1, 2016 Presidential Preference Republican Primary Election returns as presented.

Second by: Commissioner Starling

Outcome of Motion: Passed unanimously

Stated Motion: Commissioner Starling made a motion to certify the March 1, 2016 Presidential Preference Democratic Primary Election returns as presented.

Seconded by: Chairman DeLanis

Outcome of Motion: Passed unanimously

Stated Motion: Commissioner Lawson made a motion to certify the March 1, 2016 City of Berry Hill Election returns as presented.

Seconded by: Commissioner Starling

Outcome of Motion: Passed unanimously

Consideration of Appointment of Interim AOE

Chairman DeLanis proposed to the board that Joan Nixon be appointed Interim AOE of the DCEC. Discussion ensued among the board.

Stated Motion: Commissioner Starling made a motion to appoint Joan Nixon as Interim AOE of the DCEC effective April 1, 2016.

Seconded by: Commissioner Lawson

Outcome of Motion: Passed unanimously

AOE Search

Jane Madden, Metro HR Analyst, informed the board that the AOE position posting will close on March 22, 2016 at 11:59 p.m. As to date, one hundred and sixty-two (162) online applications have been received.

AOE Search Sub-Committee will meet on Monday, March 28, 2016 at 9:00 a.m. to review the applications. During the Special Called meeting on March 31, 2016, The Sub-Committee will present the board with a set of recommendations on whom to interview.

Update on Budget Proceedings

AOE Wall reported he, Joan Nixon and Bill Hyden met with Finance Director, Talia Lomax; Assistant Finance Director, Stan Romine; and Chief Operating Officer, Rich Riebeling on March 15, 2016. The discussion focused on what has changed in the way the current Mayor wants to approach budget discussions. The focus is on “budget improvements” defined as, “where are the differences”; and “what is different from the prior budget”.

The two (2) areas of change in the budget are:

1. Two (2) additional Early Voting Sites for the November 2016 Election
2. All sites open for all the days of Early Voting

Discussion ensued among the board.

Continued Discussion of Standards of Conduct and Disclosures, Credit Card Spending Policy, and Speak Up Policy

No action taken at this time.

Old Business

Chairman DeLanis reported that Metro Finance Department did not grant an extension to the DCEC response regarding the Financial Accountability Report. The DCEC response is due March 24, 2016.

Administrator’s Report

AOE Wall stated that several weeks ago, Chairman DeLanis asked AOE Wall to develop an overview of bullet points dealing with the duties of each department.

Public Comment Period

None stated

Set Date and Time for Next Meeting

March 23, 2016 @ 3:00 p.m. - Special Called Meeting

March 31, 2016 @ 1:00 p.m. - Regularly Scheduled Meeting

Adjourn

Stated motion: Commissioner Lawson made a motion to adjourn.

Seconded by: Commissioner Starling

Outcome of motion: Passed unanimously

Tricia Herzfeld, Secretary