

DAVIDSON COUNTY ELECTION COMMISSION

“Special Called” Meeting

March 31, 2016

The Davidson County Election Commission (DCEC) met on March 31, 2016 at 1:00 p.m. in the Bordeaux Conference Room at Metro Southeast. Commissioners Jim DeLanis, A J Starling, Jennifer Lawson, Jesse Neil and Tricia Herzfeld were present. DCEC staff members present included: Joan Nixon, Meredith McKay, Lisa Pierce, Courtney Mott, Jeremy Greene, Bobby Medley, Bill Hyden, Nancy DeKalb, and Kelley Harrison. Also present were Nicki Eke, Metropolitan Department of Law and Jane Madden, Metro HR Analyst.

Chairman DeLanis convened the meeting.

Approve Meeting Minutes From:

- **March 7, 2016 – Regularly Scheduled Meeting**
- **March 10, 2016 – Special Called Meeting**

Motion stated: Commissioner Lawson made a motion to approve the minutes from March 7, 2016 as submitted.

Seconded by: Commissioner Starling

Outcome of motion: Passed unanimously

Motion stated: Commissioner Starling made a motion to approve the minutes from March 10, 2016 with revisions submitted by Commissioner Lawson.

Seconded by: Commissioner Herzfeld

Outcome of motion: Passed unanimously

Approve City of Oak Hill Candidates

Motion stated: Commissioner Herzfeld made a motion to approve the two (2) City of Oak Hill candidates as presented by the staff.

Seconded by: Commissioner Lawson

Outcome of motion: Passed unanimously

Approve City of Oak Hill Early Voting Dates, Hours and Locations (May 18 – June 2)

Joan Nixon reported that the City of Oak Hill Early Voting dates are May 18 – June 2. The City of Oak Hill requested the DCEC downtown satellite location be the only Early Voting Site with the hours set from 8:00 a.m. to 4:30 p.m. (with no Saturdays). DCEC will be closed on Memorial Day (Metro Holiday), May 30, 2016.

A sample ballot will be mailed to registered voters in the City of Oak Hill.

Motion stated: Commissioner Herzfeld made a motion to approve the above mentioned City of Oak Hill Early Voting dates, hours and locations.

Seconded by: Commissioner Lawson

Outcome of motion: Passed unanimously

Approve City of Oak Hill Election Day Hours and Locations (June 7, 2016)

The City of Oak Hill requested Brentwood Hills Church of Christ to be used as their combined Election Day location. Three (3) precincts will be combined into one (1):

Church of the Redeemer, Granny White Church of Christ and Brentwood Hills Church of Christ will be combined into one precinct. All voters will be sent a notice regarding the combined Election Day location.

The Election Day hours will be from 7:00 a.m. to 7:00 p.m.

Motion stated: Commissioner Herzfeld made a motion to approve the above mentioned City of Oak Hill Election Day Hours and Locations.

Seconded by: Commissioner Lawson

Outcome of motion: Passed unanimously

Approve Early Voting Locations, Dates and Hours for August 4, 2016 State Primary and County General Election

A proposed Early Voting schedule for the August 4, 2016 election was presented to the board for consideration. Joan Nixon noted that DCEC will return to the Edmondson Pike Library. The proposed schedule is as follows:

***SONNY WEST AUDITORIUM @ HOWARD OFFICE BUILDING
700 2ND AVE S, NASHVILLE, TN 37210
FRIDAY, JULY 15, 2016 THROUGH SATURDAY, JULY 30, 2016***

<i>FRIDAY, JULY 15</i>	<i>8:00 AM – 6:00 PM</i>
<i>SATURDAY, JULY 16</i>	<i>8:00 AM – 4:00 PM</i>
<i>MONDAY, JULY 18</i>	<i>8:00 AM – 6:00 PM</i>
<i>TUESDAY, JULY 19</i>	<i>8:00 AM – 8:00 PM</i>
<i>WEDNESDAY, JULY 20</i>	<i>8:00 AM – 6:00 PM</i>

***ALL EARLY VOTING LOCATIONS OPEN*
THURSDAY, JULY 21, 2016 THROUGH SATURDAY, JULY 30, 2016**

<i>THURSDAY, JULY 21</i>	<i>8:00 AM – 8:00 PM</i>
<i>FRIDAY, JULY 22</i>	<i>8:00 AM – 6:00 PM</i>
<i>SATURDAY, JULY 23</i>	<i>8:00 AM – 4:00 PM</i>

<i>MONDAY, JULY 25</i>	<i>8:00 AM – 6:00 PM</i>
<i>TUESDAY, JULY 26</i>	<i>8:00 AM – 8:00 PM</i>
<i>WEDNESDAY, JULY 27</i>	<i>8:00 AM – 6:00 PM</i>
<i>THURSDAY, JULY 28</i>	<i>8:00 AM – 8:00 PM</i>
<i>FRIDAY, JULY 29</i>	<i>8:00 AM – 6:00 PM</i>
<i>SATURDAY, JULY 30</i>	<i>8:00 AM – 4:00 PM</i>

<i>BELLE MEADE CITY HALL</i>	<i>4705 HARDING PIKE, NASHVILLE, TN 37205</i>
<i>BELLEVUE COMM. CENTER</i>	<i>656 COLICE JEANNE ROAD, NASHVILLE, TN 37221</i>
<i>BORDEAUX LIBRARY</i>	<i>4000 CLARKSVILLE PIKE, NASHVILLE, TN 37218</i>
<i>CASA AZAFRÁN COMM. CENTER</i>	<i>2195 NOLENSVILLE PIKE, NASHVILLE, TN 37211</i>
<i>EDMONDSON PIKE LIBRARY</i>	<i>5501 EDMONDSON PIKE, NASHVILLE, TN 37211</i>

GOODLETTSVILLE COMM. CENTER
GREEN HILLS LIBRARY
HERMITAGE LIBRARY
MADISON LIBRARY
SONNY WEST AUDITORIUM
SOUTHEAST COMM. CENTER

200 MEMORIAL DR, GOODLETTSVILLE, TN 37072
3701 BENHAM AVE, NASHVILLE, TN 37215
3700 JAMES KAY LANE, HERMITAGE, TN 37076
610 GALLATIN PIKE S, MADISON, TN 37115
700 2ND AVE S, NASHVILLE, TN 37210
5260 HICKORY HOLLOW PKWY, STE 202, ANTIOCH

Motion stated: Commissioner Herzfeld made a motion to approve the above mention schedule as presented.

Seconded by: Commissioner Lawson

Outcome of motion: Passed unanimously

Call City of Belle Meade, Forest Hills and Goodlettsville Elections (November 8, 2016)

Joan Nixon reported the City of Belle Meade, City of Forest Hills and City of Goodlettsville requested to hold their elections in conjunction with the November 8, 2016 General Election.

Motion stated: Commissioner Herzfeld made a motion to call the City of Belle Meade Election on November 8, 2016 as requested.

Seconded by: Commissioner Lawson

Outcome of motion: Passed unanimously

Motion stated: Commissioner Herzfeld made a motion to call the City of Forest Hills Election on November 8, 2016 as requested.

Seconded by: Commissioner Lawson

Outcome of motion: Passed unanimously

Motion stated: Commissioner Herzfeld made a motion to call the City of Goodlettsville Election on November 8, 2016 as requested.

Seconded by: Commissioner Lawson

Outcome of motion: Passed unanimously

AOE Search

Jane Madden, HR Analyst, reported that 179 candidates have submitted online applications for the AOE position. The sub-committee has reviewed all of the applications and selected twelve (12) candidates for consideration to determine which candidates to contact for an interview.

Chairman DeLanis noted that no one has been contacted, references have not been verified, nor any background checks been completed.

Legislative Update – Chairman DeLanis

Chairman DeLanis reported there's a bill before the legislature deal with the number of early voting sites in Davidson County. There are two (2) provisions:

1. One (1) early voting site in each state legislative district
2. Early voting sites should be distributed equally throughout the county

That bill has been sent to summer session.

Farewell Resolution to AOE Kent Wall

A resolution was drafted for AOE Kent Wall by Chairman DeLanis in appreciation of the hard work by Mr. Wall. The resolution was presented to the board for consideration.

Motion stated: Commissioner Lawson made a motion to approve the resolution.

Seconded by: Commissioner Starling

Outcome of motion: Passed unanimously

Old Business

None stated

Administrator's Report

Joan Nixon recapped what took place at the Mayor's Budget hearing.

- DCEC was allotted 15 minutes and DCEC presented the budget in less than 10 minutes
- Mayor Barry's interest in On-line Voter Registration
- Generally speaking, DCEC budget is status-quo which included requesting funding for the twelve (12) positions being moved from part-time to full-time.

Joan Nixon reminded the board that the qualifying deadline for the August 4, 2016 State Primary and County General Election is Thursday, April 7, 2016 by noon.

Set Date and Time for Next Meeting

Friday, April 8, 2016 at 3:00 p.m.

Public Comments

None

Adjourn

Motion Stated: Commissioner Herzfeld made a motion to adjourn.

Seconded by: Commissioner Lawson

Outcome of motion: Passed unanimously

Tricia Herzfeld, Secretary