

# Davidson County Election Commission

June 10, 2016

The Davidson County Election Commission (DCEC) met at 3:30 p.m. in the Green Hills Conference Room at Metro Southeast. Commissioners Jim DeLanis, Jennifer Lawson, Tricia Herzfeld, Jesse Neil and A.J. Starling were present. DCEC staff members present included: Interim Administrator of Elections (IAOE) Joan Nixon, Meredith McKay, Carlatina Hampton, Bobby Medley, Jeremy Greene, Reid Lovell, Lisa Pierce, Courtney Mott, Chris Wooton, Nancy DeKalb, John Hite, Mary Meikrantz and Kelley Harrison. Also present were Nicki Eke of the Metropolitan Department of Law and Jane Madden of Metro HR.

Chairman DeLanis convened the meeting.

## **Approve Minutes**

- a. **April 22**
- b. **May 2**
- c. **May 3**
- d. **May 7**
- e. **May 13**
- f. **May 25**

**Motion stated:** Commissioner Herzfeld made a motion to approve the aforementioned minutes as presented:

**Seconded by:** Commissioner Lawson

**Outcome of motion:** Passed unanimously

## **Administrator's Report**

IAOE Nixon reported the following:

- Office is way ahead of schedule with Election Prep (i.e. ordering supplies)
- Poll Official training will begin on June 13, 2016
- Lawsuit regarding Amendment #1 – Judge has ordered a stay

## **Certify City of Oak Hill Election**

The City of Oak Hill's Election was held on June 7, 2016 and election returns from said election was presented to the board.

**Motion stated:** Commissioner Herzfeld made a motion to certify the election returns for the City of Oak Hill as presented.

**Seconded by:** Commissioner Lawson

**Outcome of motion:** Passed unanimously

## **Approve Early Voting Workers, Prison Deputies, Nursing Home Deputies and Absentee Counting Board-August 4, 2016 State Primary and County General Election**

The board was presented with a list of the following aforementioned workers.

**Motion stated:** Commissioner Herzfeld made a motion to approve the Democratic workers for Early Voting, Prison Deputies, Nursing Home Deputies and Absentee Counting Board.

**Seconded by:** Commissioner Starling  
**Outcome of motion:** Passed unanimously

**Motion stated:** Commissioner Lawson made a motion to approve the Republican workers for Early Voting, Prison Deputies, Nursing Home Deputies and Absentee Counting Board.

**Seconded by:** Commissioner Neil  
**Outcome of motion:** Passed unanimously

#### **Approve Election Day Poll Officials- August 4, 2016 State Primary and County General Election**

The board was presented with a list of the Election Day poll officials.

**Motion stated:** Commissioner Starling made a motion to approve the Democratic Election Day poll officials.

**Seconded by:** Commissioner Herzfeld  
**Outcome of motion:** Passed unanimously

**Motion stated:** Commissioner Lawson made a motion to approve the Republican Election Day poll officials.

**Seconded by:** Commissioner Neil  
**Outcome of motion:** Passed unanimously

#### **Approve Inspectors- August 4, 2016 State Primary and County General Election**

The board was presented with a list of the Inspectors.

**Motion stated:** Commissioner Herzfeld made a motion to approve the Democratic Inspectors.

**Seconded by:** Commissioner Starling  
**Outcome of motion:** Passed unanimously

**Motion stated:** Commissioner Lawson made a motion to approve the Republican Inspectors.

**Seconded by:** Commissioner Neil  
**Outcome of motion:** Passed unanimously

#### **School Board District 5 Residency Challenge**

Chairman DeLanis explained the procedure for residency challenges. Each side is allotted thirty (30) minutes to present their cases and once the presentations have been completed, the board will be given the opportunity to ask questions to make a final decision.

It was noted that the challenger who submitted the residency challenge against Christiane Buggs was not present during this meeting.

IAOE Joan Nixon read the Metro Charter regarding residency. Ms. Buggs presented her position in opposition to the challenge.

Discussion ensued among the board.

**Motion stated:** Commissioner Starling made a motion to keep Christine Buggs name on the August 4, 2016 ballot for School Board District 5.

**Seconded by:** Commissioner Lawson  
**Outcome of motion:** Passed unanimously

#### **Approve Ballot – August 4, 2016 State Primary and County General Election**

The board was presented with Republican, Democratic and General Ballots for the August 4, 2016 State Primary and County General Election.

**Motion stated:** Commissioner Herzfeld made a motion to approve the Democratic Ballot.

**Seconded by:** Commissioner Starling  
**Outcome of motion:** Passed unanimously

**Motion stated:** Commissioner Lawson made a motion to approve the Republican Ballot.

**Seconded by:** Commissioner Neil

**Outcome of motion:** Passed unanimously

**Motion stated:** Commissioner Herzfeld made a motion to approve the General Ballot.

**Seconded by:** Commissioner Lawson

**Outcome of motion:** Passed unanimously

### **Old Business**

Chairman DeLanis wants to acknowledge those employees and would like to come up with a program to recognize long standing employees and thank them for their years of service.

Bobby Medley – 32 years

Joan Nixon – 30 years

Carlatina Hampton – 20 years

Kelley Harrison – 20 years

### **AOE Hiring Decision**

Chairman DeLanis wanted to thank the commissioners, the candidates and the staff for a well-run process. Also, a special thanks to Jane Madden of HR for her guidance through this process.

There were one-hundred and seventy-nine (179) candidates that were narrowed down to seven ( 7) and now the commission has the top three (3) candidates.

Discussion ensued among the board.

**Motion stated:** Commissioner Lawson made a motion to remove candidate “A” from consideration.

**Seconded by:** Commissioner Neil

**Outcome of motion:** Passed 3 – 2

**Motion stated:** Commissioner Neil made a motion to appoint candidate “B” to the AOE position.

**Seconded by:** Commissioner Lawson

**Outcome of motion:** Passed unanimously

Jeff Roberts was appointed to the AOE position. Chairman DeLanis will contact Mr. Roberts to offer the position and Jane Madden will contact those not chosen.

The range of salary stated in the announcement was \$85,000 to \$95,000 without certification.

Commissioner Herzfeld recommended a salary range of \$90,000 and three (3) week vacation. The board agreed to Commissioner Herzfeld’s recommendation.

**Motion stated:** Commissioner Lawson made a motion to empower Chairman DeLanis to negotiate compensation, incentives and benefits as needed.

**Seconded by:** Commissioner Starling

**Outcome of motion:** Passed unanimously

Chairman DeLanis addressed the issue of the AOE being certified. It was suggested the AOE research the next available class after the November General Election.

**Motion stated:** Commissioner Herzfeld made a motion for the AOE to report to the board in December regarding the certification process.

**Seconded by:** Commissioner Neil

**Outcome of motion:** Passed unanimously

**Public Comment Period**

Brenda Ross  
Jackie Sims  
Christiane Buggs  
Rep. Harold Love, Jr.

**Set Date and Time for Next Meeting**

June 20, 2016 at 4:00 p.m. – Special Called Meeting

**Review Registration Cards**

Commissioners reviewed voter registration applications for accuracy in accordance with state law requirements.

**Adjourn**

**Motion stated:** Commissioner Herzfeld made a motion to adjourn.

**Seconded by:** Commissioner Lawson

**Outcome of motion:** Passed unanimously

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Tricia Herzfeld, Secretary