

# DAVIDSON COUNTY ELECTION COMMISSION

## “SPECIAL CALLED” MEETING

**September 15, 2016**

The Davidson County Election Commission (DCEC) met on September 15, 2016 at 3:30 p.m. in the Davidson County Election Commission office at Metro Southeast. Commissioners Jim DeLanis, A.J. Starling, Tricia Herzfeld, and Jennifer Lawson were present. Jesse Neil was not in attendance. DCEC staff members present included: Administrator of Elections (AOE) Jeff Roberts, Meredith McKay, Courtney Mott and Kelley Harrison. Also present was Nicki Eke of the Metropolitan Department of Law.

Chairman DeLanis convened the meeting.

### **Approve Minutes from September 9, 2016 Meeting**

**Motion stated:** Commissioner Herzfeld made a motion to approve the minutes from September 9, 2016 as presented.

**Seconded by:** Commissioner Lawson

**Outcome of motion:** Passed unanimously

### **Lock Ballot Boxes for November 8, 2016 State General Election**

Chairman DeLanis reported that a question had arisen due to DCEC staff members assisting the Commissioners with sealing some of the ballot boxes and bags during the August 19, 2016 meeting. Both Chairman DeLanis and AOE Roberts spoke with Mark Goins, State Coordinator of Elections, Mark Goins, suggested the following procedure:

- One Democratic Commissioner and one Republican Commissioner team-up to re-confirm the sealing of each ballot box and bag and to reconfirm the numbers on each seal.

The Commission unanimously concurred with and adapted this procedure.

The Commissioners proceeded to implement this procedure. A Democrat and a Republican Commissioner personally and physically verified the integrity of each seal, and verified the numbers on each seal again and the numbers on the certification from the August 16, 2016 Commission meeting. The certification was re-confirmed by Chairman DeLanis and Commissioner Starling by initialing the original certification. Each Commissioner present verified that this process had been successfully completed.

### **AOE Report**

AOE Roberts reported that the DCEC was looking to repair some voting machines at the cost of approximately \$10K. An arrangement was worked out with Wilson County and the State Election Commission and we will get 20 voting machines from Wilson County at a zero cost to the DCEC.

### **Old Business**

None stated

**Public Comments**

None stated

**Adjourn**

Motion stated: Commissioner Starling made a motion to adjourn the meeting.

Seconded by: Commissioner Lawson

Outcome of motion: Passed unanimously

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Tricia Herzfeld, Secretary