

# Davidson County Election Commission

July 15, 2017

The Davidson County Election Commission (DCEC) met at 1:00 p.m. in the Green Hills Conference Room at Metro Southeast. Commissioners Jim DeLanis, A.J. Starling, Tricia Herzfeld, Jesse Neil and Emily Reynolds were present. DCEC staff members present included: Administrator of Elections (AOE) Jeff Roberts, Joan Nixon, Renee Bordelone, Carlatina Hampton, Bobby Medley, Courtney Mott, Rick Brown, John Hite and Kelley Harrison.

Chairman DeLanis convened the meeting.

## **Approve minutes from May 19, 2017 meeting**

**Motion stated:** Commissioner Herzfeld made a motion to approve the minutes from May 19, 2017 as presented.

**Seconded by:** Commissioner Neil

**Outcome of motion:** Passed unanimously

## **Approve minutes from June 5, 2017 "Special Called" meeting**

**Motion stated:** Commissioner Herzfeld made a motion to approve the minutes from June 5, 2017 "Special Called" meeting as presented.

**Seconded by:** Commissioner Reynolds

**Outcome of motion:** Passed unanimously

## **Approve Candidates for August 15, 2017 Special Election Council Dist. 33**

### **a. Candidate Qualification Residency Challenge**

The Commission was presented with a copy of each candidate's petition indicating how each would like to appear on the ballot. Joan Nixon informed the Commission that Amber Blackwell has fulfilled the six (6) month requirement for residing in the district but has not fulfilled the one (1) year residency requirement for residing in Davidson County. Documentation was presented to the Commission of Ms. Blackwell having voted early in Wilson County in October of 2016 which shows she would not fulfill the one (1) year "county" residency requirement until October of 2017.

Discussion ensued among the Commission.

**Motion stated:** Commissioner Herzfeld made a motion to approve the ballot with the following candidates: Jack Byrd III, Martez Coleman, Tim Herndon, Antoinette Lee, and Michael Mayhew, Sr. for the District 33 ballot.

**Seconded by:** Commissioner Starling

**Outcome of motion:** Passed unanimously

## **Set polling hours on Election Day**

**Motion stated:** Commissioner Starling made a motion to set the polling hours on Election Day (August 15, 2017) from 7am to 7pm.

**Seconded by:** Commissioner Neil

**Outcome of motion:** Passed unanimously

**Approve ballot for August 15, 2017 Special Election Council Dist. 33**

**Motion stated:** Commissioner Herzfeld made a motion to modify the ballot in accordance with the vote for the qualified candidates.

**Seconded by:** Commissioner Reynolds

**Outcome of motion:** Passed unanimously

**Approve poll workers for August 15, 2017 Special Election Council Dist. 33**

- a. Election Day
- b. Early Voting
- c. Absentee Counting Board
- d. Provisional Counting Board
- e. Nursing Home Workers

**Motion stated:** Commissioner Herzfeld made a motion to approve the poll workers as presented and listed 7a. through 7e. for the August 15, 2017 Special Election Council Dist. 33.

**Seconded by:** Commissioner Starling

**Outcome of motion:** Passed unanimously

**Set election certification date and time**

**Motion stated:** Commissioner Herzfeld made a motion to set the election certification date and time for Monday, August 21, 2017 at 10:00 a.m.

**Seconded by:** Commissioner Reynolds

**Outcome of motion:** Passed unanimously

**Set date and time to open ballot boxes**

**Motion stated:** Commissioner Herzfeld made a motion to set the date and time to open ballot boxes for Monday, August 15, 2017 at 7:30 p.m. at Metro Southeast.

**Seconded by:** Commissioner Neil

**Outcome of motion:** Passed unanimously

**Set provisional counting board date and time**

**Motion stated:** Commissioner Herzfeld made a motion to set the provisional counting board date and time for Friday, August 18, 2017 at 9 a.m.

**Seconded by:** Commissioner Neil

**Outcome of motion:** Passed unanimously

**Approve salary for machine technicians**

Discussion ensued among the Commission regarding the 2% Cost of Living Adjustment (COLA) for Republican and Democratic Machine Technicians, Reid Lovell and Bobby Medley.

**Motion stated:** Commissioner Herzfeld made a motion to adjust Bobby Medley's salary with the 2% increase COLA from \$81,824.43 to \$83,460.92.

**Seconded by:** Commissioner Starling

**Outcome of motion:** Passed unanimously

**Motion stated:** Commissioner Neil made a motion to adjust Reid Lovell's salary with the 2% increase COLA from \$72,701.15 to \$74,155.17.

**Seconded by:** Commissioner Reynolds

**Outcome of motion:** Passed unanimously

**Administrator Report**

- Work with Metro HR regarding DCEC HR Manual with Joan Nixon being the point person

**Old Business**

Commissioner Herzfeld inquired about an anonymous survey for the staff.

**Lock ballot boxes**

Completed by Chairman DeLanis and Commissioner Starling

**Public comments (Limited to nor more than five (5) people for up to one (1) minute per person**

None

**Adjourn**

**Motion stated:** With no further business to discuss, Commissioner Herzfeld made a motion to adjourn.

**Seconded by:** Commissioner Neil

**Outcome of motion:** Passed unanimously

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Tricia Herzfeld, Secretary