

DAVIDSON COUNTY ELECTION COMMISSION

February 2, 2018

The Davidson County Election Commission (DCEC) met on February 2, 2018 at 3:30 p.m. in the Antioch Conference Room at Metro Southeast. Commissioners Jim DeLanis, A.J. Starling, Jesse Neil, Tricia Herzfeld and Emily Reynolds were present. DCEC staff members present included: Administrator of Elections (AOE) Jeff Roberts, Joan Nixon, Jeremy Greene, Bobby Medley, Carlatina Hampton, Renee Bordelone, Courtney Mott, John Hite, Rick Brown and Kelley Harrison. Also present was Nicki Eke of the Metropolitan Department of Law.

Chairman DeLanis convened the meeting.

Approve minutes from December 19, 2017 meeting

Motion stated: Commissioner Starling made a motion to approve the minutes from the December 19, 2017 meeting as presented.

Seconded by: Commissioner Reynolds

Outcome of motion: Passed unanimously

Approve the candidates for the Berry Hill Election (March 20, 2018)

Motion stated: Commissioner Starling made a motion to approve the two (2) candidates for the Berry Hill City Election – *Michael Galehouse and Dennis Sheffield*.

Seconded by: Commissioner Neil

Outcome of motion: Passed unanimously

T.C.A. 2-6-102(b)(1) mandates early voting will not be held if there is no opposition for offices involved.

Approve the Berry Hill Ballot

Motion stated: Commissioner Herzfeld made a motion to approve the Berry Hill ballot as presented.

Seconded by: Commissioner Reynolds

Outcome of motion: Passed unanimously

Set polling hours for Berry Hill Election

T.C.A. 2-3-201(c) mandates polling hours on Election Day be from 10:00 a.m. to 6:00 p.m., if the 2010 census population is less than 5,000 (Berry Hill recorded 537 residents).

Motion stated: Commissioner Herzfeld made a motion to set the Berry Hill Election day hours as stated above.

Seconded by: Commissioner Neil

Outcome of motion: Passed unanimously

Approve Election Day officials for Berry Hill

Motion stated: Commissioner Herzfeld made a motion to approve Election Day officials for Berry Hill as presented.

Seconded by: Commissioner Reynolds

Outcome of motion: Passed unanimously

Approve Election Day officials for May 1st County Primary Election

Motion stated: Commissioner Herzfeld made a motion to approve the Democratic officials for the May 1st County Primary election as presented.

Seconded by: Commissioner Starling

Outcome of motion: Passed unanimously

Motion stated: Commissioner Neil made a motion to approve the Republican officials for the May 1st County Primary election as presented.

Seconded by: Commissioner Reynolds

Outcome of motion: Passed unanimously

Approve May County Primary Early Voting Voting, Absentee/Provisional Counting Board, Prison, Nursing Home deputy officials

Motion stated: Commissioner Herzfeld made a motion to approve the Democratic Early Voting, Absentee/Provisional Counting Board, Prison and Nursing Home deputies as presented.

Seconded by: Commissioner Starling

Outcome of motion: Passed unanimously

Motion stated: Commissioner Neil made a motion to approve the Republican Early Voting, Absentee/Provisional Counting Board, Prison and Nursing Home deputies as presented.

Seconded by: Commissioner Reynolds

Outcome of motion: Passed unanimously

Approve Inspectors for the May County Primary

Motion stated: Commissioner Starling made a motion to approve the Democratic Inspectors for the May County Primary election as presented.

Seconded by: Commissioner Herzfeld

Outcome of motion: Passed unanimously

Motion stated: Commissioner Neil a motion to approve the Republican Inspectors for the May County Primary election as presented.

Seconded by: Commissioner Reynolds

Outcome of motion: Passed unanimously

Set time and date for Provisional ballot and Absentee Counting Boards for May County Primary

Motion stated: Commissioner Herzfeld made a motion to set date and time for the Absentee Counting Board to meet at 8 a.m. on May 1, 2018. If the Provisional Counting Board is needed, they will meet at 9 a.m. on May 7, 2018.

Seconded by: Commissioner Starling

Outcome of motion: Passed unanimously

Set Early Voting locations, dates and times for May County Primary Election

Motion stated: Commissioner Herzfeld made a motion to set the Early Voting locations, dates and times for the May County Primary Election as listed below:

ALL EARLY VOTING LOCATIONS OPEN

WEDNESDAY, APRIL 11, 2018 - THURSDAY, APRIL 26, 2018

WEDNESDAY, APRIL 11	8:00 AM – 4:30 PM
THURSDAY, APRIL 12	8:00 AM – 7:00 PM
FRIDAY, APRIL 13	8:00 AM – 5:30 PM
SATURDAY, APRIL 14	8:00 AM – 4:30 PM
MONDAY, APRIL 16	8:00 AM – 5:30 PM
TUESDAY, APRIL 17	8:00 AM – 7:00 PM
WEDNESDAY, APRIL 18	8:00 AM – 4:30 PM
THURSDAY, APRIL 19	8:00 AM – 7:00 PM
FRIDAY, APRIL 20	8:00 AM – 5:30 PM
SATURDAY, APRIL 21	8:00 AM – 4:30 PM
MONDAY, APRIL 23	8:00 AM – 5:30 PM
TUESDAY, APRIL 24	8:00 AM – 7:00 PM
WEDNESDAY, APRIL 25	8:00 AM – 4:30 PM
THURSDAY, APRIL 26	8:00 AM – 7:00 PM

BELLE MEADE CITY HALL	4705 HARDING PIKE, NASHVILLE, TN 37205
BELLEVUE LIBRARY	720 BAUGH ROAD, NASHVILLE, TN 37221
BORDEAUX LIBRARY	4000 CLARKSVILLE PIKE, NASHVILLE, TN 37218
CASA AZAFRÁN COMM. CENTER	2195 NOLENSVILLE PIKE, NASHVILLE, TN 37211
EDMONDSON PIKE LIBRARY	5501 EDMONDSON PIKE, NASHVILLE, TN 37211
GOODLETTSVILLE COMM. CENTER	200 MEMORIAL DR, GOODLETTSVILLE, TN 37072
GREEN HILLS LIBRARY	3701 BENHAM AVE, NASHVILLE, TN 37215
HERMITAGE LIBRARY	3700 JAMES KAY LANE, HERMITAGE, TN 37076
MADISON STATION FIFTY FORWARD	301 MADISON STREET, MADISON, TN 37115
HOWARD OFFICE BUILDING	700 2ND AVE S, NASHVILLE, TN 37210
SOUTHEAST LIBRARY	5260 HICKORY HOLLOW PKWY, ANTIOCH, TN 37013

Seconded by: Commissioner Neil

Outcome of motion: Passed unanimously

Call the Oak Hill Election to be held in conjunction with the State Primary and County General Election on August 2, 2018

The Commission was presented with a copy of the resolution for the City of Oak Hill requesting their election be held in conjunction with the August 2, 2018 State Primary and County General Election.

Motion stated: Commissioner Starling made a motion to call the City of Oak Hill Election for August 2, 2018.

Seconded by: Commissioner Neil

Outcome of motion: Passed unanimously

Call the Council District 1 vacancy election

Due to the appointment of Councilman Nick Leonardo to General Sessions Judge Division III, there leaves a vacancy in Metro Council District 1. The commission was presented with a letter from the Metropolitan Clerk, Elizabeth Waites, calling for said election to be held.

Motion stated: Commissioner Starling made a motion to call the Council District 1 election to be held in conjunction with the August 2, 2018 State Primary and County General Election.

Seconded by: Commissioner Neil

Outcome of motion: Passed unanimously

Approve polling location changes

Bobby Medley presented the Commission with the following polling location changes and reasons:

1. ***9-2 Madison Library** – *Bobby Medley is still working on finding another polling location*
2. **26-2 Ellington Agricultural Center to be moved to Crieviewood Baptist Church** (Temporary change due to construction). *All voters will be sent a notice of the temporary move.*
3. **34-4 Forest Hills Baptist Church to be moved to Forest Hills City Hall** (Permanent move due to many programs being held at the church). *All voters will be sent a notice of this permanent move.*

Motion stated: Commissioner Herzfeld made a motion to approve the polling location changes mentioned above.

Seconded by: Commissioner Reynolds

Outcome of motion: Passed unanimously

Determination of voter eligibility

A voter submitted three voter registration forms where two of them were marked “no” regarding the U.S. citizen question and one marked “yes” she is a U.S citizen. DCEC data entry error made her active in our system and the voter voted in the August and November elections of 2016.

Discussion ensued among the Commission to turn her over to the DA’s office or not.

Motion stated: Commissioner Herzfeld made a motion to “not” turn voter into DA’s office.

Seconded by: Commissioner Starling

Outcome of motion: Passed unanimously

AOE Evaluation

As requested by the Commissioners, AOE Roberts had prepared a self-evaluation of his job performance since he was hired and had provided it to the Commissioners in advance of the meeting. In addition, each of the Commissioners had met or conferred with AOE Roberts before this meeting to discuss his job performance with him. Chairman DeLanis proposed that each Commissioner take five (5) minutes on the record to provide their assessment of Mr. Roberts’ performance. Each Commissioner utilized their allotted time and Commissioner DeLanis prepared a written evaluation as well.

Administrator Report

- DCEC Commissioners - looking into obtaining attorney insurance
- AOE Roberts is currently reviewing DCEC HR manual
- AOE Roberts and Joan Nixon attended two (2) meetings with the Mayor's office concerning the Diversity/Inclusion Survey that was distributed to all of Metro. There was an overall meeting and another meeting specifically for the DCEC. During the individual meeting, one area DCEC was instructed to focus on was having "culturally competent managers".
- As of January, 3,331 registration cards were printed in house and mailed
- High School Supplemental Registrations – 2,050

Set dates of next meetings

- March 1, 2018 at 3:30 p.m.
- March 26, 2018 at 3:30 p.m.
- May 15, 2018 at 3:30 p.m.

Public Comment Period

Statement made by Dick Williams of Common Cause.

Lock Ballot bag and box for City of Berry Hill Election

Completed by Chairman DeLanis and Commissioner Starling

Adjourn

With no further election business to discuss, Commissioner Herzfeld made a motion to adjourn.

Seconded by: Commissioner Reynolds

Outcome of motion: Passed unanimously

Tricia Herzfeld, Secretary