

Davidson County Election Commission

March 26, 2018

The Davidson County Election Commission (DCEC) met on March 26, 2018 in the Antioch Conference Room at 3:30 p.m. at Metro Southeast. Commissioners Jim DeLanis, A.J. Starling, Emily Reynolds, Tricia Herzfeld and Jesse Neil were present. DCEC Staff members present included: Joan Nixon, Carlatina Hampton, Renee Bordelon, Reid Lovell, Jeremy Greene, Lisa Pierce, Rick Brown, John Hite, Bobby Medley and Kelley Harrison. Administrator Jeff Roberts was not in attendance. Also present was Nicki Eke of the Metropolitan Department of Law.

Chairman DeLanis convened the meeting.

Approve minutes from March 1, 2018

Motion stated: Commissioner Herzfeld made a motion to approve the March 1, 2018 minutes as presented.

Seconded by: Commissioner Reynolds

Outcome of motion: Passed unanimously

Approve minutes from March 9, 2018 "Special Called" meeting

Motion stated: Commissioner Herzfeld made a motion to approve the March 9, 2018 minutes as presented.

Seconded by: Commissioner Reynolds

Outcome of motion: Passed unanimously

Certify City of Berry Hill Election (March 20, 2018)

Motion stated: Commissioner Herzfeld made a motion to certify the returns from the City of Berry Hill Election as presented.

Seconded by: Commissioner Neil

Outcome of motion: Passed unanimously

Set May 1, 2018 County Primary Election opening and closing of polls

Motion stated: Commissioner Herzfeld made a motion to set the opening and closing times of the polls on May 1, 2018 for 7:00 a.m. – 7:00 p.m. as recommended by the DCEC staff.

Seconded by: Commissioner Reynolds

Outcome of motion: Passed unanimously

Set Absentee and Provisional Counting Board times and locations for the May Election

DCEC staff recommends the following dates and times for the Absentee and Provisional Counting Board: May 1, 2018 at 9:00 a.m. to unlock ballot boxes at Metro Southeast and for Absentee Counting Board to meet
May 2, 2018 at 9:00 a.m. to unlock provisional bags at Metro Southeast
May 7, 2018 at 9:00 a.m. for the Provisional Counting Board to meet at Metro Southeast

Motion stated: Commissioner Starling made a motion to set the Absentee and Provisional Counting Board times and locations as recommended by DCEC staff.

Seconded by: Commissioner Neil

Outcome of motion: Passed unanimously

Approve FY 2018-2019 Budget Request

DCEC Finance Manager, Rick Brown, presented the Commission with the projected Election Day and Early Voting 2018-2019 Election Costs.

Discussion ensued among the Commission.

Stated motion: Commissioner Herzfeld made a motion to approve the budget request as presented.

Seconded by: Commissioner Neil

Outcome of motion: Passed unanimously

AOE Report

With AOE Roberts not being present, Joan Nixon reported the following:

- Online Financial Disclosure available as of April 1, 2018
- Warehouse move – no new updates
- HR Manual – still in process of being reviewed
- Training update – 42 of 75 classes have been completed
- Sample Ballots – will be mailed out April 6, 2018

Public Comments (Limited to no more than five (5) people for up to one (1) minute per person)

Comments made by Jamie Hollin.

Adjourn

With no further election business to be discussed, Commissioner Herzfeld made a motion to adjourn.

Seconded by: Commissioner Neil

Outcome of motion: Passed unanimously

Tricia Herzfeld, Secretary