METROPOLITAN NASHVILLE METROPOLITAN AUDIT COMMITTEE MEETING AGENDA February 12, 2013 4:00 p.m.

Committee Room 4 205 Metropolitan Courthouse

- I. Call Meeting to Order
- II. Approval of Minutes for the December 11, 2012, Meeting, (Bob Brannon Committee Chairman)

III. New Business

- External auditor presentation FY 2012 Single Audit and Management Letter (Crosslin & Associates, P.C.)
- Discussion on request to amend current Internal Audit Work Plan to include an audit of Nashville Expo Center (State Fair) Ovations Food Service Contract (Mark Swann – Metropolitan Auditor)
- Discussion on Audit of Payments From and To Nashville Electric Services audit report issued January 17, 2013
- Discussion on Audit of the Acceptable Use of Information Technology Assets Metro Action Commission audit report issued February 7, 2013 (Mark Swann – Metropolitan Auditor)
- Discussion of Office of Internal Audit Recommended 2013 Annual Work Plan (Mark Swann – Metropolitan Auditor)

IV. Old Business

- Hotel Occupancy Tax Audits (Mark Swann Metropolitan Auditor)
- Audit of Nashville Electric Services by State Comptroller's County Audit Division (Mark Swann Metropolitan Auditor)
- Follow-up on external auditor presentation FY 2012 CAFR (Bob Brannon Committee Chairman)
- V. Metro Hotline Status and Investigation Reports (Carlos Holt Internal Audit Manager)
- VI. Internal Audit Project Status (Mark Swann Metropolitan Auditor)

VII. Other Administrative Matters (Mark Swann – Metropolitan Auditor)

- Nashville Chapter Tennessee Society of CPA's Reappoint for Mr. Brannon
- FY 2014 Proposed Budget
- FY 2013 Budget
- Staffing

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VIII. Consideration of Items for Future Meetings (Bob Brannon - Committee Chairman)

IX. Adjournment of public meeting – Next meeting Tuesday, July 9, 2013.



To request an accommodation please contact Mark Swann at (615)862-6158.