

**METROPOLITAN NASHVILLE
METROPOLITAN AUDIT COMMITTEE MEETING AGENDA
July 9, 2013 4:00 p.m.**

**Committee Room 4
205 Metropolitan Courthouse**

- I. Call Meeting to Order
- II. Approval of Minutes for the February 12, 2013, Meeting, (Bob Brannon – Committee Chairman)
- III. New Business
 - External auditor presentation FY 2013 Audit Communication (Crosslin & Associates, P.C.)
 - Discussion on request to amend current Internal Audit Work Plan to include an audit of Fire Department Grant Management (Mark Swann – Metropolitan Auditor)
 - Discussion on Audit of Finance Department Metro Investment Pool audit report issued March 28, 2013 (Mark Swann – Metropolitan Auditor)
 - Discussion on Audit of Nashville Public Library audit report issued March 28, 2013 (Mark Swann – Metropolitan Auditor)
 - Discussion on Audit of Davidson County Election Commission audit report issued April 17, 2013 (Mark Swann – Metropolitan Auditor)
 - Discussion on Audit of Beer Permit Board audit report issued April 22, 2013 (Mark Swann – Metropolitan Auditor)
 - Discussion on Audit of Music City Convention Center Construction Project Interim Report Six – Change Orders audit report issued April 29, 2013 (Mark Swann – Metropolitan Auditor)
 - Discussion on Audit of Nashville Expo Center Food and Beverage Operations Management Contract audit report issued May 3, 2013 (Mark Swann – Metropolitan Auditor)
- IV. Old Business
 - Hotel Occupancy Tax Audits (Mark Swann – Metropolitan Auditor)
 - Follow-up on external auditor presentation FY 2012 CAFR, Single Audit, and Management Letter (Bob Brannon – Committee Chairman)
- V. Metro Hotline Status and Investigation Reports (Carlos Holt – Internal Audit Manager)
- VI. Internal Audit Project Status (Mark Swann – Metropolitan Auditor)
- VII. Other Administrative Matters (Mark Swann – Metropolitan Auditor)
 - FY 2014 Budget
 - FY 2013 Budget
 - Staffing – Metropolitan Auditor 2014 Job Posting

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VIII. Consideration of Items for Future Meetings (Bob Brannon - Committee Chairman)

- Annual Review of Bylaws
- Metropolitan Nashville Audit Committee Annual Self-Assessment
- Metropolitan Auditor Annual Performance Review

IX. Adjournment of public meeting – Next meeting Tuesday, September 10, 2013.



To request an accommodation please contact Mark Swann at (615)862-6158.