

**METROPOLITAN NASHVILLE  
METROPOLITAN AUDIT COMMITTEE MEETING AGENDA  
February 9, 2016 4:00 p.m.**

**Committee Room 4  
205 Metropolitan Courthouse**

- I. Call Meeting to Order (Bob Brannon - Committee Chairman)
- II. Approval of Minutes for December 8, 2015, Meeting (Bob Brannon – Committee Chairman)
- III. New Business
  - Election of Committee Chairman and Vice Chairman (Bob Brannon- Committee Chairman)
  - Metro Water Services Clean Water Abatement Program Review (Metro Water Services and Tom Cross – Department of Law)
  - Discussion on Adoption or Acceptance or Closing of the FY 2015 Comprehensive Annual Financial Report (Theresa Costonis – Department of Law)
  - Discussion on Executive Sessions for Audit Committees (Theresa Costonis – Department of Law)
  - Discussion on Audit of Management and Budget Revenue Forecasting audit report issued January 22, 2016
  - Discussion of the Office of Internal Audit Recommended 2016 Annual Work Plan (Mark Swann – Metropolitan Auditor)
  - Discussion on request from the Metropolitan Nashville Board of Education for the Office of Internal Audit to conduct an independent review of End of Course and other grading practices in Metropolitan Nashville Public Schools (Mark Swann – Metropolitan Auditor)
- IV. Unfinished Business
  - Discussion on proposed supporting internal audit legislation (Bob Mendes – Council Member and John Cooper - Council Member)
  - Metropolitan Nashville Audit Committee and Metropolitan Nashville Office of Internal Audit Bylaws annual review (Bob Brannon – Committee Chairman)
  - Annual confirmation of responsibilities outlined in the Metropolitan Nashville Audit Committee Bylaws (Bob Brannon – Committee Chairman, Mark Swann – Metropolitan Auditor)
  - Follow-up on FY 2015 Comprehensive Annual Financial Report (Bob Brannon – Committee Chairman)
    - Pension Plan 2015 Excess Contributions Explanation (CAFR B-117)
  - Follow-up on FY 2014 Single Audit and Management Letter (Bob Brannon – Committee Chairman)

**METROPOLITAN NASHVILLE  
METROPOLITAN AUDIT COMMITTEE MEETING AGENDA  
February 9, 2016 4:00 p.m.**

- V. Internal Audit Project Status (Mark Swann – Metropolitan Auditor)
- VI. Other Administrative Matters (Mark Swann – Metropolitan Auditor)
  - FY2016 budget status
  - Office of Internal Audit 2015 Performance Report and Metropolitan Nashville Audit Committee 2015 Report to the Metropolitan Nashville Council
  - Recommendations for Director Salary Adjustments
- VII. Consideration of Items for Future Meetings (Bob Brannon - Committee Chairman)
- VIII. Adjournment of public meeting – Next Meeting Tuesday, April 12, 2016.
- IX. Executive session agenda. (Bob Brannon - Committee Chairman)
  - Discussion with the external auditors, Crosslin & Associates, P.C. of the ongoing audit of the FY 2015 Single Audit and Management Letter for the Metropolitan Nashville Government of Nashville and Davidson County.

Note: Upon a majority vote of committee members in attendance for the public portion of the meeting, the Metropolitan Nashville Audit Committee may hold confidential, nonpublic executive sessions to discuss the following items (T.C.A. § 9-3-405<sup>1</sup>):

1. Items deemed not subject to public inspection under T.C.A. §§ 10-7-503<sup>2</sup> and 10-7-504<sup>3</sup> and all other matters designated as confidential or privileged under this code;
2. Current or pending litigation and pending legal controversies;
3. Pending or ongoing audits or audit related investigations;
4. Information protected by federal law; and
5. Matters involving information under T.C.A. § 9-3-406<sup>4</sup> where the informant has requested anonymity.



To request an accommodation, please contact Mark Swann at (615)862-6158.

---

<sup>1</sup> T.C.A. § 9-3-405(d). Establishment of audit committee, Notice requirements, Open meetings, Confidential, nonpublic executive session.

<sup>2</sup> T.C.A. § 10-7-503. Records open to public inspection, Schedule of reasonable charges, Costs.

<sup>3</sup> T.C.A. § 10-7-504. Confidential records.

<sup>4</sup> T.C.A. § 9-3-406. Establishment of process for confidential reporting of suspected illegal, improper, wasteful or fraudulent activity, Retaliatory activities prohibited.