

**METROPOLITAN NASHVILLE
METROPOLITAN AUDIT COMMITTEE MEETING AGENDA
July 26, 2016 5:00 p.m.**

**Committee Room 2
205 Metropolitan Courthouse**

- I. Call Meeting to Order (Bob Brannon - Committee Chairman)
- II. Approval of Minutes for April 12, 2016, Meeting. (Bob Brannon – Committee Chairman)
- III. New Business
 - Briefing on assessing the condition of roads, streets, bridges, and overpasses and the impact of not implementing the modified approach of accounting for roads and bridges infrastructure assets. (Mark Macy – Public Works and Kim McDoniel – Finance Department)
 - External auditor presentation FY 2016 Financial Audit Communications. (Crosslin & Associates, P.C.)
 - Discussion on Audit of Comcast Franchise Fees audit report issued June 3, 2016. (Mark Swann – Metropolitan Auditor)
 - Discussion on Audit of Finance Department’s Credit Card Purchases audit report issued July 18, 2016. (Nan Wen – Internal Auditor)
 - Discussion on Audit of Hotel Occupancy Tax for Fiscal Year 2016 audit report issued July 21, 2016. (Mark Swann – Metropolitan Auditor)
 - Discussion on request from the Health Department to amend the 2016 Internal Audit Work Plan to include a financial compliance and operations audit of the Metropolitan Nashville Health Department. (Mark Swann – Metropolitan Auditor)
 - Discussion on request from Metropolitan Nashville Government’s Finance Department to amend the 2016 Internal Audit Work Plan to include a financial compliance audit of Finance Department Credit Card usage. (Mark Swann – Metropolitan Auditor)
- IV. Unfinished Business
 - Update on internal audit legislation. (John Cooper - Council Member)
 - Discussion on Metropolitan Nashville Fairgrounds potential audit objectives at conclusion of the planning phase. (Mark Swann – Metropolitan Auditor)
 - Discussion on Audit of Health Department Immunization Program partial accept audit report recommendation. (Laura Henry – Internal Auditor I)
 - Follow-up on FY 2015 Comprehensive Annual Financial Report. (Bob Brannon – Committee Chairman)
 - Follow-up on FY 2014 Single Audit and Management Letter. (Bob Brannon – Committee Chairman)
- V. Internal Audit Project Status. (Mark Swann – Metropolitan Auditor)

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- VI. Fraud Waste and Abuse Hotline and Investigation Update. (Mark Swann – Metropolitan Auditor)
- Metropolitan Nashville Public Schools Fleet Matter
 - Metro Water Services Storm Water Grates Investigation Update
 - Request for Investigation Services Update
 - Summary of Fraud, Waste, and Abuse Hotline Activity
- VII. Other Administrative Matters. (Mark Swann – Metropolitan Auditor)
- Metropolitan Auditor’s Merit Pay Review
 - Office of Internal Audit Staffing
 - FY 2016 budget status.
 - FY 2017 budget.
- VIII. Consideration of Items for Future Meetings. (Bob Brannon - Committee Chairman)
- IX. Adjournment of public meeting – Next Meeting Tuesday, September 13, 2016.



To request an accommodation, please contact Mark Swann at (615)862-6158.