

**METROPOLITAN NASHVILLE  
METROPOLITAN AUDIT COMMITTEE MEETING AGENDA  
September 13, 2016 4:00 p.m.**

**Committee Room 2  
205 Metropolitan Courthouse**

- I. Call Meeting to Order (Bob Brannon - Committee Chairman)
- II. Approval of Minutes for July 26, 2016, Meeting. (Bob Brannon – Committee Chairman)
- III. New Business
  - Discussion on Audit of Nashville Farmers Market audit report issued August 18, 2016. (William Walker – Principal Internal Auditor)
  - Discussion on Metropolitan Auditor’s performance measures. (Mark Swann – Metropolitan Auditor)
  - Metropolitan Nashville Audit Committee and Metropolitan Nashville Office of Internal Audit Bylaws annual review. (Bob Brannon – Committee Chairman)
- IV. Unfinished Business
  - Follow-up on July 26, 2016, briefing on assessing the condition of roads, streets, bridges, and overpasses and the impact of not implementing the modified approach of accounting for roads and bridges infrastructure assets. (William Walker – Principal Internal Auditor)
  - Discussion on Audit of Health Department Immunization Program partial accept audit report recommendation. (Mark Swann – Metropolitan Auditor)
  - Follow-up on FY 2015 Comprehensive Annual Financial Report. (Bob Brannon – Committee Chairman)
  - Follow-up on FY 2015 Single Audit and Management Letter. (Bob Brannon – Committee Chairman)
  - Update on internal audit legislation. (John Cooper - Council Member)
- V. Internal Audit Project Status. (Mark Swann – Metropolitan Auditor)
- VI. Fraud Waste and Abuse Hotline and Investigation Update. (Mark Swann – Metropolitan Auditor)
  - Summary of Fraud, Waste, and Abuse Hotline Solicitation
  - Reporting protocol review
- VII. Other Administrative Matters. (Mark Swann – Metropolitan Auditor)
  - Office of Internal Audit Staffing
  - FY 2017 budget status
- VIII. Consideration of Items for Future Meetings. (Bob Brannon - Committee Chairman)

# METROPOLITAN NASHVILLE METROPOLITAN AUDIT COMMITTEE MEETING AGENDA September 13, 2016 4:00 p.m.

- IX. Adjournment of Public Meeting – Next Meeting Thursday, November 17, 2016.
- X. Executive session agenda. (Bob Brannon - Committee Chairman)
- Discussion with the external auditors, Crosslin & Associates, P.C. of the ongoing audits of the FY 2016 Financial Audit, Single Audit, and Management Letter for the Metropolitan Nashville Government of Nashville and Davidson County.

Note: Upon a majority vote of committee members in attendance for the public portion of the meeting, the Metropolitan Nashville Audit Committee may hold confidential, nonpublic executive sessions to discuss the following items (T.C.A. § 9-3-405<sup>1</sup>):

1. Items deemed not subject to public inspection under T.C.A. §§ 10-7-503<sup>2</sup> and 10-7-504<sup>3</sup> and all other matters designated as confidential or privileged under this code;
2. Current or pending litigation and pending legal controversies;
3. Pending or ongoing audits or audit related investigations;
4. Information protected by federal law; and
5. Matters involving information under T.C.A. § 9-3-406<sup>4</sup> where the informant has requested anonymity.



To request an accommodation, please contact Mark Swann at (615)862-6158.

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<sup>1</sup> T.C.A. § 9-3-405(d). Establishment of audit committee, Notice requirements, Open meetings, Confidential, nonpublic executive session.

<sup>2</sup> T.C.A. § 10-7-503. Records open to public inspection, Schedule of reasonable charges, Costs.

<sup>3</sup> T.C.A. § 10-7-504. Confidential records.

<sup>4</sup> T.C.A. § 9-3-406. Establishment of process for confidential reporting of suspected illegal, improper, wasteful or fraudulent activity, Retaliatory activities prohibited.