

**METROPOLITAN NASHVILLE  
METROPOLITAN AUDIT COMMITTEE MEETING AGENDA  
September 12, 2017 4:00 p.m.**

**Committee Room 2  
205 Metropolitan Courthouse**

- I. Call Meeting to Order (Brackney Reed - Committee Chairman)
- II. Approval of Minutes for July 11, 2017, Meeting. (Brackney Reed – Committee Chairman)
- III. New Business
  - Update on Metro Nashville’s Corrective Action Plan/Engineering Report for Sanitary Sewer Overflows and Metro Nashville’s Long Term Control Plan (Scott Potter – Director, Metro Water Services)
  - Discussion on Audit of the Codes and Building Safety Short Term Rental Property Permit Issuance/Renewal Process audit report issued August 30, 2017. (Bill Walker - Principal Auditor)
  - Discussion on Audit of General Sessions Recover Court Fiscal Administration audit report issued August 18, 2017. (Nan Wen –Internal Auditor II)
  - Discussion on Audit of Autumn Assisted Living Partners, Inc. and Vision Real Estate Investment Corp. Contracts issued July 18, 2017. (Mark Swann – Metropolitan Auditor)
  - Metropolitan Nashville Audit Committee Annual Self-Assessment
  - Discussion on External Audit Firm Partner Rotation (Crosslin)
- IV. Unfinished Business
  - Discussion on Audit of Assessor of Property audit report issued May 1, 2017. (Mary Cole – Senior Internal Auditor)
- V. Internal Audit Project Status (Mark Swann – Metropolitan Auditor)
  - Audit Recommendation Follow-up Status – August 2017
- VI. Fraud Waste and Abuse Hotline and Investigation Update (Mark Swann – Metropolitan Auditor)
  - Request for investigation services update
  - Summary of fraud, waste, and abuse hotline activity
- VII. Other Administrative Matters (Mark Swann – Metropolitan Auditor)
  - Office of Internal Audit staffing
  - FY 2018 budget status.
- VIII. Consideration of Items for Future Meetings (Brackney Reed - Committee Chairman)
- IX. Adjournment of Public Meeting – Next Meeting Tuesday, November 16, 2017.

# METROPOLITAN NASHVILLE METROPOLITAN AUDIT COMMITTEE MEETING AGENDA September 12, 2017 4:00 p.m.

- X. Executive Session Agenda – (Brackney Reed - Committee Chairman)
- Discussion on the ongoing audit of Metropolitan Nashville FY 2017 Financial Statements audit with Crosslin (External Auditor)
  - Discussion of pending or ongoing internal audits or investigations.

Note: Upon a majority vote of committee members in attendance for the public portion of the meeting, the Metropolitan Nashville Audit Committee may hold confidential, nonpublic executive sessions to discuss the following items (T.C.A. § 9-3-405<sup>1</sup>):

1. Items deemed not subject to public inspection under T.C.A. §§ 10-7-503<sup>2</sup> and 10-7-504<sup>3</sup> and all other matters designated as confidential or privileged under this code;
2. Current or pending litigation and pending legal controversies;
3. Pending or ongoing audits or audit related investigations;
4. Information protected by federal law; and
5. Matters involving information under T.C.A. § 9-3-406<sup>4</sup> where the informant has requested anonymity.



To request an accommodation, please contact Mark Swann at (615)862-6158.

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<sup>1</sup> T.C.A. § 9-3-405(d). Establishment of audit committee, Notice requirements, Open meetings, Confidential, nonpublic executive session.

<sup>2</sup> T.C.A. § 10-7-503. Records open to public inspection, Schedule of reasonable charges, Costs.

<sup>3</sup> T.C.A § 10-7-504. Confidential records.

<sup>4</sup> T.C.A. § 9-3-406. Establishment of process for confidential reporting of suspected illegal, improper, wasteful or fraudulent activity, Retaliatory activities prohibited.