

**METROPOLITAN NASHVILLE
METROPOLITAN AUDIT COMMITTEE MEETING AGENDA
November 28, 2017 4:00 p.m.**

**Committee Room 2
205 Metropolitan Courthouse**

- I. Call Meeting to Order (Brackney Reed - Committee Chairman)
- II. Approval of Minutes for September 12, 2017, meeting. (Brackney Reed – Committee Chairman)
- III. New Business
 - Discussion on Audit of Office of Fleet Management audit report issued September 18, 2017. (Seth Hatfield – Senior Internal Auditor)
 - Discussion on Audit of Metropolitan Nashville General Government Occupational Safety Program audit report issued October 10, 2017. (Laura Henry–Internal Auditor II)
 - Discussion on Audit of Davidson County Sheriff’s Office Information Security Practices issued October 31, 2017. (Mark Swann – Metropolitan Auditor)
- IV. Unfinished Business
 - Acceptance of the Metropolitan Nashville Government Fiscal Year 2016 Letter of Recommendations to Management from Crosslin discussed in the April 11, 2017, Committee meeting. (Brackney Reed – Committee Chairman)
 - Acceptance of the Metropolitan Nashville Government Fiscal Year 2016 Schedules of Expenditures of Federal and State Awards and Reports required by the Single Audit Act as amended and the Uniform Guidance discussed in the April 11, 2017, Committee meeting. (Brackney Reed – Committee Chairman)
- V. Internal Audit Project Status (Mark Swann – Metropolitan Auditor)
- VI. Fraud Waste and Abuse Hotline and Investigation Update (Mark Swann – Metropolitan Auditor)
 - Request for investigation services update
 - Summary of fraud, waste, and abuse hotline activity
- VII. Other Administrative Matters (Mark Swann – Metropolitan Auditor)
 - Office of Internal Audit staffing
 - FY 2018 budget status.
- VIII. Consideration of Items for Future Meetings (Brackney Reed - Committee Chairman)
- IX. Adjournment of Public Meeting – Next Meeting Tuesday, December 12, 2017.
- X. Executive Session Agenda – (Brackney Reed - Committee Chairman)
 - Discussion on the ongoing audit of Metropolitan Nashville FY 2017 Financial Statements audit with Crosslin (External Auditor)

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- Discussion of pending or ongoing internal audits or investigations.

Note: Upon a majority vote of committee members in attendance for the public portion of the meeting, the Metropolitan Nashville Audit Committee may hold confidential, nonpublic executive sessions to discuss the following items (T.C.A. § 9-3-405¹):

1. Items deemed not subject to public inspection under T.C.A. §§ 10-7-503² and 10-7-504³ and all other matters designated as confidential or privileged under this code;
2. Current or pending litigation and pending legal controversies;
3. Pending or ongoing audits or audit related investigations;
4. Information protected by federal law; and
5. Matters involving information under T.C.A. § 9-3-406⁴ where the informant has requested anonymity.



To request an accommodation, please contact Mark Swann at (615)862-6158.

¹ T.C.A. § 9-3-405(d). Establishment of audit committee, Notice requirements, Open meetings, Confidential, nonpublic executive session.

² T.C.A. § 10-7-503. Records open to public inspection, Schedule of reasonable charges, Costs.

³ T.C.A. § 10-7-504. Confidential records.

⁴ T.C.A. § 9-3-406. Establishment of process for confidential reporting of suspected illegal, improper, wasteful or fraudulent activity, Retaliatory activities prohibited.