

**METROPOLITAN NASHVILLE**  
**REVISED METROPOLITAN AUDIT COMMITTEE MEETING AGENDA**  
**February 13, 2018 4:00 p.m.**

**Committee Room 2**  
**205 Metropolitan Courthouse**

- I. Call Meeting to Order (Brackney Reed - Committee Chairman)
- II. Approval of Minutes for December 12, 2017, Meeting (Brackney Reed – Committee Chairman)
- III. New Business
  - Discussion on request received from Council Member Pulley for an audit/investigation of Mayor Barry’s travel expenses and security detail travel expenses and overtime pay (Mark Swann – Metropolitan Auditor)
  - Discussion on Audit of Health and Educational Facilities Board audit report issued January 21, 2018 (Nan Wen – Internal Auditor II)
  - Discussion on Audit of Recovery Court Case Management audit report issued December 18, 2017 (Nan Wen – Internal Auditor II)
  - Discussion on Audit of Metro Water Services Payroll Process audit report issued December 28, 2017 (Mary Cole – Senior Internal Auditor)
  - Discussion of the Office of Internal Audit Recommended 2018 Annual Work Plan (Mark Swann – Metropolitan Auditor)
- IV. Fraud Waste and Abuse Hotline and Investigation Update (Mark Swann – Metropolitan Auditor)
  - Fraud, waste, and abuse hotline activity services update
    - Metro Action Commission Head Start Compliance
    - 2012SP-032-001 Nashville West End / Aertson Midtown
- V. Internal Audit Project Status (Mark Swann – Metropolitan Auditor)
  - On-going projects
  - Recommendation implementation follow-up status
- VI. Other Administrative Matters (Mark Swann – Metropolitan Auditor)
  - FY2018 budget status
  - Office of Internal Audit 2018 Performance Report and Metropolitan Nashville Audit Committee Annual Report to the Metropolitan Nashville Council
- VII. Consideration of Items for Future Meetings (Brackney Reed - Committee Chairman)
- VIII. Adjournment of public meeting – Next Meeting Tuesday, April 10, 2018.

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IX. Executive session agenda. (Brackney Reed - Committee Chairman)

- If needed, discussion of pending or ongoing audits or audit related investigations

Note: Upon a majority vote of committee members in attendance for the public portion of the meeting, the Metropolitan Nashville Audit Committee may hold confidential, nonpublic executive sessions to discuss the following items (T.C.A. § 9-3-405<sup>1</sup>):

1. Items deemed not subject to public inspection under T.C.A. §§ 10-7-503<sup>2</sup> and 10-7-504<sup>3</sup> and all other matters designated as confidential or privileged under this code;
2. Current or pending litigation and pending legal controversies;
3. Pending or ongoing audits or audit related investigations;
4. Information protected by federal law; and
5. Matters involving information under T.C.A. § 9-3-406<sup>4</sup> where the informant has requested anonymity.



To request an accommodation, please contact Mark Swann at (615)862-6158.

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<sup>1</sup> T.C.A. § 9-3-405(d). Establishment of audit committee, Notice requirements, Open meetings, Confidential, nonpublic executive session.

<sup>2</sup> T.C.A. § 10-7-503. Records open to public inspection, Schedule of reasonable charges, Costs.

<sup>3</sup> T.C.A. § 10-7-504. Confidential records.

<sup>4</sup> T.C.A. § 9-3-406. Establishment of process for confidential reporting of suspected illegal, improper, wasteful or fraudulent activity, Retaliatory activities prohibited.