

METROPOLITAN NASHVILLE
REVISED METROPOLITAN AUDIT COMMITTEE MEETING AGENDA
April 10, 2018 4:00 p.m.

Committee Room 2
205 Metropolitan Courthouse

- I. Call Meeting to Order (Brackney Reed - Committee Chairman)
- II. Approval of Minutes for February 13, 2018, Meeting (Brackney Reed – Committee Chairman)
- III. New Business
 - Discussion on Audit of Metropolitan Transit Authority Revenue Collection Process audit report issued March 1, 2018. (Seth Hatfield – Senior Internal Auditor)
 - Discussion on Audit of Development Incentives Managed by Metropolitan Development and Housing Agency audit report issued March 30, 2018. (Ted Ciuba – Internal Auditor I)
 - Discussion on Audit of Office of Family Safety audit report issued April 3, 2018. (Laura Henry – Internal Auditor II)
 - Presentation of the Metropolitan Nashville Government Fiscal Year 2017 Letter of Recommendations to Management. (Crosslin)
 - Presentation of the Metropolitan Nashville Government Fiscal Year 2017 Schedules of Expenditures of Federal and State Awards and Reports Required by the Single Audit Act as Amended and the Uniform Guidance. (Crosslin)
 - Discussion to amend the 2018 Internal Audit Work Plan to include an audit of expenditures by Metro Nashville Public Schools for the current fiscal year and previous fiscal year. This request was received from Metro Public School Board members Ms. Ana Shepard and Ms. Jill Speering. (Mark Swann – Metropolitan Auditor)
 - Follow-Up of the Office of Internal Audit Recommended 2018 Annual Work Plan Engagement – Metropolitan Nashville Government Collaboration with Nonprofit Entities. (Mark Swann – Metropolitan Auditor)
- IV. Fraud Waste and Abuse Hotline and Investigation Update (Mark Swann – Metropolitan Auditor)
 - Fraud, waste, and abuse hotline activity update.
 - Follow-up on assistance for the Metropolitan Nashville Council Special Committee investigation on travel expenses related to former Mayor Barry’s and former Mayor Barry's security detail travel and overtime expenses.
- V. Internal Audit Project Status (Mark Swann – Metropolitan Auditor)
 - On-going projects.
 - Recommendation implementation follow-up status.
- VI. Other Administrative Matters (Mark Swann – Metropolitan Auditor)
 - FY2018 budget status.
 - Metropolitan Auditor Annual Performance Review Process.

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- VII. Consideration of Items for Future Meetings (Brackney Reed - Committee Chairman)
- VIII. Adjournment of public meeting – Next Meeting Tuesday, June 26, 2018
- IX. Executive session agenda. (Brackney Reed - Committee Chairman)
 - If needed, discussion of pending or ongoing audits or audit related investigations.

Note: Upon a majority vote of committee members in attendance for the public portion of the meeting, the Metropolitan Nashville Audit Committee may hold confidential, nonpublic executive sessions to discuss the following items (T.C.A. § 9-3-405¹):

1. Items deemed not subject to public inspection under T.C.A. §§ 10-7-503² and 10-7-504³ and all other matters designated as confidential or privileged under this code;
2. Current or pending litigation and pending legal controversies;
3. Pending or ongoing audits or audit related investigations;
4. Information protected by federal law; and
5. Matters involving information under T.C.A. § 9-3-406⁴ where the informant has requested anonymity.



To request an accommodation, please contact Mark Swann at (615)862-6158.

¹ T.C.A. § 9-3-405(d). Establishment of audit committee, Notice requirements, Open meetings, Confidential, nonpublic executive session.

² T.C.A. § 10-7-503. Records open to public inspection, Schedule of reasonable charges, Costs.

³ T.C.A. § 10-7-504. Confidential records.

⁴ T.C.A. § 9-3-406. Establishment of process for confidential reporting of suspected illegal, improper, wasteful or fraudulent activity, Retaliatory activities prohibited.