

**METROPOLITAN NASHVILLE**  
**METROPOLITAN AUDIT COMMITTEE MEETING AGENDA**  
**July 24, 2018 4:00 p.m.**

**Committee Room 2**  
**205 Metropolitan Courthouse**

- I. Call Meeting to Order (Brackney Reed - Committee Chairman)
- II. Approval of Minutes for April 10, 2018, Meeting. (Brackney Reed – Committee Chairman)
- III. New Business
  - Discussion on Audit of the Information Technology Services - Software Asset Management audit report issued May 2, 2018. (Innocent Dargbey – Senior Internal Auditor)
  - Discussion on Councilmember Fabian Bedne’s request for an audit of diversity reporting received May 7, 2018. (Mark Swann – Metropolitan Auditor)
  - Discussion on Councilmember Karen Johnson’s request for an audit of the Register of Deeds Office received May 23, 2018. (Mark Swann – Metropolitan Auditor)
  - External auditor presentation FY 2018 Financial Audit Communications. (Crosslin)
  - Metropolitan Auditor’s annual performance review. (Brackney Reed – Committee Chairman)
  - Follow-Up of the Office of Internal Audit Recommended 2018 Annual Work Plan Engagement – Metropolitan Nashville Government Collaboration with Nonprofit Entities. (Mark Swann – Metropolitan Auditor)
- IV. Unfinished Business (None)
- V. Internal Audit Project Status (Mark Swann – Metropolitan Auditor)
- VI. Fraud Waste and Abuse Hotline and Investigation Update (Mark Swann – Metropolitan Auditor)
  - Summary of fraud, waste, and abuse hotline activity
- VII. Other Administrative Matters (Mark Swann – Metropolitan Auditor)
  - Office of Internal Audit staffing
  - FY 2018 and FY 2019 budget status.
- VIII. Consideration of Items for Future Meetings (Brackney Reed - Committee Chairman)
- IX. Adjournment of Public Meeting – Next Meeting Tuesday, September 11, 2018.

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X. Executive Session Agenda – (Brackney Reed - Committee Chairman)

- Discussion of pending or ongoing audits or investigations.

Note: Upon a majority vote of committee members in attendance for the public portion of the meeting, the Metropolitan Nashville Audit Committee may hold confidential, nonpublic executive sessions to discuss the following items (T.C.A. § 9-3-405<sup>1</sup>):

1. Items deemed not subject to public inspection under T.C.A. §§ 10-7-503<sup>2</sup> and 10-7-504<sup>3</sup> and all other matters designated as confidential or privileged under this code;
2. Current or pending litigation and pending legal controversies;
3. Pending or ongoing audits or audit related investigations;
4. Information protected by federal law; and
5. Matters involving information under T.C.A. § 9-3-406<sup>4</sup> where the informant has requested anonymity.



To request an accommodation, please contact Mark Swann at (615)862-6158.

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<sup>1</sup> T.C.A. § 9-3-405(d). Establishment of audit committee, Notice requirements, Open meetings, Confidential, nonpublic executive session.

<sup>2</sup> T.C.A. § 10-7-503. Records open to public inspection, Schedule of reasonable charges, Costs.

<sup>3</sup> T.C.A § 10-7-504. Confidential records.

<sup>4</sup> T.C.A. § 9-3-406. Establishment of process for confidential reporting of suspected illegal, improper, wasteful or fraudulent activity, Retaliatory activities prohibited.