

**METROPOLITAN NASHVILLE
METROPOLITAN AUDIT COMMITTEE MEETING AGENDA
September 11, 2018 4:00 p.m.**

**Committee Room 2
205 Metropolitan Courthouse**

- I. Call Meeting to Order (Brackney Reed - Committee Chairman)
- II. Approval of Minutes for July 24, 2018, Meeting. (Brackney Reed – Committee Chairman)
- III. Unfinished Business
 - Discussion on Councilmember Fabian Bedne’s request for an audit of diversity reporting received May 7, 2018. (Mark Swann – Metropolitan Auditor)
 - Acceptance of the Metropolitan Nashville Government Fiscal Year 2017 Letter of Recommendations to Management from Crosslin discussed in the April 10, 2018, Committee meeting. (Brackney Reed – Committee Chairman)
 - Acceptance of the Metropolitan Nashville Government Fiscal Year 2017 Schedules of Expenditures of Federal and State Awards and Reports required by the Single Audit Act as amended and the Uniform Guidance discussed in the April 10, 2018, Committee meeting. (Brackney Reed – Committee Chairman)
- IV. New Business
 - Discussion on General Sessions Court Presiding Judge Blackburn’s and Court Administrator Warner Hassell’s request for an audit of General Sessions Court Traffic School received September 5, 2018. (Mark Swann – Metropolitan Auditor)
 - Discussion on the audit of the Oracle R12.2 E-Business Suite Implementation issued August 17, 2018. (Mark Swann – Metropolitan Auditor)
 - Discussion on the audit of the Nashville General Hospital Procurement to Pay process issued August 28, 2018. (Seth Hatfield – Senior Auditor)
 - Discussion on the audit of the Metro Water Services Process Control System Security – Public Notice issued August 20, 2018. (Mark Swann-Metropolitan Auditor)
 - Discussion on the audit of Department of Finance Procurement Division issued August 20, 2018. (Mark Swann-Metropolitan Auditor)
 - Discussion on the audit of the Metropolitan Nashville Public Schools Purchasing Card Program issued August 1, 2018. (Mary Cole – Senior Auditor)
 - Discussion on the audit of the Metropolitan Nashville Public Schools Financial Matters issued August 17, 2018. (Mary Cole – Senior Auditor)
 - Discussion on the Then-Mayor Megan Barry’s Travel and Dignitary Security Detail Extra Time Expense Investigation issued August 22, 2018. (Mark Swann-Metropolitan Auditor)
 - Audit Recommendation Follow-up Status – August 2018. (Mark Swann-Metropolitan Auditor)

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- Metropolitan Nashville Audit Committee Annual Self-Assessment. (Brackney Reed - Committee Chairman)
 - Metropolitan Nashville Audit Committee and Metropolitan Nashville Office of Internal Audit Bylaws annual review. (Mark Swann-Metropolitan Auditor)
- V. Internal Audit Project Status (Mark Swann – Metropolitan Auditor)
- VI. Fraud Waste and Abuse Hotline and Investigation Update (Mark Swann – Metropolitan Auditor)
- Summary of fraud, waste, and abuse hotline activity
- VII. Other Administrative Matters (Mark Swann – Metropolitan Auditor)
- Office of Internal Audit staffing
 - FY 2019 budget status.
- VIII. Consideration of Items for Future Meetings (Brackney Reed - Committee Chairman)
- IX. Adjournment of Public Meeting – Next Meeting Tuesday, November 27, 2018.
- X. Executive Session Agenda – (Brackney Reed - Committee Chairman)
- Discussion on the ongoing audit of Metropolitan Nashville FY 2018 Financial Statements audit with Crosslin. (External Auditor)
 - Discussion of pending or ongoing audits or investigations. (Mark Swann – Metropolitan Auditor)

Note: Upon a majority vote of committee members in attendance for the public portion of the meeting, the Metropolitan Nashville Audit Committee may hold confidential, nonpublic executive sessions to discuss the following items (T.C.A. § 9-3-405¹):

1. Items deemed not subject to public inspection under T.C.A. §§ 10-7-503² and 10-7-504³ and all other matters designated as confidential or privileged under this code;
2. Current or pending litigation and pending legal controversies;
3. Pending or ongoing audits or audit related investigations;
4. Information protected by federal law; and

¹ T.C.A. § 9-3-405(d). Establishment of audit committee, Notice requirements, Open meetings, Confidential, nonpublic executive session.

² T.C.A. § 10-7-503. Records open to public inspection, Schedule of reasonable charges, Costs.

³ T.C.A § 10-7-504. Confidential records.

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5. Matters involving information under T.C.A. § 9-3-406⁴ where the informant has requested anonymity.



To request an accommodation, please contact Mark Swann at (615)862-6158.

⁴ T.C.A. § 9-3-406. Establishment of process for confidential reporting of suspected illegal, improper, wasteful or fraudulent activity, Retaliatory activities prohibited.