

**METROPOLITAN NASHVILLE  
METROPOLITAN AUDIT COMMITTEE MEETING AGENDA  
November 27, 2018 4:00 p.m.**

**Committee Room 2  
205 Metropolitan Courthouse**

- I. Call Meeting to Order (Brackney Reed - Committee Chairman)
- II. Approval of Minutes for September 11, 2018, Meeting. (Brackney Reed – Committee Chairman)
- III. New Business
  - Discussion on the audit of the Metro Water Services Fire Hydrant Inspection, Repair, and Maintenance Process issued November 19, 2018. (Mark Swann-Metropolitan Auditor)
  - Discussion on the Collier Engineering, Inc. Investigation report issued October 26, 2018. (Mark Swann-Metropolitan Auditor)
  - Discussion on the Metro Nashville Public Schools Hotline Various Alerts April & May 2018 report issued November 6, 2018. (Mark Swann-Metropolitan Auditor)
  - Preliminary discussion on dedicated assurance services for Metro Nashville Public Schools. (Mark Swann-Metropolitan Auditor)
- IV. Unfinished Business and General Orders
  - Metropolitan Nashville Audit Committee and Metropolitan Nashville Office of Internal Audit Bylaws annual review. (Mark Swann-Metropolitan Auditor)
  - Nashville General Hospital Procurement-to-Pay Credit Card Follow-Up
  - Then-Mayor Megan Barry’s Travel and Dignitary Security Detail Extra Time Expense Investigation Recommendation Corrective Action Plans
- V. Internal Audit Project Status (Mark Swann – Metropolitan Auditor)
- VI. Fraud Waste and Abuse Hotline and Investigation Update (Mark Swann – Metropolitan Auditor)
  - Summary of fraud, waste, and abuse hotline activity.
- VII. Other Administrative Matters (Mark Swann – Metropolitan Auditor)
  - Office of Internal Audit staffing.
  - FY 2019 budget status.
- VIII. Consideration of Items for Future Meetings (Brackney Reed - Committee Chairman)
- IX. Adjournment of Public Meeting – Next Meeting Tuesday, December 11, 2018. (May need to be rescheduled)

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X. Executive Session Agenda – (Brackney Reed - Committee Chairman)

- Discussion on the ongoing audit of Metropolitan Nashville FY 2018 Financial Statements audit with Crosslin. (External Auditor)
- Discussion of pending or ongoing audits or investigations. (Mark Swann – Metropolitan Auditor)

Note: Upon a majority vote of committee members in attendance for the public portion of the meeting, the Metropolitan Nashville Audit Committee may hold confidential, nonpublic executive sessions to discuss the following items (T.C.A. § 9-3-405<sup>1</sup>):

1. Items deemed not subject to public inspection under T.C.A. §§ 10-7-503<sup>2</sup> and 10-7-504<sup>3</sup> and all other matters designated as confidential or privileged under this code;
2. Current or pending litigation and pending legal controversies;
3. Pending or ongoing audits or audit related investigations;
4. Information protected by federal law; and
5. Matters involving information under T.C.A. § 9-3-406<sup>4</sup> where the informant has requested anonymity.



To request an accommodation, please contact Mark Swann at (615)862-6158.

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<sup>1</sup> T.C.A. § 9-3-405(d). Establishment of audit committee, Notice requirements, Open meetings, Confidential, nonpublic executive session.

<sup>2</sup> TECLA. § 10-7-503. Records open to public inspection, Schedule of reasonable charges, Costs.

<sup>3</sup> T.C.A § 10-7-504. Confidential records.

<sup>4</sup> TECLA. § 9-3-406. Establishment of process for confidential reporting of suspected illegal, improper, wasteful or fraudulent activity, Retaliatory activities prohibited.