

METROPOLITAN NASHVILLE
METROPOLITAN AUDIT COMMITTEE MEETING AGENDA
April 9, 2019 4:00 p.m.

Committee Room 2
205 Metropolitan Courthouse

- I. Call Meeting to Order (Brackney Reed - Committee Chairman)
- II. Approval of Minutes for March 12, 2019 meeting (Brackney Reed – Committee Chairman)
- III. Annual election of Metropolitan Audit Committee Chairman and Vice Chairman (Brackney Reed – Committee Chairman)
- IV. New Business
 - Discussion on next steps to fill vacancy of the Metropolitan Auditor position. Position vacant beginning April 30, 2019. (Mark Swann – Metropolitan Auditor)
 - Presentation of the Metropolitan Nashville Government Fiscal Year 2018 Letter of Recommendations to Management. (Crosslin)
 - Presentation of the Metropolitan Nashville Government Fiscal Year 2018 Schedules of Expenditures of Federal and State Awards and Reports Required by the Single Audit Act as Amended and the Uniform Guidance. (Crosslin)
 - Discussion on departmental accountability for delayed implementation of audit report recommendations. Request for discussion by Council Member Mendes. (Mark Swann – Metropolitan Auditor)
 - Discussion to revisit and amend the 2019 Internal Audit Work Plan. (Mark Swann – Metropolitan Auditor)
 - Discussion on the interim audit of the Oracle E-Business Suite R12.2 Implementation issued April 2, 2019. (Nan Wen – Auditor)
 - Tentative discussion on the audit of EEOC Form 164, State and Local Government Information (EEO-4) Reporting. (James Carson – Senior Auditor)
- V. Unfinished Business
 - Discussion on the audit of the Register of Deeds issued January 24, 2019. (Mark Swann – Metropolitan Auditor)
 - Fraud, waste, and abuse hotline activity services update:
 - Revised Investigation Report Collier Engineering issued January 24, 2019. (Mark Swann – Metropolitan Auditor)
 - Metropolitan Nashville Public Schools Procurement Matters Investigation Report issued February 7, 2019. (Mark Swann – Metropolitan Auditor)
 - Discussion and timeline on the four architecture and engineering vendor audits to be performed by EY and BerryDunn. (Lauren Riley – Principal Auditor)

METROPOLITAN NASHVILLE
METROPOLITAN AUDIT COMMITTEE MEETING AGENDA
April 9, 2019 4:00 p.m.

- VI. Other Administrative Matters (Mark Swann – Metropolitan Auditor)
 - FY2019 budget status
- VII. Internal Audit Project Status (Mark Swann – Metropolitan Auditor)
 - On-going projects
 - Recommendation implementation follow-up status
- VIII. Consideration of Items for Future Meetings (Brackney Reed - Committee Chairman)
- IX. Adjournment of Public Meeting – Next Meeting Tuesday, June 25, 2019.
- X. Call for a motion to enter executive session (Brackney Reed - Committee Chairman)
- XI. Executive Session Agenda – (Brackney Reed - Committee Chairman)
 - If needed, discussion of pending or ongoing audits or investigations. (Mark Swann – Metropolitan Auditor)

Note: Upon a majority vote of committee members in attendance for the public portion of the meeting, the Metropolitan Nashville Audit Committee may hold confidential, nonpublic executive sessions to discuss the following items (T.C.A. § 9-3-405¹):

- Items deemed not subject to public inspection under T.C.A. §§ 10-7-503² and 10-7-504³ and all other matters designated as confidential or privileged under this code;
- Current or pending litigation and pending legal controversies;
- Pending or ongoing audits or audit related investigations;
- Information protected by federal law; and
- Matters involving information under T.C.A. § 9-3-406⁴ where the informant has requested anonymity.



To request an accommodation, please contact Mark Swann at (615)862-6158.

¹ T.C.A. § 9-3-405(d). Establishment of audit committee, Notice requirements, Open meetings, Confidential, nonpublic executive session.

² T.C.A. § 10-7-503. Records open to public inspection, Schedule of reasonable charges, Costs.

³ T.C.A. § 10-7-504. Confidential records.

⁴ T.C.A. § 9-3-406. Establishment of process for confidential reporting of suspected illegal, improper, wasteful or fraudulent activity, Retaliatory activities prohibited.