

**METROPOLITAN NASHVILLE**  
**METROPOLITAN AUDIT COMMITTEE MEETING AGENDA**  
**December 10, 2019, 4:00 p.m.**

**Committee Room 2**  
**205 Metropolitan Courthouse**

- I. Call Meeting to Order (Brackney Reed – Committee Chairman)
- II. Approval of Minutes (Brackney Reed – Committee Chairman)
  - Approval of Minutes for November 26, 2019, meeting.
- III. New Business
  - Presentation of the Metropolitan Nashville Government Comprehensive Annual Financial Report For the Year Ended June 30, 2019. (External Auditor)
  - Metropolitan Nashville Audit Committee Annual Self-Assessment. (Brackney Reed - Committee Chairman)
  - Metropolitan Nashville Audit Committee and Metropolitan Nashville Office of Internal Audit Bylaws annual review. (Gina Pruitt – Interim Metropolitan Auditor)
  - Discussion on the Audit of Cooperative Purchases Best Practices issued December 2, 2019. (Lauren Riley – Principal Auditor)
  - Tentative discussion on the Audit of Unusual Transactions. (Bill Walker – Principal Auditor)
- IV. Unfinished Business
  - Discussion of potential candidates for Metropolitan Auditor and next steps. (Wanda Hadley – Human Resources)
  - Acceptance of the Metropolitan Nashville Government Fiscal Year 2018 Letter of Recommendations to Management from Crosslin discussed in the April 9, 2019, Committee meeting. (Brackney Reed – Committee Chairman)
  - Acceptance of the Metropolitan Nashville Government Fiscal Year 2018 Schedules of Expenditures of Federal and State Awards and Reports required by the Single Audit Act as amended and the Uniform Guidance discussed in the April 9, 2019, Committee meeting. (Brackney Reed – Committee Chairman)
- V. Other Administrative Matters (Gina Pruitt – Interim Metropolitan Auditor)
  - 2020 Proposed Meeting Schedule.
- VI. Consideration of Items for Future Meetings (Brackney Reed - Committee Chairman)
- VII. Adjournment of Public Meeting – Next Meeting Tuesday, December 10, 2019.
- VIII. Call for a motion to enter executive session (Brackney Reed - Committee Chairman)

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IX. Executive Session Agenda – (Brackney Reed - Committee Chairman)

- If needed, discussion of pending or ongoing audits or investigations. (Gina Pruitt – Interim Metropolitan Auditor)

Note: Upon a majority vote of committee members in attendance for the public portion of the meeting, the Metropolitan Nashville Audit Committee may hold confidential, nonpublic executive sessions to discuss the following items (T.C.A. § 9-3-405<sup>1</sup>):

- Items deemed not subject to public inspection under T.C.A. §§ 10-7-503<sup>2</sup> and 10-7-504<sup>3</sup> and all other matters designated as confidential or privileged under this code;
- Current or pending litigation and pending legal controversies;
- Pending or ongoing audits or audit related investigations;
- Information protected by federal law; and
- Matters involving information under T.C.A. § 9-3-406<sup>4</sup> where the informant has requested anonymity.



To request an accommodation, please contact Lauren Riley at (615)862-6111.

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<sup>1</sup> T.C.A. § 9-3-405(d). Establishment of audit committee, Notice requirements, Open meetings, Confidential, nonpublic executive session.

<sup>2</sup> T.C.A. § 10-7-503. Records open to public inspection, Schedule of reasonable charges, Costs.

<sup>3</sup> T.C.A. § 10-7-504. Confidential records.

<sup>4</sup> T.C.A. § 9-3-406. Establishment of process for confidential reporting of suspected illegal, improper, wasteful or fraudulent activity, Retaliatory activities prohibited.