

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
AUDIT COMMITTEE MEETING MINUTES**

April 14, 2020

On Thursday, April 14, 2020, at 12:00 p.m., the Metropolitan Nashville Audit Committee conducted a meeting via conference call. The following people attended the meeting:

Committee Members

Brackney Reed, Chamber of Commerce
Charles Frasier, Tennessee Society of CPAs
Zulfat Suara, Council Member
Thom Druffel, Council Member
Kevin Crumbo, Director of Finance

Others

Theresa Costonis, Department of Law
Wanda Hadley, Human Resources
Bill Walker, Interim Metropolitan Auditor

Committee Member Absent

Jim Shulman, Vice Mayor

Quorum present? Yes

CALL MEETING TO ORDER

Mr. Reed called the meeting to order.

A **roll call** was conducted by Mr. Walker. The following members were in attendance:

- Brackney Reed
- Charles Frasier
- Zulfat Suara
- Thom Druffel
- Kevin Crumbo

A **motion** to conduct the meeting using a conference call format because it was necessary to protect the safety and welfare of Tennessean's due to the COVID 19 pandemic and to conform to Governor Bill Lee's Executive Order Number 6 was made, seconded and carried. Specifically, a roll call was conducted with the following votes:

- Brackney Reed - Yes
- Charles Frasier - Yes
- Zulfat Suara - Yes
- Thom Druffel - Yes
- Kevin Crumbo - Yes

Discussion of Candidate Interview Process

Mr. Reed discussed the interview process. Interview questions were assigned to each Committee member.

Candidate Interviews

The Audit Committee interviewed the candidates in the following order at the approximate respective times:

- Michael Hill – 12:15 p.m.
- John Valtierra – 12:55 p.m.
- Deborah Jenkins – 1:50 p.m.
- John Cashmon: 2:40 p.m.

Each interview lasted approximately 45 minutes. Interview slots were scheduled by Human Resources. Seven standard questions were asked to all candidates with additional follow-up questions occurring afterwards. Human Resources provided the seven questions asked.

Consensus Discussion

A discussion ensued over the remaining steps in the process. Ms. Costonis advised the Metropolitan Charter states the Metropolitan Nashville Audit Committee is required to present three candidates to the Metropolitan Council. Mr. Reed advised that, historically, the Metropolitan Nashville Audit Committee lists the top three candidates in a ranking order. This listing is presented to the Metropolitan Council with a recommendation to vote for the Metropolitan Nashville Audit Committee's number one ranked candidate.

A discussion ensued over the seven candidates. A decision was made on the top three candidates ranked one to three which is as follows.

1. Lauren Riley
2. Paul Morris
3. John Valtierra

A **motion** was made to present Lauren Riley to the Metropolitan Council as the **number one** ranked candidate for the Metropolitan Auditor position was made, seconded and carried. Specifically, a roll call was conducted with the following votes:

- Brackney Reed - Yes
- Charles Frasier - Yes
- Zulfat Suara - Yes
- Thom Druffel - Yes
- Kevin Crumbo - Yes

A **motion** was made to present Paul Morris to the Metropolitan Council as the **number two** ranked candidate for the Metropolitan Auditor position was made, seconded and carried. Specifically, a roll call was conducted with the following votes:

- Brackney Reed - Yes
- Charles Frasier - Yes
- Zulfat Suara - Yes
- Thom Druffel - Yes
- Kevin Crumbo - Yes

A **motion** was made to present John Valtierra to the Metropolitan Council as the **number three** ranked candidate for the Metropolitan Auditor position was made, seconded and carried. Specifically, a roll call was conducted with the following votes:

- Brackney Reed - Yes
- Charles Frasier - Yes
- Zulfat Suara - Yes
- Thom Druffel - Yes
- Kevin Crumbo - Yes

A discussion ensued on how the top candidates are presented to the Metropolitan Council. Simply put, the Metropolitan Audit Committee will present the top three candidates to the Metropolitan Council with the recommendation to name the candidate ranked as number one as the Metropolitan Auditor. Wanda Hadley stated the candidates will be presented at either the May 5, 2020, or May 19, 2020, Metropolitan Council Meetings. Mr. Crumbo inquired if a late filing may be submitted and this be presented to the Metropolitan Council at the next Council meeting. Council Lady Suara stated she would make inquiries to Mr. Cooper with the Metropolitan Nashville Council Office and get back to the Audit Committee.

Next Audit Committee Date

Mr. Reed discussed the next Audit Committee meeting date. The next scheduled meeting is April 22, 2020, however a quorum had not been reached. The Committee discussed the desire to proceed with the meeting on April 22, 2020. Ms. Costonis advised that given the COVID-19 pandemic, meetings by other Metropolitan Nashville entities have been conducted by video conference or audio. Ms. Costonis advised it is important that these meetings be streamed live on the Metropolitan Nashville Network since the public cannot physically attend the meetings. Consequently, the Metropolitan Nashville ITS Department has been receiving a large number of requests as a consequence. The April 22, 2020, may not be feasible.

Action Item: Mr. Walker will contact the Metropolitan ITS Department to discuss setting up a date and time to conduct the next meeting. Mr. Walker will report back to the Audit Committee once he is aware of the potential dates.

The public meeting adjourned after approximately 3 hours and 45 minutes.

The minutes for the April 14, 2020, Metropolitan Nashville Audit Committee meeting are respectfully submitted.



Bill Walker, Interim Metropolitan Nashville Auditor
Secretary, Metropolitan Nashville Audit Committee

Approved by the Metropolitan Nashville Audit Committee on April 22, 2020