

DCCCP Advisory Board Meeting Agenda
February 15, 2017 – 3:30 p.m.

1. Welcome.
2. Adopt minutes from November meeting.
3. 2nd Quarter program review – Larissa Burdette.
4. Personnel Changes :

Separations:

Katie Martin – Case Officer 2 Last day will be February 24, 2017.

Promotions:

None at this time.

Vacant Positions:

Case Officer 2 position after February 24, 2017; Case Officer 1 position.

New Hires:

Shellis Hampton, Case Officer 1 – Start date February 21, 2017.

5. Recent changes/developments:

The new court order went into effect January 1, 2017. No issues so far.

We are currently interviewing for the recently vacated Case Officer 2 position and will fill it as soon as Metro approves it.
6. Ongoing Projects:
 - Our current grant will be up for renewal in 2017. Please start thinking about writing your reference letters and gaining support for DCCCP. We should get the new contract in March or early April.
7. New business:
 - Our TDOC audit occurred the week of January 9th through the 13th, 2017. DCCCP scored 100% in compliance in both fiscal and supervision categories. A final report has not been received.
8. Closing:
 - Questions/comments from the Advisory Board.