

DCCCP Advisory Board Meeting Agenda
November 18, 2015 – 3:30 p.m.

1. Welcome.
2. Adopt minutes from last meeting.
3. 1st Quarter review – Larissa Burdette.
4. Court Services Center (CSC) update: John Hoffs, CSC Coordinator.
5. Personnel Changes:

Separations:

- Jennifer Haile, Case Officer 1 – 9-21-15 - resigned
- Sean Morris, Surveillance Officer – 9-10-15 – terminated
- Carmelita Burns, Case Officer 2 – 8-21-15 – resigned

Promotions:

- Katie Martin promoted to Case Officer 2
- Stephanie Lancaster promoted to Program Specialist, DDS

Vacant Positions:

- One Case Officer position

New Hires:

Dennis Mahoney, Surveillance Officer – start date 12-7-15

Erika Peters, Case Officer 1 – start date 11-23-15

Corey Ramsey, Case Officer 1 – start date 1-11-15 (he is currently a temporary part-time employee. He graduates with his Bachelor's degree in December and has decided he would like to transition to a full-time position with DCCCP).

6. Recent changes/developments:
 - TDOC granted a salary change proposal I requested in order to give all employees a raise. This went through on November 5, 2015.
 - Sean Morris, who was terminated for conduct unbecoming of a Community Corrections employee, requested a hearing because he was denied unemployment benefits. It was found in our favor, but he still has the right to appeal.
7. Ongoing Projects:
 - The proposed updated Court Order is with Judge Fishburn for review.
8. New business:
 - TDOC has informed us that the next supervision/financial audit will be January 28th and 29th, 2016.
 - We are currently interviewing for a Case Officer 1 position to replace Stephanie Lancaster.

9. Closing:

- Questions/comments from the Advisory Board.
- Next meeting date – to be determined.