

DCCCP Advisory Board Meeting Agenda
November 29, 2017 – 3:30 p.m.

1. **Welcome.**
2. **Adopt minutes from August 2017 meeting.**
3. **1st Quarter program review**
4. **Personnel Changes :**

Separations:

Douglas Murphy - C/O 1 resigned 11-10-17.
Jessica Royster - Program Specialist – Court Services Center – Last day is 11-30-17.
Angela Hunt – C/O 2 – Last day is 12-1-17.

Promotions:

Pending: Program Specialist – CSC; Case Officer 2

Vacant Positions:

Case Officer 1

New Hires:

Aireal Dixon – Started 11-13-17 (Replaced Corey Ramsey)

5. Recent changes/developments:

- TDOC has scheduled our annual audit for November 27th and 28th.
- We are now using the Strong-R assessment tool.
- We still have not been trained on the new treatment curriculum so we are still using Pro-social Life Skills.
- The parole position on the board is still vacant.

6. Ongoing Projects:

Due to new requirements in the Community Corrections Standards, our policy and procedure manual will change slightly.

7. New business:

We will need to appoint/vote on a new Secretary

8. Closing:

- Questions/comments from the Advisory Board.