

DCCP Advisory Board Meeting Minutes: Nov. 29, 2017, 3:30pm

Members present: Dawn Deaner, Mike Engle, Donna Grayer, Kevin McGee, Lonnell Matthews, Jackie Shrago, Vince Wyatt, Staff Larissa Burdette.

1. **Welcome:** Vince Wyatt called the meeting to order. New member, Jackie Shrago, was introduced and elected to take minutes for the meeting.
2. **Minutes:** Dawn motioned approval of Aug. 30 Minutes of Aug 30; minutes adopted.
3. **1<sup>st</sup> Quarter Program review:** (Larissa)
  - a. 107 intakes, 41 completed.
  - b. TDOC requires if the client goes to jail for longer than 60 days, they are automatically revoked and generate an automatic re-intake. Staff is already tracking these that they suspect will return and will report them.
  - c. Drug Court beds are generally available, although there might be a delay involving transfer between courts. These people tend to skew the intake/revoke/re-intake data. There are 79 people in residential drug treatment and 34 in 'after care' class treatment.
  - d. Community Corrections: These individuals are classified in various levels (Level 1, Level 2-8pm curfew, Level 3, Level 4, and Probation). Many don't want to go to Community Corrections due to their addiction when they expect to fail the requirements. There was a discussion among Dawn, Kevin and the Probation system which may not be as helpful as possible in the amount of time and money required of participants, including issues of a large turn-over in Community Corrections.
  - e. It was agreed that we could keep additional data on race and gender on Probation and Revocation & Revoked to Prison.
4. **Personnel:** We need to compare our salaries to State Parole Officers and have learned that our staff are listed as Metro employees on Metro personnel system. Dawn will check on presenting the salary scale to State Trial Court budget hearing to compare CC officers to State Probation officers and General Sessions Probation officers. Of the current 24 staff, there has been a turnover of one/month since October 2017. All single officers have a second job.
5. **Recent changes/developments:**
  - a. The audit score was 100%. There were no observations or findings during the audit.
  - b. Staff needs new training on the Strong-R assessment tool. In Oct., we did 62 assessments with Melody Woodard handling a sizeable responsibility for this effort. The new training will occur soon on the "Thinking4achange' program.
  - c. The Parole Board member representative is still unfilled on the DCCCP Advisory Board.
6. **Standards Policy and Procedures Manual** is still in process of review.