



**Commission Meeting
August 21, 2019; 4:00pm
Nashville Community Education
NCE Office, Room 123**

In attendance:

Commissioners:

**Commission Chair: Karla Coleman Garcia
Commissioner Co Chair: Bernard Pickney
Commissioner Secretary: Vanessa Lazon
Commissioner: Ed Hantel
Commissioner: Dr. Katherine Y Brown
Commissioner: Jane-Coleman Cottone
Commissioner: Whitney Slovick**

Staff:

Mary Beth Harding, Executive Director
Imelda Alamilla, Program Coordinator
LaKeitha Anderson, Community Engagement Coordinator

Call to order:

4:00pm by **VANESS LAZON – SECOND BY KARLA COLEMAN GARCIA**

Public Comments:

N/A

Un-Finished Business:

N/A

Announcements:

1. New Commissioner: Whitney Slovick
 - Mary Beth introduced Whitney Slovick to the Commission.
 - Whitney works for MNPS with Community Achieves
 - NCE is excited to strengthen our partnership with MNPS and Community Achieves
2. Fall Registration
 - Registration for the Fall 2019 session is open!
 - Students can register at www.nashville.gov/ce, in-person, or over the phone at (615) 298-8050
 - Mary Beth asked the Commission to spread the word that scholarships are available.

- The Fall 2019 session has over 165 classes at 7 locations.
 - Spring 2020 Course Proposals are due **October 14**.
3. Enrollments
- The Summer 2019 enrollment total is 1,221; compared to Summer 2018 with 1,024 enrollments.
 - Cancellation rate of 18% for Summer 2019 and 17% for Summer 2018
 - Fall 2019 already has over 1100 students registered, with almost \$40,000 in revenue
 - The Open House had 260 registrations
 - 28 classes have already filled

Action Items:

1. Vote for FY20 Officers
 - Vanessa Lazon, Chair
2.
 - Dr. Katherine Y. Brown, Vice Chair
3.
 - Jane-Coleman Cottone, Secretary

Motion to approve: Bernard Pickney

Approved unanimously

Discussion Items:

1. FY20 Budget Update
 - Currently under budget in expenses and meeting revenue expectations
2. FY19 Final Budget:
 - 98% Expenses (just under budget)
 - 171% Revenue – exceeded expectations!

Vacation and Sick Accrual Update:

No announcements.

Motion to adjourn: Commissioner Brown motion to adjourn. Seconded by Pickney. The meeting was adjourned at 4:45pm.

**Next meeting - October 23, 2019
Cohn School; 4:00pm**