



Nashville Community Education Commission Meeting December 16, 2020; 4:00pm Zoom Access

In attendance:

Commissioners:

Commission Vice Chair Jane-Coleman Cottone
Commissioner Bernard Pickney
Commissioner Dr. Denise Pridemore
Commissioner Monica Reyna

Staff:

Mary Beth Harding, Executive Director
LaKeitha Anderson, Community Engagement Coordinator
Joshua Hill, Administrative Services Officer

Call to order:

4:00pm by Dr. Denise Pridemore. Seconded by Bernard Pickney.

Public Comments:

N/A

Un-Finished Business:

N/A

Announcements:

1. Mary Beth Introduced NCE's new commissioner Monica Reyna
 - NCE
2. Fall Enrollment Updates
 - Mary Beth updated the commission on the status of the Fall 2020 enrollments.
 - As of December 2020, Fall 2020 enrollment was at 587 with revenue of \$22,236; compared to the same session in 2019, enrollment was at 1719 with end of November revenue at \$69,079.
 - Cancellation rate for Fall 2020 is 54%; compared to Fall 2019 rate of 15%.
 - Most of these cancellations were due to not being able to meet in person at Cohn.
 - While people are very grateful for virtual learning, not meeting in-person, confusion about us being open, and general financial uncertainty continue to be challenges. We're hoping virtual classes will become more popular during the winter.
3. Spring 2021
 - Registration for Spring 2021 Session has started!
 - There are over 130 scheduled classes
 - Classes start on January 19
 - Class Highlights
 - Dr. Brown's Leadership Bootcamps
 - Series; Herbs, Reuse Décor, Metro Business Assistance & more!

- Many career and life skills classes
 - Gift certificates can be purchased online up to Dec. 23 (for emailed pdf)
 - Request: can Commissioners help distribute catalogs, share on social media, and help LaKeitha connect with groups and associations?
4. FY22 Updates
- Mary Beth updated the commission about a meeting that she had with Metro Finance
 - It is unlikely that the Mayor's Office will fund the department in their budget, but are willing to discuss potential grants to help fund the transition to a 501c3
 - Transitions Into 501c3
 - TN Charter complete
 - Applying for IRS status now
 - Seeking grants to help fund a transition – mostly need fund for salaries/benefits.

Action Items:

1. FY22 Officer Nominations/Voting:
 - Commission Chair: Dr. Katherine Y Brown
 - Commission Co Chair: Jane-Coleman Cottone
 - Commission Secretary: Whitney Slovick

Motion to approve made by Bernard Pickney; Seconded by Jane-Coleman Cottone; Approved unanimously.

Discussion Items:

1. FY21 Budget Updates
 - a. While we are not making as much revenue as we would like, we are also well below expenses.
 - b. Enough funding to cover FY21

Vacation and Sick Accrual Update:

No announcements.

Motion to adjourn made by Bernard Pickney. The meeting was adjourned at 4:35pm.

**Next meeting - February 17, 2020
Likely on Zoom; 4:00pm**