

June 14th 2017
Commission Meeting
Nashville Community Education
Main Office

In attendance:

Commission Chair: Edward Hantel
Commissioner: Jennifer Douglas
Commissioner: Laura Moore
Commissioner: Karla Coleman Garcia
Commissioner: Molly Sehring
Commissioner: Dalila Duarte (phoned in)

Staff:

Mary Beth Harding, Executive Director
Imelda Alamilla, Program Coordinator
Joshua Hill, Administrative Services Officer

Call to order:

4:07 pm by Commissioner Hantel. Seconded by Moore.

Public Comments:

N/A

Announcements:

New Commissioner Introductions:

- Molly Sehring introduced herself to the commission
 - Molly is the Director of Family and Community Partnerships for MNPS and CEC's new MNPS representative

Summer Session Updates:

Mary Beth Harding talked about the Summer Session.

- Summer enrollment is already over 100 more students than last year.
- Yearly revenue has hit the \$100,000 mark
- The Summer cancelation rate was 22%
 - This number is higher than normal due to instructor illnesses and not due to low enrollment

Closed Session HR Discussions

Reopened session at 4:25pm

Action Items:

FY18 Officer Elections:

Nominations for Chair, Vice-chair and Secretary were made at the April Commission meeting. All nominations were unanimously confirmed. The FY18 officers will be as follows:

- Laura Moore, Chair
- Karla Coleman Garcia, Vice-chair
- Ed Hantel, Secretary

Motion to approve: Sehring

Seconded: Moore

Approved unanimously

New FY18 Meeting Dates:

- Mary Beth asked the commissioners if there would be a better date and time for the upcoming FY18 meeting dates. They confirmed keeping the same schedule in FY18:
 - Meet every other third Wednesday of the month at 4pm in the Cohn School, Suite 123
 - Mary Beth will create a schedule for FY18 and email it to all commissioners.

Motion to approve: Moore

Seconded: Hantel

Approved unanimously

Discussion Items:

Budget Updates:

- Mary Beth has had no new updates on the council budget approval
 - Current FY17 Budget: \$443,300
 - FY18 Requested items
 - Community Engagement Coordinator – all costs covered by reallocating current budget
 - Increase instructor pay budget line by \$30,000.
 - Scholarship Fund-Pilot Program: \$1000 (we match \$1000 from the Reserve Fund)
- Mary Beth and Ed talked about the approval process for the proposed Scholarship Fund-Pilot Program

Fall Open House:

- Mary Beth Talked about the upcoming Fall Open House (August 5th, 10am-1pm)
 - MB talked about the number of groups and organizations that will be attending the event.
 - MB also extended an invitation to the commission members who would like to have a table at the Open House or anyone they know that would.

Vacation and Sick Accrual Update:

No announcements.

Motion to adjourn: Commissioner Edward Hantel motion to adjourn. Seconded by Laura Moore. The meeting was adjourned at 4:40pm.

Next Meeting – Wednesday, August 16th
Cohn School
4:00 pm