



# Nashville Community Education Commission Meeting October 21, 2020; 4:00pm Zoom Access

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## In attendance:

### Commissioners:

Commission Chair Dr. Katherine Y Brown  
Commissioner Co Chair Jane-Coleman Cottone  
Commissioner Secretary Whitney Slovick  
~~Commissioner Bernard Pickney~~  
~~Commissioner Brenda Haywood~~  
~~Commissioner Denise Pridemore~~

### Staff:

Mary Beth Harding, Executive Director  
LaKeitha Anderson, Community Engagement Coordinator  
Joshua Hill, Administrative Services Officer

## Call to order:

4:07pm by Dr. Katherine Y Brown.

## Public Comments:

N/A

## Un-Finished Business:

N/A

## Announcements:

1. Fall Enrollment Updates
  - Mary Beth updated the commission on the status of the Fall 2020 enrollments.
  - As of October 2020, Fall 2020 enrollment is at 561 with revenue of \$20,992.96 compared to the same session in 2019, enrollment was at 1719 with end of October revenue at \$58,284.
  - Cancellation rate for Fall 2020 is 47%; compared to Fall 2019 rate of 15%.
    - Cancellations due to COVID-related building restrictions are 21%
2. Updates on Spring 2021 Session
  - Moving forward with virtual and potential in-person classes
  - Course proposals due October 26
  - Over 100 classes have already been scheduled
3. Updates on FY22 Budget
  - Expect to not be included in the Mayor's FY22 Budget
  - 501c3 status
    - Mary Beth has started the process of submitting paperwork to create a 501c3 for a Friends of group that can currently fundraise on behalf of NCE

but also potentially allow us to roll staff and programming into should we be eliminated in June

- The Mayor's Office would be interested in giving us a grant to assist with that transition if funds allow
- Volunteer groups to help establish a 501c3, seek grants, and seek sponsorships have all been created and are working on specific goals

Action Items:

1. Officer Nominations
  - i. Commission Chair: Dr. Katherine Y Brown
  - ii. Commissioner Co Chair: Jane-Coleman Cottone
  - iii. Commissioner Secretary: Whitney Slovic NCE
- It was determined that all officers can serve the same role for two terms and because we have already had so much change this year all officers were re-nominated in their same positions for continuity.
- Vote will be held at the December 16 meeting

Discussion Items:

1. FY21 Budget Update
  - Mary Beth reviewed the current FY21 budget
  - We are lower than we'd like in revenue, but also well under expenses

Vacation and Sick Accrual Update:

No announcements.

**Motion to adjourn made by Whitney Slovic; Seconded by Jane-Coleman Cottone. The meeting was adjourned at 4:39pm.**

**Next meeting – December 16  
Likely on Zoom**