

September 17th

Commission Meeting

Nashville Community Education

Main Office

In attendance:

Commission Chair Kecia Ray
Commissioner Bernard Pickney
Commissioner Reverend Dixon
Commissioner Dalila Durate

Call in:

Commissioner Brian Gilson

Staff:

Mary Beth Harding, Executive Director
Philip Stoecklein, Programs Coordinator
Imelda Alamilla, Administrative Services Officer

Call to order:

4:03pm by Commission Chair Kecia Ray

Legal Notice:

Commission Chair Kecia Ray

Notes from Executive Director

Executive Director introduced herself and Imelda Alamilla, the new Administrative Services Officer.

Fall Registration:

Executive Director gave a report on year to date and compared it to last year's numbers. She gave credit to Lovette Curry and Philip Stoecklein.

Event Participation:

ED mentions that Imelda and she attended the open house at Wright Middle School on August 27. She also mentioned being present at the Metro Village at Celebrate Nashville on October 3rd. The event is part of Metro Nashville.

Q: Is this a new event ?

A: No.

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Goals:

- 1) Have a new registration system. The current system is not meeting our needs. ED has talked to two different vendors.
- 2) Increase diversity. ED wants to increase diversity by collaborating with different organizations. She mentioned collaborations with the Nashville Farmers Market and Casa Azafran.

Q: Do you have demographic information?

A: It is hard to get the information with the current registration system, but with the new system we will have access to that information.

Q: Who is your new target market?

A: We want to keep our current target but want to reach out to a younger demographic and minorities.

Action Items:

Review of FY16 Budget Submission:

Gave information as to what was approved.

Q: Do we have notes on LOCAP Reimbursement line (\$101,000)?

A: ED needed to talk to Lovette about this.

Q: Will the new registration be over \$10,000?

A: Most likely not. The first year will be the highest cost and recurring fees after that will be lower. One system is definitely going to be under \$10,000.

Q: Will there be a need to download new software?

A: NO

Consideration of Commission Meeting Schedule

It was decided that Thursday afternoons do not work for some Commissioners due to work schedules. The Commission and ED decided that instead, meetings will take place every 2 months on the 3rd Friday of that month. The ED is sending the schedule to the Commission.

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Discuss Advocacy Efforts:

We have a new mayor and new council members so it will be important for the ED and Chair to meet with members soon. Hoping for meetings in mid-October.

ED asked that if any Commissioners have connections with council members that they help get her connected and possibly attend meetings with her. She will send an updated council member list as soon as it is available.

Sonny Dixon suggested reaching out to Jim Shulman first, as he might be a good advocate for our group.

Discuss Commission Terms:

We have two open positions for commissioners, a Mayor Appointee and community member. The Mayor will appoint both. Terms are for three years.

The Commission discussed possible candidates for these positions including Frank Harrison. Commissioners discussed need for diversity. It was suggested that the other appointee be someone who could help pursue the goals mentioned earlier, increasing our younger and minority student population. Dr. Ray and ED will approach Mayor with these goals in mind.

Dr. Kecia Ray will remain the Superintendent Appointee.

Vacation and Sick Accrual:

Lovette Curry will be paid for her vacation hours.

Motion to adjourn:

Commission Chair Kecia Ray motion to adjourn. Reverend Dixon seconded the motion. The meeting was adjourned at 4:59pm.