

The Board of Directors of the Emergency Communications District (ECD) of Nashville and Davidson County met in regular session at the Metro Emergency Communications Center, 2060 15th Avenue South. Chair Cleo Duckworth called the meeting to order at 2:30 PM and presided over the meeting with the following board members present: Ruby Baker, William Johnson, Michelle Jernigan, David Gleason, and Eliud Trevino. Board members Susan Mattson and Lorinda Hale were not in attendance. Others present included: Mark Lynam and Larry Law (ECD Admin); Michele Donegan, Michelle Peterson, Bruce Sanschargin, Dwayne Vance, and Hal Weese (ECC Dept), Pat Nolan (DVL Seigenthaler), Senator Joe Haynes (Legal Counsel), Jody Clinard (ITS Dept), and Jon Sain (Fire Dept).

### **Metro Radio System Presentation**

Mr. Jody Clinard, Metro's radio system manager, gave a 40 minute presentation on Metro's radio system. He went over the history of the radio system, how it works, which agencies use the system, how costs are recovered, and future plans for the system.

### **Minutes**

Mr. Johnson made a motion to accept the minutes from the February 16, 2017 ECD board meeting. Ms. Baker seconded the motion and it carried unanimously by voice vote.

### **Financial Report**

Mr. Lynam went over the February 2017 financial report with board members. He reported that income for February was \$1,117,283 while expenses were \$188,835. This left us with a net gain of \$928,448 for the month.

Our checking account balance at the end of February was \$1,116,932 and our LGIP account balance was \$8,348,494. This leaves us with \$9,465,426 cash available for operations.

### **Training Requests**

Mr. Bruce Sanschargin presented the following items for approval:

4418.03 - Training Materials:

EFD Training Books (\$195 each x 16)	3120.00
EMD Training Books (\$195 x 16)	3120.00
Call Taking Manuals (\$15 x 16)	240.00
Procedure Manuals (\$15 x 16)	<u>240.00</u>
	\$6,720.00

Mr. Gleason made a motion for the Board to approve the training requests. Mr. Johnson seconded the motion and it carried unanimously by voice vote.

### **Public Awareness Update**

Mr. Nolan went over the following reports with board members:

- Rescue Rex Reports.... including number of schools, shows, and children that the program has reached during the current school year as well as the school appearance schedule for April.
- Call Analysis Report for the month of February 2017. When compared to the same month last year 911 calls were down 10.47% or 3,243 calls. This marks the eighth consecutive month that 911 calls were down.
- Language Interpretation Report for the month of February 2017. Mr. Nolan noted that language interpretation requests were down considerably in February. He wondered if this may be due to

concerns about deportation if someone is in the country illegally. He will continue to monitor the information to see if a trend is developing.

Mr. Nolan also announced that Rescue Rex will be attending the Southeast Nashville Easter egg hunt and community festival on Saturday, April 8<sup>th</sup>. Rescue Rex will do a walk-around for about an hour.

### **Street Name Change**

Ordinance BL2017-624 was submitted to rename a portion of "Pillow Street" to "Marshall Hollow Drive". This name change has the support of the ECC Department. Ms. Baker made a motion to approve the name change. Mr. Johnson seconded the motion and it carried unanimously by voice vote.

### **ECC Directors Report**

ECC Director Michele Donegan reported the following:

- The ECC Department currently has 19 vacancies.
- A training class of 16 telecommunicators will start in April.
- A couple of senior dispatchers will be retiring soon. This will create additional vacancies.
- The ECC Department had their CALEA mock assessment a couple of weeks ago. No problems were found.
- The ECC Department had their budget hearing with the Mayor on March 16<sup>th</sup>. The Mayor was very positive toward the needs that were presented. The new ECC facility remains a high priority.
- The employee appreciation banquet will be held on April 6<sup>th</sup>, at 6:00 PM in the Maxwell House Hotel. All board members should have received an invitation.

### **Miscellaneous**

Ms. Duckworth informed board members that Grady McNeal has decided not to serve another term on the ECD Board due to family matters at home. The Mayor's Office has announced that Charlane Oliver will be appointed to serve in his place. Ms. Oliver's confirmation will be taken up at the April 4<sup>th</sup> Council meeting.

Mr. Lynam reported that the TECB Policy Advisory Committee will meet on Tuesday, April 4, 2017 at 10:00 am to discuss possible revisions to Policy 6 – Financial Distressed Districts. He added that this meeting is open to all. Mr. Lynam and Senator Haynes said that they will attend this meeting.

### **Adjournment**

Upon proper motion and second the meeting adjourned at 3:30 P.M.

Minutes submitted by Mark Lynam