

The Board of Directors of the Emergency Communications District (ECD) of Nashville and Davidson County met in regular session at the Metro Emergency Communications Center, 2060 15th Avenue South. Vice Chair Susan Mattson called the meeting to order at 2:36 PM and presided over the meeting with the following board members present: Ruby Baker, Lorinda Hale, William Johnson, David Gleason, and Eliud Trevino. Board members Cleo Duckworth, Michelle Jernigan, and Charlane Oliver were not in attendance. Others present included: Mark Lynam and Larry Law (ECD Admin); Angie Milliken, Bruce Sanschargin, and Hal Weese (Metro DEC), Pat Nolan (DVL Seigenthaler), Jon Sain (Fire Dept), and Aida Hughes.

Minutes

Ms. Hale made a motion to accept the minutes from the October 19, 2017 ECD board meeting. Mr. Johnson seconded the motion. All board members except Mr. Gleason voted to approve the minutes. Mr. Gleason abstained from voting since he was not present at that meeting.

Financial Report

Mr. Lynam went over the October 2017 financial report with board members. He reported that income for October was \$1,122,060 while expenses were \$193,268. This left us with a net gain of \$928,792 for the month.

Our checking account balance at the end of October was \$1,121,203 and our LGIP account balance was \$9,149,420. This leaves us with \$10,270,623 cash available for operations.

Mr. Lynam also provided a breakdown of the expenses that were included in the DEC reimbursements for the month of October.

Training Requests

Mr. Sanschargin presented the following items for approval:

Misc. Request

4418.12	APCO/CALEA AM Course	\$499.00
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Conference / Travel

CALEA Conference, Jacksonville, FL (4 attendees)

4418.06 - Registration (\$680ea)	2720.00
4418.07 – Transportation	
Air (\$237ea)	948.00
Shuttle (\$39ea)	156.00
4418.07 - Lodging (\$895ea)	3580.00
4418.07 - Per Diem (\$230ea)	<u>920.00</u>
	\$8,324.00

Grand Total	\$8,823.00
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Mr. Gleason made a motion for the board to approve the training requests. Ms. Baker seconded the motion and it carried unanimously by voice vote.

Public Awareness Update

Mr. Nolan provided a report showing the number of delivered digital impressions and click through rate for our online ads. He made note the number of digital impressions from the wsmv.com website should be 116,549, not 58,310.

Mr. Nolan went over the call volume report for October. The 911 call numbers were down by 8.03% for the month. This decrease marks sixteen consecutive months that 911 calls were down. Emergency calls for the first ten months of the calendar year (January – October) were down by 35,162 compared to the same period in 2016.

Mr. Nolan reported that the changeover on the new creative for the outdoor and radio media has gone well.

Mr. Nolan went over the Rescue Rex booking reports showing schools, shows, and children reached. He also provided the school appearance schedule for December.

Mr. Nolan went over the Rescue Rex bookings for the school year. He reported that the email problem has been resolved. He also noted that his firm has hired their first female Rescue Rex performer.

Mr. Nolan went over the language interpretation report. He noted that Spanish calls appear to be up. He pointed out that Spanish and Arabic continue to be the largest foreign language requested.

Street Name Changes

The following ordinances were submitted for street name revisions....

- BL2017-1001 – Rename “Frontage Road” to “Inspirational Blvd”
- BL2017-1002 – Rename “Cheron Road” to “Creative Way”

It was noted that the street name revisions had the support of the ECC Department. With that said Mr. Johnson made a motion to approve the street name changes. Ms. Baker seconded the motion and it carried unanimously by voice vote.

DEC Directors Report

Ms. Milliken reported that DEC underwent a CAD software upgrade at the end of October. All went well. There was a short outage but no calls were lost.

This week DEC tested a failover. This is where the entire system is “failed” over to the backup site. This test performed well.

Director Donegan, Michelle Peterson, Denise Walsh, and Nioka Curtis are currently attending the CALEA Conference in Jacksonville, Florida this week. They hope to be reaccredited by the CALEA commission.

The 911 call taker posting is open and will run through the month of November.

The DEC staff is currently working at the Harding Backup Center as part of the monthly activation of that site. Staff will report back to the main Compton Center on Saturday of this week.

Metro and DEC staff will meet on November 28th to discuss the needs of the new 911 center. Site visits have been made to Franklin, TN and San Antonio, TX to view their recently built 911 centers.

Miscellaneous

Next ECD Board meeting will be held on January 18, 2018.

Adjournment

Upon proper motion by Ms. Hale and second by Ms. Baker the meeting adjourned at 3:06 P.M.

Minutes submitted by Mark Lynam