June 5, 2013

Lentz Public Health Center, Room 212

1:00 – 2:30 pm

**Minutes**

|  |  |  |
| --- | --- | --- |
| **Attendees** |  | **Absent** |
| Alicia Batson |  | Luisa Hough |
| Jeff Blum |  | Arthur Lee |
| Theo Bryson |  | Diane Neighbors |
| Ted Cornelius (Chair) |  | Freida Outlaw |
| John Harkey |  | Marybeth Shinn |
| Nancy Lim |  | Susanne Tropez-Sims |
| Brenda Morrow |  | Sheri Weiner |
| Sandra Moore (Vice Chair) |  |  |
| Tom Nagle |  |  |
| Janie Parmley |  |  |
| Bill Paul |  |  |
|  |  |  |
| Laura Hansen (EO) |  | Mike Hagar (EO) |
|  |  | Tommy Lynch (EO) |
| Ex-officio = (EO) |  | Leslie Meehan (EO) |
| **Quorum was met at this meeting** |  | Renee Pratt (EO) |

**Staff Present**

Tracy Buck, MPHD Joe Pinilla, MPHD

Julie Fitzgerald, MPHD Tom Sharp, MPHD

**Presenters**

Anita McCaig, Metro Planning Department

Tifinie Capehart, Metro Planning Department

**Welcome**

Ted Cornelius, Chair, called the meeting to order and welcomed the Healthy Nashville Leadership Council (HNLC), as well as the guests in the room.

**MAPP Update**

* **Visioning** 
  + Joe Pinilla explained that the process evaluation for the Visioning process is still in the hands of the evaluation coordinator. Once the process has been reviewed, we will share with the Council.
* **Local Public Health System Assessment (LPHSA)** 
  + Dr. Paul stated that this committee has met twice since our last Healthy Nashville Leadership Council meeting and announced the following:
    - The Committee has decided to conduct the LPHSA in August, and we are checking on availability of meeting space
    - We have created a draft agenda for the day of the assessment
    - We have complied a list of names and organizations that we believe best fit each of the 10 Essential Public Health Services
    - We are planning to meet again in the upcoming weeks prior to the assessment
* **Nominating Committee** 
  + Sandra Moore provided the following report out:
    - The Nominating Committee met Monday, June 3rd, at the Lentz Public Health Center. The Committee suggested names of individuals to make up the assessment committees for the following MAPP assessments: Community Health Status, Community Themes & Strengths, and Forces of Change.
    - A checklist was provided that contained characteristics specific to each assessment. Once each group discussion was complete, we were then asked to individually brainstorm 7 – 10 names and place a check mark under the characteristic(s) we felt the individual possessed. Once this was complete, we were then asked to star our top 5 names.
    - A survey is being created and will be sent to all HNLC members within the next few days. The survey provides an additional way to help vet the names. You will be receiving the survey soon.
  + Sandra made a motion to be able to approve the assessment committee membership via email in order to keep the process moving forward and not wait until the July 10th HNLC meeting.
  + Brenda Morrow provided the second
  + Motion passed

* **Announce Chairpersons for each Assessment**

Ted announced the Chairpersons for each of the 4 MAPP assessments are:

* + Jeff Blum: Community Healthy Status
  + John Harkey: Forces of Change
  + Freida Outlaw: Community Themes & Strengths
  + Bill Paul: Local Public Health System
* **NashvilleNext Overview and Collaboration with MAPP** 
  + Anita McCaig works for the Metro Planning Dept. and is very involved in the NashvilleNext process for Nashville.
  + Anita presented a very informative PowerPoint explaining the NashvilleNext process.
  + The PowerPoint is attached to the June minutes.
* **Food Policy Council Update Regarding Food System Assessment** 
  + Tifinie Capehart also works for the Metro Planning Dept. and is very involved in the NashvilleNext process; however, today she spoke to us as the Chair of the Nashville Food Policy Council. As we have discussed in our previous meetings, the Nashville Food Policy Council will be leading the Food System assessment.

**Action Items**

* **Approve April 3rd and May 6th Minutes**
  + Theo Bryson made the motion to approve the April 3 and May 6 minutes
  + Janie Parmley provided a second
  + Motion passed, the minutes were approved with no changes made
* **Vote on Vice Chair**
  + All voting members received a ballot as they entered the meeting and selected a candidate to choose to serve as Vice Chair.
  + The first round of voting yielded a 3 way tie, so another round began
  + At the completion of the second vote, there was a 2 way tie between the remaining candidates.
  + On the 3rd vote, the final number of votes were in favor for Sandra Moore
  + Ted asked for a show of hands to accept Sandra Moore as Vice Chair
  + The Council unanimously approved Sandra Moore as the Vice Chair of the Healthy Nashville Leadership Council
* **Values Brainstorm** 
  + Due to time constraints, we were not able to address this action item. However, it will roll forward to the July agenda.
* Chair opened the floor for any announcements by members since there was a 10 minute window before the meeting was scheduled to adjourn.
  + Brief mention of the SOAR Program and great benefits to the community.

The meeting was adjourned by the Chair at 2:30 pm.

**Due to the holiday, the July, 3 meeting has been moved to July 10, 2013 from 1:00 – 2:30 pm. The meeting location may change, but for the time being the meeting will take place at Lentz Public Health Center, Room 212.**