November 6, 2013

Lentz Public Health Center, Room 212

1:00 – 2:30 pm

**Minutes**

|  |  |  |
| --- | --- | --- |
| **Attendees** |  | **Absent** |
| Alicia Batson |  | Jeff Blum |
| Ted Cornelius (Chair) |  | Diane Neighbors |
| Laurel Creech (Mayor’s Office) |  | Sheri Weiner |
| John Harkey |  | Sandra Moore (Vice Chair) |
| Arthur Lee |  | Brenda Morrow |
| Nancy Lim |  |  |
| Freida Outlaw |  |  |
| Janie Parmley |  |  |
| Bill Paul |  |  |
| Marybeth Shinn |  |  |
| Susanne Tropez-Sims |  |  |
|  |  | Laura Hansen (EO) |
|  |  | Tommy Lynch (EO) |
|  |  | Leslie Meehan (EO) |
|  |  | Renee Pratt (EO) |
|  |  | Lt. Jim Stevens – Proxy for Mike Hagar (EO) |

**Staff Present**

Tracy Buck, MPHD

Joe Pinilla, MPHD

Tom Sharp, MPHD

**Welcome**

Ted Cornelius called the meeting to order

**MAPP Assessment Updates**

* Community Health Status
  + CHS Committee divided into three teams to discuss indicators of health
  + Survey created and sent to Council
  + Another meeting on November 22 will narrow indicators and develop strategies
    - John Harkey feels there are too many indicators to consider for our purpose
* Community Themes and Strengths
  + Freida Outlaw agreed that, although the process originally was confusing, the end result was successful
  + CTS's next meeting will be on Monday with the Vanderbilt students who agreed to analyze our data
  + The team’s Quality of Life survey was looking for a different point of view
    - Wanting to broaden the survey's scope, quality indicators were pulled from various sources such as the Institute of Medicine Report, CDC, and 2-1-1
    - The Quality of Life survey was distributed by Survey Monkey and results were reviewed both individually and in a group
      * It appeared that, from the 1034 responses, those answering were both well-educated and well-employed
      * To obtain information from those less affluent, listening sessions were conducted at Cayce Homes, Martha O'Bryan, Edgehill, and within the Nations area
        + That information exposed different quality indicators
      * All information gathered will be analyzed by the Vanderbilt students, who are also conducting windshield surveys to ascertain information such as how many schools, grocery stores, bars, churches (and so on) consist in a community
  + The CTS committee is also doing an asset map using census tract data, income, and bus routes among others
  + Frieda wishes to express her gratitude to Mary Beth Stephens from Department of Planning who has been very helpful creating all of the asset maps for the committee.
* Nashville Food Policy Council / Food System Assessment
  + Nashville Food Policy Council is helping conduct food systems asset mapping
    - The assets survey was distributed to 70 food system assets, however, only 31 surveys were returned; the majority of those were not complete
    - Instead of going forth with limited information, the focus is shifting to identifying assets (how many farmers markets are there, how many partners do we have, who are the food distributors and where are they?) and physically map them so their geographical location can be reviewed
    - The Department of Planning has agreed to assist us by beginning the process using GIS
    - Hopefully ready early next year
  + The Policy group, one of three teams created, completed a list of local, state, and federal policies that affect the food system
    - They are close to completing the SWOT analysis on those policies
      * Using SWOT (Strengths, Weaknesses, Opportunities, and Threats) for each policy listed, two measurements attached
        + The ratings began at 1 (unimportant) through 5 (critical) and each policy was rated on its impact on the Davidson County Food System
    - The Change Factor Impact - how easy it is to make the necessary changes for positive impact on the Davidson County Food System – was also rated 1 (it won't ever happen) through 5 (sure to happen)
    - Using those scores, they will be able to choose relevant policies
  + The Indicators Team is completing their review of food system indicators that impact health

**MAPP Assessment Reports**

* Local Public Health System Assessment Follow-up
  + Julie and Tracy conducted the follow up and these results will be included in December's final report
  + They looked at the essential services that were not optimal, splitting them into groups to review the reasons why
* Forces of Change Assessment
  + Forces of Change Assessment was held on October 31 at Shelby Bottoms Nature Center
    - 17 stakeholders participated from all segments of Nashville
    - Focused discussion - a giant brainstorming session - asked the stakeholders to identify what is currently happening or potentially could happen to affect the health of the residents and/or the health of our community through the public health system
    - Information and results discussed will be in the final report to be released shortly

**HNLC Updates**

* Health in All Policies
  + The HiAP survey is now closed
  + We received approximately 35 surveys
  + The HiAP subgroup met 10/17 to begin discussing the format for the final report that will be sent to Mayor Dean
  + The subgroup is meeting again this Friday (11/8) to review the surveys and decide on a format for the report to Mayor Dean
  + Final report has to be submitted before January 31, 2014
* TDH Tobacco Settlement Project

**Action Items**

* Approve Amended Bylaws
  + A motion was made and there was a second to approve the amended bylaws
  + The motion passed
* Approve September and October Minutes
  + A motion was made and there was a second to approve the September and October minutes
  + The motion passed
* Re-open Discussion Regarding December 4 HNLC meeting
  + Ted Cornelius opened the discussion and explained the importance of the December 4 meeting
  + A motion was made and there was a second to meet from 1:00 – 2:30 pm on December 4 in room 212 at the Lentz Public Health Center
  + The motion passed
* Finalize December Retreat date
  + After some discussion, the final retreat date is December 10 from 8:30 am – 1:30 pm at Shelby Bottoms Nature Center

The next meeting will be December 4, 2013