October 2, 2013

Lentz Public Health Center, Room 212

1:00 – 2:30 pm

**Minutes**

|  |  |  |
| --- | --- | --- |
| **Attendees** |  | **Absent** |
| Alicia Batson |  | Jeff Blum |
| Laurel Creech (Mayor’s Office) |  | Theo Bryson |
| John Harkey |  | Ted Cornelius (Chair) |
| Nancy Lim |  | Luisa Hough |
| Sandra Moore (Vice Chair) |  | Arthur Lee |
| Freida Outlaw |  | Brenda Morrow |
| Bill Paul |  | Tom Nagle |
| Marybeth Shinn |  | Diane Neighbors |
| Susanne Tropez-Sims |  | Janie Parmley |
|  |  | Sheri Weiner |
|  |  |  |
|  |  | Laura Hansen (EO) |
|  |  | Tommy Lynch (EO) |
|  |  | Leslie Meehan (EO) |
|  |  | Renee Pratt (EO) |
| **Quorum was not met** |  | Lt. Jim Stevens – Proxy for Mike Hagar (EO) |

**Staff Present**

Tracy Buck, MPHD Rebecca Morris, MPHD

Carol Cowart, MPHD Joe Pinilla, MPHD

Julie Fitzgerald, MPHD Tom Sharp, MPHD

**Welcome**

Sandra Moore called the meeting to order.

**MAPP Assessment Updates**

* Community Health Status
  + John Harkey reported that three committee members discovered they had conflicts with work and/or school and needed to leave this committee
  + The committee has three active subgroups
    - John’s subgroup has their report prepared and the others will have their one-page assessment ready for tomorrow’s meeting
* Community Themes and Strengths
  + Quality of Life survey should be distributed at the first of next week, per Joe Pinilla reporting for Freida Outlaw
  + The timeline is on track
* Nashville Food Policy Council / Food System
  + Alicia Batson reported on the three subcommittees’ progress
* Forces of Change
  + John Harkey reminded the Council that there will be a one-half day meeting at Shelby Bottoms’ Nature Center on October 31 (8:00 am – 12:00 pm)

**Local Public Health System Assessment Final Report**

* Bill Paul, Julie Fitzgerald, and Joe Pinilla presented
* The assessment was built on the 10 Essential Public Health Services and results were based on its Gold Standard
* The final report evaluates the system and the next steps are to disseminate information and follow up
* The group will be reconvened

**HNLC Updates**

* Health in All Policies
  + Alicia Batson presented
    - Since the last meeting, eight departments have completed or are completing the survey
      * Joe and Alicia presented technical assistance to the Beer Board
    - Per Laurel Creech’s reminder, the survey needs to be completed by October 31st and the reporting template will be created and sent to the Mayor
    - APHA just sent out a Health in All Policies toolkit
      * This 149 page document will be distributed to the subgroup and will assist with next year’s reporting
* TDH Tobacco Settlement Project
  + Rebecca Morris presented on Nashville/Davidson County’s Tobacco Settlement Plan
    - Nashville/Davidson County will be receiving 1.1 million dollars over the next three years out of the 15 million dollars allocated to Tennessee
    - Our outreach will focus three designated outcomes during the next three years
      * Pilot reducing second-hand smoke exposure for infants and children in years 1-3
        + Increase the number of both public and private smoke-free multi-housing units
        + Focus on the Clinical Effort Against Second-hand smoke Exposure (CEASE program)
      * Pilot youth prevention for elementary and middle school students in years 1-3
        + Will be utilizing the surveillance aspect of the Youth Risk Behavioral Survey to understand the attitude and use of tobacco among middle school students
        + The MPHD’s YAB (Youth Advisory Board) will assist with a youth prevention initiative – three of the YAB have volunteered to focus on tobacco use
      * Prenatal cessation will be piloted in year 3

**Action Items**

* Although both the bylaw changes and approval of September minutes were scheduled for discussion today, both were tabled due to lack of quorum
* There was discussion regarding the December 4th meeting’s previously cancelled in September
  + Due to the amount of work to be reviewed, could the meeting be rescheduled?
  + If the December 4th meeting could be reinstated, could discussion of suggested times and locations be emailed to members this month and voted on in November
    - Cancel the Dec. 6 retreat and reschedule for Dec. 10?
* Alicia Batson distributed a 2008 – present timeline for Compassionate Nashville. She can forward contact information to anyone interested in the organization.

The next meeting will be November 6, 2013.