September 4, 2013

Lentz Public Health Center, Room 212

1:00 – 2:30 pm

**Minutes**

|  |  |  |
| --- | --- | --- |
| **Attendees** |  | **Absent** |
| Alicia Batson |  | Theo Bryson |
| Jeff Blum |  | Luisa Hough |
| Ted Cornelius (Chair) |  | Arthur Lee |
| Laurel Creech (Mayor’s Office) |  | Tom Nagle |
| John Harkey |  | Diane Neighbors |
| Nancy Lim |  | Susanne Tropez-Sims |
| Sandra Moore (Vice Chair) |  |  |
| Brenda Morrow |  |  |
| Freida Outlaw |  |  |
| Janie Parmley |  |  |
| Bill Paul |  |  |
| Marybeth Shinn |  |  |
| Sheri Weiner |  |  |
|  |  |  |
| Lt. Jim Stevens – Proxy for Mike Hagar (EO) |  | Tommy Lynch (EO) |
| Laura Hansen (EO) |  | Leslie Meehan (EO) |
| Renee Pratt (EO) |  |  |
|  |  |  |
| **Quorum was met** |  |  |

**Staff Present**

Tracy Buck, MPHD Joe Pinilla, MPHD

Carol Cowart, MPHD Tom Sharp, MPHD

**Welcome**

Ted Cornelius, Chair, called the meeting to order and welcomed the Healthy Nashville Leadership Council (HNLC), as well as the guests in the room. He then asked each member to name one thing that is a part of their spear of influence, related to health, which is going well. Several members volunteered information.

Laurel Creech mentioned that October’s Walk Nashville Week has expanded to Walk Nashville Month. Additional activities will be incorporated and she will share the calendar when available.

**MAPP Update**

* **Local Public Health System Assessment (LPHSA)** 
  + - Dr. Paul stated the LPHSA was very successful – over 80 people participated in the all-day event
    - 30 of those completed the assessment survey
    - Several comments focused on the excellent facilitation offered
    - The CDC report has been returned and, after it is formatted, will be presented to the Council at the October meeting
    - Joe Pinilla will meet with the LPHSA committee to discuss results
* **Community Health Status Assessment** 
  + Due to work restraints, Jeff Blum is unable to continue as Chair of this committee
    - John Harkey has agreed to step into that role
  + Jeff was very complementary of the process and progress that has been made
  + John reported that there were seven categories to be organized into three groups
    - More information to follow
* **Community Themes and Strengths**
  + Freida Outlaw was unable to attend the last committee meeting so Joe presented the report
  + The group finalized the work plan and formed two subgroups
    - Community Engagement and Partnerships
      * Working on meeting times and current events
      * Creating a list of talking points
    - Asset Mapping Quality of Life Evaluation
      * Analysis existing body of data
      * 10 factors were identified to achieve optimal quality of life
      * Currently looking at three surveys that address quality of life and comparing them
      * Reaching out to 211 and, using existing partnerships, see where there are gaps
  + Dr. Doug Perkins at the Peabody College at Vanderbilt has offered his assistance
    - He has a community physiology class with approximately of 25 students
    - They are required to do 3 hours of out-of-classroom work and are open to suggestions from the sub-committee
* **Food Policy Council / Food System Assessment**
  + Alicia Batson stated that the Executive Committee has met and are working to gather information on line
  + Alicia also mentioned that she was marked “absent” in August’s minutes; however, she was present and reported on her committee’s progress. The minutes will be corrected.

Laurel Creech asked if the MAPP process is on target. Joe Pinilla stated we are on track. He mentioned that MAPP is the gold standard of community assessment and it has been over 10 years since we conducted the last full assessment.

**Healthy Nashville Leadership Council Updates**

* **Membership**
  + Ted announced that Luisa Hough and Tom Nagle were unable to continue as Council members and asked that anyone with suggestions for new members send their recommendations to him, Joe, or Laurel and they will be forward to the Mayor
  + He also thanked the Council for their participation with the Council and their commitment and follow through as they take time out of their schedules to attend not just the HNLC but also the various committees
* **Attendance**
  + Ted asked if the Bylaws could be amended to be consistent regarding “absences”
    - The Council agreed to drop the work “unexcused” from the bylaws
      * Joe will create language to be voted on during the next meeting and, if acceptable, substituted in the bylaws
      * Tom Sharp mentioned that, even with three absences, it is not mandatory that a member is dropped – it is up to the Council’s discretion
  + The question was raised whether a Council member could call in to participate in a meeting instead of physically being present. It was verbally decided that this would be acceptable only under extreme circumstances.
* **Health in All Policies**
  + The Mayor emailed a Health in All Policies link to all departments on August 26
    - Metro Action, Metro Parks and Recreation, Metro Planning Department, and Music City Center have started the survey
      * Planning Department has completed the survey
  + Only one technical assistance request was received
  + Schools were not included for survey
* **Tobacco Settlement**
  + Dr. Paul announced that MPHD received an additional tobacco settlement of 1.25 million dollars for the next three years to focus on a) preventing children from beginning to smoke, b) reducing the rate of smoking during pregnancy, and c) reducing infant exposure to second-hand smoke
  + There is an additional $20 million held in escrow – if our efforts are successful, more money will be made available after the three year period
  + TPHA, which meets next week, will have four sessions focused on the tobacco settlement

**Action Items**

* Approve August 7, 2013 Minutes
  + Sandra Moore made the motion to approve the minutes. Bill Paul seconded it. Motion passed, the minutes were approved with one change.
* December Retreat Time and Location
  + - * Sandra made the motion that the December 4th meeting will be moved to Friday, December 6th and will be an all-day event, location to be announced later, and Janie Parmley seconded it. Motion passed.
  + The Council agreed to continue meeting at Lentz in Room 212, 1:00 – 2:30 pm.
  + Nancy Lim distributed information regarding Medical Mission at Home, an event on Saturday, September 21 from 10 am – 2 pm at the Holy Name Catholic Church Parish Center.
  + Care will be provided free of charge
* Joe thanked everyone contributing to the success of the MAPP process and the HNLC Council efforts
  + Dr. Paul thanked Joe and Julie Fitzgerald for their work on MAPP and during the Council meetings

The next meeting will be October 2, 2013.

Ted read the 2013 MAPP Vision to the Council before it was adjourned by the Chair at 2:20 pm.