



## METROPOLITAN HOUSING TRUST FUND COMMISSION MINUTES

January 28th, 2019 2-4pm

Members Present: L. Kuhlman, C. Sledge, J. Simmons, G. Emmanuel, K. Friskics-Warren

Staff Present: H. Davis (Mayor's Office Housing), M. Amos (Metro Legal)

**I. Welcome by Chair**

- a. Kaki Friskics-Warren is being reconfirmed to the Commission the evening of December 3 and so will sit in the audience for the meeting until she is reconfirmed. Gina Emmanuel, Vice Chair, will take over as Chair for this meeting.

**II. Review and Approval of Minutes:** December minutes were presented for a vote. Sledge called the vote and Emmanuel seconded. Vote to approve minutes was unanimous.

**III. Monthly Financial Report + Project Progress:** Staff presented an update on projects that submitted draws. Draw requests in the past month included: Habitat for Humanity (Park Preserve Neighborhood), Rebuilding Together (Various addresses)

**IV. Public Comment Period:**

- a. Eddie Latimer shared about the need for matchmaking in mentoring, like what MDHA did 30 years ago to support the incubation of Affordable Housing Resources and others.
- b. Marshall Crawford shared that Dominique Anderson is no longer with the Housing Fund and that he is the contact person for the Community Land Trust. The Housing Fund worked with Westminster and Rebuilding Home Connection to distribute a \$50,000 grant for preservation.
- c. Kaitlin Dastugue shared about Rebuilding Together and their work in Bordeaux. They have received many applications for renovation projects and have an advisory council that is being led by Bordeaux community members in order to insure deep outreach throughout that community.

**V. New Business**

- a. Census Information

- i. Davis and Friskics-Warren shared documents about the Census efforts and what social service organizations and landlords can do to support the crucial counting effort that will impact funding for the next decade.
- b. Round 7 update and votes
  - i. The Commission voted on addresses for property donation to Affordable Housing Resources as part of Round 7 grant awards: 08110021100 1750 24th Ave N., 08115029600 1617B Underwood Street, 07116005400 709 Douglas Ave, 08115027200 1507B 14th Ave N, 10504001900 17 Perkins Street, 09205018100 0 Batavia Street, 08102003700 2337 23rd Ave N, 08111057700 1534B 14th Ave N, 09401015800 900 South 12<sup>th</sup> Street. Sledge called the vote and Kuhlman seconded. The motion passed unanimously.
  - ii. Davis shared with commissioners that the Round 7 legislation will go to council in late February or March.
  - iii. An address was left off the round 6 grant contract for Affordable Housing Resources that was approved by RS2019-1861. The Commission voted to add 432 Murfreesboro Road to the contract that was originally approved by RS2019-1861. This address was part of the original AHR award that was approved by the commission at the April 30<sup>th</sup>, 2019 meeting. Sledge called the vote and Simmons seconded. The motion passed unanimously.
- c. 2019 Barnes portfolio synopsis
  - i. Davis shared a synopsis of the Barnes Fund activity in 2019. This information will include total dollar amount of draw requests processed, number of units completed, and a distribution of unit type.
- d. Review 2020 meeting calendar
  - i. Davis shared the commission calendar with attendees and reviewed the tentative calendar of meetings and topics to be discussed. Commissioners requested that a representative from Metro Social Services come to present about the housing data in the Community Needs Assessment. Davis will follow up to set that up.
- e. Audit – Barnes success
  - i. Commissioner Friskics-Warren shared the proposed Barnes success metric. The Audit committee has reached out to Davis to provide a 6-month review of the plan of action for remediating all findings on the audit. The commission and staff are both committed to providing an update that displays that all findings have been addressed. Friskics-Warren shared about her meeting with Davis and Mayor Cooper and the update she provided him.
  - ii. Commissioners had a lengthy discussion outlining the need for a agreed upon success metric that embraces the uncertainty while also displaying a high level of oversight and competency. Emmanuel agreed to meet with the task force prior to the next commission meeting to propose a metric to the commission.
- f. Update on strategic plan

- i. Colby – Communications – Colby will organize a roundtable to discuss communication strategies and learnings with current grantees.
- ii. Lara – Community Land Trust – Lara will meet with Marshall to connect since Dominique’s departure
- iii. Kaki – capacity building – model is ready to go but the programming is on hold due to the budget cuts
- iv. Gina – Defining success – Gina will meet with the task force prior to the next commission meeting.
- g. Sign conflict of interest documents
  - i. Commissioners signed a conflict of interest document in reference to the recent round of Barnes funding.

**VI. Announcements**

- b. Other

**VII. Adjourn**

The Barnes Housing Trust Fund

<http://barnes.nashville.gov>

Metro Housing Trust Fund Commission

<http://www.nashville.gov/Government/Boards-and-Committees/Committee-Information/ID/123/Housing-Trust-Fund-Commission.aspx>