

METROPOLITAN ACTION COMMISSION
BOARD OF COMMISSIONERS
800 2nd Avenue North
Nashville, TN 37201
Thursday, May 28, 2015
12:00 p.m. – 1:00 p.m.

AGENDA – Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, notice of the Metropolitan Action Commission’s appeal procedures are hereby given. Contested case hearings before the Metropolitan Action Commission, which affect the employment status of an employee, are appealable to the Chancery Court of Davidson County pursuant to the provisions of the Uniform Administrative Procedures Act. Contested policies, rules, or regulations adopted by the Metropolitan Action Commission are appealable to the Chancery Court of Davidson County via a declaratory judgment action. For all other appeals, a common law writ of certiorari to the Chancery Court of Davidson County is the appropriate appeal process. All appeals must be filed within sixty (60) days after the entry of the Commission’s final order and/or within sixty (60) days of the final action taken by the Commission. You are advised to seek your own independent legal counsel to ensure that your appeal is filed in a timely manner and that all procedural requirements are met.

- I. CALL TO ORDER Dr. LaVoneia Steele, Chair
 - A. March 26, 2015, meeting minutes (*Attachment 1*)
 - B. Convene By-Laws Committee
 - C. Convene Nominating Committee
 - D. Convene Executive Director Ad Hoc Committee

- II. EXECUTIVE DIRECTOR REPORT Cynthia Croom
 - A. Council Budget Hearing, 5/26/15, 5:45pm
 - B. Our New Opportunity
 - C. Governance, Leadership and Oversight Capacity Screener & Certification (*Attachment 2*)
 - D. Health & Safety Screener Overview & Certification (*Attachment 2*)
 - E. Chief Financial Officer

- III. FINANCE REPORT Benita Davis, Treasurer
 - A. Single Audit Completion for June 30, 2014 (*Attachment 3*)

- IV. ITEMS REQUIRING BOARD ACTION
 - A. Approve Head Start Selection Criteria
 - B. Increase Assistance Dollars for Emergency Services
 - C. Approve Job Descriptions and Position Changes
 - D. Approve Grants, Contracts, Memoranda of Understanding

- V. PROGRAM REPORTS
 - A. Public Information
 - B. Community Programs (*Attachment 4*)
 - C. Early Head Start (*Attachment 5*)
 - D. Head Start
 - E. Policy Council (*Attachment 6*)
 - F. Administrative Services/Operations (*Attachment 7*)
 - G. Human Resources (*Attachment 8*)

- VI. OTHER BUSINESS

- VII. ADJOURNMENT