

**METROPOLITAN ACTION COMMISSION**  
**BOARD OF COMMISSIONERS**  
**800 2nd Avenue North, Nashville, TN 37201**  
**Thursday, December 1, 2016**  
**12:00 p.m. – 1:00 p.m.**

**AGENDA** - Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, notice of the Metropolitan Action Commission's appeal procedures are hereby given. Contested case hearings before the Metropolitan Action Commission, which affect the employment status of an employee, are appealable to the Chancery Court of Davidson County pursuant to the provisions of the Uniform Administrative Procedures Act. Contested policies, rules, or regulations adopted by the Metropolitan Action Commission are appealable to the Chancery Court of Davidson County via a declaratory judgment action. For all other appeals, a common law writ of certiorari to the Chancery Court of Davidson County is the appropriate appeal process. All appeals must be filed within sixty (60) days after the entry of the Commission's final order and/or within sixty (60) days of the final action taken by the Commission. You are advised to seek your own independent legal counsel to ensure that your appeal is filed in a timely manner and that all procedural requirements are met.

- I. CALL TO ORDER LaVoneia Steele, Chair
  - A. Approve September 22, 2016, meeting minutes (*Attachment 1*)
  - B. Convene Nominating Committee
  
- II. PERSONNEL COMMITTEE REPORT Benita Davis, Committee Member
  
- III. NOMINATING COMMITTEE REPORT Flo Kidd, Committee Chair
  
- IV. EXECUTIVE DIRECTOR REPORT Cynthia Croom
  - A. Metropolitan Action Commission Updates
  - B. MAC Facilities Assessment
  - C. Salary Study
  
- V. FINANCE REPORT Benita Davis, Treasurer
  
- VI. ITEMS REQUIRING BOARD ACTION
  - A. Veterans Day Holiday
  - B. Head Start Disabilities Waiver, 2015/2016 school year
  - C. Program Improvement Report, 2015/2016 school year
  - D. Self-Assessment, 2015/2016 school year
  - E. Job Descriptions
  - F. Grants/Contracts/MOUs
  - G. Permission to accept donated tickets.
  
- VII. PROGRAM REPORTS
  - A. Public Information (*Attachment 2*)
  - B. Community Programs (*Attachment 3*)
  - C. Head Start / Early Head Start
  - D. Policy Council (*Attachment 4*)
  - E. Administrative Services/Operations
  - F. Human Resources (*Attachment 5*)
  
- VIII. OTHER BUSINESS
  
- VII. ADJOURNMENT