

METROPOLITAN ACTION COMMISSION
BOARD OF COMMISSIONERS
800 2nd Avenue North, Nashville, TN 37201
Thursday, June 25, 2020
12:00 p.m. – 1:00 p.m.

Notice of Electronic Meeting and Public Access

Members of the public may not attend this meeting in person in order to protect the public health, safety, and welfare. Metro Action Commission members may not be physically located at their usual meeting location and will participate electronically. To watch the Metro Action Commission meeting, please log on <https://nashville.webex.com/MACBoardMeetingMay282020>. This link is accessible from your PC, phone, or tablet. For audio only, you can call one of the following numbers, 415-655-0002 or 312-535-8110 or 429-210-7159, and enter access code: 964 328 611. A recording of the proceedings will be posted no later than 48 hours after the meeting at www.nashville.gov/mac.

AGENDA - Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, notice of the Metropolitan Action Commission's appeal procedures are hereby given. Contested case hearings before the Metropolitan Action Commission, which affect the employment status of an employee, are appealable to the Chancery Court of Davidson County pursuant to the provisions of the Uniform Administrative Procedures Act. Contested policies, rules, or regulations adopted by the Metropolitan Action Commission are appealable to the Chancery Court of Davidson County via a declaratory judgment action. For all other appeals, a common law writ of certiorari to the Chancery Court of Davidson County is the appropriate appeal process. All appeals must be filed within sixty (60) days after the entry of the Commission's final order and/or within sixty (60) days of the final action taken by the Commission. You are advised to seek your own independent legal counsel to ensure that your appeal is filed in a timely manner and that all procedural requirements are met.

- I. CALL TO ORDER LaVoneia Steele, Chair
 - A. Approve May 28, 2020, meeting minutes (*Attachment 1*)

- II. COMMITTEE REPORTS Osman Gabure, Committee Chair
Flo Kidd, Committee Chair
Kasey Anderson, Committee Chair
 - A. By-Laws Committee
 - B. Nominating Committee
 - C. Personnel Committee

- III. EXECUTIVE DIRECTOR REPORT Cynthia Croom
 - A. Metropolitan Action Commission Updates
 - B. Organization Restructure
 - C. Head Start Updates

- IV. FINANCE REPORT Benita Davis, Treasurer

- V. ITEMS REQUIRING BOARD ACTION
 - A. Job Descriptions
 - B. Community Needs Evaluation, 2019
(<https://www.nashville.gov/Portals/0/SiteContent/SocialServices/docs/cne/CNE-2019.pdf>)
 - C. Employee Handbook (*Attachment 2*)
 - D. Grants/Contracts/MOUs

- VI. PROGRAM REPORTS
 - A. Public Information
 - B. Community Programs (*Attachment 3*)
 - C. Head Start / Early Head Start
 - D. Policy Council (*Attachment 4*)
 - E. Administrative Services/Operations (*included in executive director report*)
 - F. Human Resources (*Attachment 5*)

- VII. EXECUTIVE DIRECTOR EVALUATION Leslie Buggs, Chair
Ad Hoc Committee

- VIII. OTHER BUSINESS

- IX. ADJOURNMENT