

**METROPOLITAN ACTION COMMISSION
BOARD OF COMMISSIONERS MEETING MINUTES
October 23, 2014 / 8:30am – 3:00 p.m. / Agency Training Room
BOARD RETREAT**

The Promise: The Metropolitan Action Commission changes people's lives, embodies the spirit of hope, improves communities, and makes Nashville and Davidson County a better place to live. We care about the entire community and are dedicated to helping people help themselves and each other.

Present: Kasey Anderson, Calvin Atchison, Kamel Daouk, Karen Doty, Flo Kidd, LaRhonda Magras, Adinah Robertson, LaVoneia Steele, Cristina Smith, and Robert Stockard

Absent: Benita Davis, Brenda Dowdle, Jim Harbison, Sara Longhini, Jerry Maynard, Doug Pardue, and Renee Pratt.

Staff/Others: Camille Baker, Marvin Cox, Karen Crook, Cynthia Croom, Phara Fondren, Corey Harkey (Metro Attorney), Cassandra Johnson-Payne, Lisa McCrady, Rickie McQueen, and Melissa Weaver

Dr. Steele called the meeting to order at 8:30am and acknowledged § 2.68.030 of the Metropolitan Code of Laws.

REPORT FROM THE CHAIR

Motion: Approve August 25, 2014, meeting minutes **Made by:** Calvin Atchison **Second:** Karen Doty **Passed unanimously.**

EXECUTIVE DIRECTOR REPORT

Our New Opportunity – the Funding Opportunity Announcement (FOA) has been released. The agency will submit a funding application.

Early Head Start – Child Care Providers Partnership Expansion Grant – Status of grant application submitted to fund 80 Early Head Start slots remains pending.

ITEMS REQUIRING BOARD ACTION

Motion: Approve submission of Head Start and/or Early Head Start – Davidson County Tennessee grant application for re-competition.

Made by: LaRhonda Magras **Second:** Kasey Anderson **Passed unanimously.**

Motion: Approve revisions to Data Entry Specialist – CSBG as submitted and to include the qualifications of a high school diploma plus two years data entry experience.

Made by: Kamel Daouk **Second:** Cristina Smith **Passed unanimously.**

TRAINING

Board members participated in several activities and discussions regarding strategic planning across all programs of the Metropolitan Action Commission. Accolades were given to Calithea Steward, presenter, for an excellent training session.

PROGRAM REPORTS

Media/Public Relations – No report.

Community Program – No report.

Early Head Start – No report.

Head Start – No report.

Policy Council – No report.

Administrative Services and Operations – No report.

Human Resources – No report.

OTHER BUSINESS - none

Meeting adjourned. Minutes submitted by:

Brenda Dowdle, Secretary
Board of Commissioners

Calvin Atchison, Board Member
Board of Commissioners