

**METROPOLITAN ACTION COMMISSION  
BOARD OF COMMISSIONERS MEETING MINUTES  
for the Strategic Thinking and Planning Lab**

**Shelby Bottoms Nature Center,  
1900 Shelby Bottoms Greenway, Nashville  
February 25, 2020, 8:30am – 4:30pm  
February 26, 2020/ 8:30am – 3:30pm**

*The Promise: The Metropolitan Action Commission changes people's lives, embodies the spirit of hope, improves communities, and makes Nashville and Davidson County a better place to live. We care about the entire community and are dedicated to helping people help themselves and each other.*

Present: Leslie Buggs, Benita Davis, Karen Doty, Kathy Floyd-Buggs, Jim Harbison, Flo Kidd, Joseph Mitchell, Jeffery Moses, Berthena Nabaa-McKinney, and LaVoneia Steele

Absent: Kasey Anderson, Osman Gabure, Sharon Hurt, Renee Pratt, and Zulfat Suara

Staff/Others: Jeannie Chaffin (guest), Patrick Combs, Marvin Cox, Cynthia Croom, Derrick Smith (Metro attorney), Phara Fondren, Charles Jagger, Lisa McCrady, Rickie McQueen, Brian Ward, Sherry Watson, and Robert Wright.

Dr. Steele called the meeting to order on at 8:30 a.m, and acknowledged §2.68.030 Metropolitan Code of Laws.

**Motion: Approve January 23, 2020, meeting minutes**

**Made by:** Flo Kidd **Seconded:** Leslie Buggs **Passed unanimously**

Dr. Fondren reviewed the changes to the Head Start Criteria for FY21

**Motion: Approve FY21 Head Start Criteria**

**Made by:** Leslie Buggs **Seconded:** Benita Davis **Passed unanimously**

Mr. Cox and Ms. McCrady shared that community action agencies are removing the phrase low income from program names so as to remove any negative stigma associated with the program

**Motion: Rename Low Income Home Energy Assistance Program to Home Energy Assistance Program**

**Made by:** Joseph Mitchell **Seconded:** Karen Doty **Passed unanimously**

**Motion: Approve MAC/NCAC Memorandum of Understanding**

**Made by:** Benita Davis **Seconded:** Flo Kidd **Passed unanimously**

Dr. Croom opened the meeting by introducing Dr. Jeannie Chaffin, formerly of the federal HHS Administration of Children and Families, Office of Community Services, who facilitated the board's two-day strategic thinking and planning lab as a beginning to develop the agency's 5-year strategic plan.

**OTHER BUSINESS** – none

Meeting adjourned.

Minutes submitted by:

Joseph Mitchell  
Board Secretary