

# NASHVILLE PUBLIC LIBRARY

A City with a Great Library is a Great City ®

## LIBRARY BOARD MINUTES

August 15, 2017

12:00 p.m.

Green Hills Branch Library, 3701 Benham Ave, Nashville, TN 37215

**Members Present:** Keith Simmons, Lucy Haynes, Sepi Khansari, Robert Oermann, Joyce Searcy and Katy Varney

**Members Absent:** Francie Hunt

**Library Staff:** Kent Oliver, Elyse Adler, Susan Drye, Larry Price, Jena Schmid, Felicia Wilson, Andrea Fanta, Terri Thomas, Bonnie Cremin and Bernadette Hugan

**Also Present:** Shawn Bakker, President, Nashville Public Library Foundation  
Corey Harkey, Metro Department of Law attorney  
Carly Elliott, Metro Department of Law attorney  
Mark Naccarato, SEIU representative

### I. Call to Order / Roll Call

Keith Simmons called the meeting to order at 12:01 p.m.

### II. Metro Ordinance required to be announced at all Board Meetings

*"Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, please take notice that decisions of the Nashville Public Library Board may be appealed to the Chancery Court of Davidson County for review under a common law writ of certiorari. Any appeal must be filed within sixty days after entry of a final decision by the Board. Any person or other entity considering an appeal should consult with an attorney to ensure that time and procedural requirements are met."*

### III. Approval of Minutes: June 20, 2017

Robert Oermann moved for approval of the minutes from the June meeting; the motion was seconded by Joyce Searcy and passed unanimously.

### IV. Library Director Report—Kent Oliver, Library Director

- a. Kent welcomed Corey Harkey who introduced Carly Elliott. Ms. Elliott replaces Mark Murray as NPL's metro legal representative.
- b. Between 250 and 300 people attended NPL's Library of the Year staff party at Tennessee Brew Works last Friday. Kent thanked Ms. Varney, Mr. Oermann and Ms. Haynes for attending and sharing in the staff celebration. Mr. Oliver observed during the staff celebration that NPL staff is diverse, including in age, with a large representation of younger (under 40) staff members. Mr. Oliver shared that libraries that are innovative and prosper have a good representation of younger staff.
- c. There will be a 12-hour Read-a-Thon to kick off a year-long Library of the Year celebration on September 8, 2017.
- d. A resolution recognizing NPL as 2017 Library of the year will go before metro council on September 19, 2017.

- e. September 28 is tentatively scheduled for Library of the Year event with the Mayor.
- f. The current issue of Library Journal includes photos of the Library of the Year award ceremony. The issue also includes an article about fine elimination where NPL is prominently featured.
- g. The elimination of fines has gone smoothly, although the public still wants to pay for overdue materials. A mechanism to accept donations is in development.
- h. This month's data reflect year-end numbers. The report function within the new ILS will affect what numbers are reported in the board packet. A new dashboard will be presented at the September board meeting; the board is invited to review the year-end numbers and to inform Kent Oliver or Bernie Hagan what other numbers they'd like to see included in the board packet.
- i. No major problems experienced in the migration to the new ILS. Some wording on the self-check terminals will be clarified.
- j. A meeting focused on advancing the relationship between NPL, NPLF and FOL is scheduled for this week.
- k. Mr. Oliver informed the board that there is a patron challenge surrounding access to surveillance footage. A subpoena is required, even by the police force, to view surveillance footage.
- l. Mr. Oliver commented that, especially in light of recent events in Virginia, NPL's Civil Rights and inclusion/diversity programming makes Nashville a great place to live.

## V. Staff Reports

### a. *NPLF Update — Shawn Bakker*

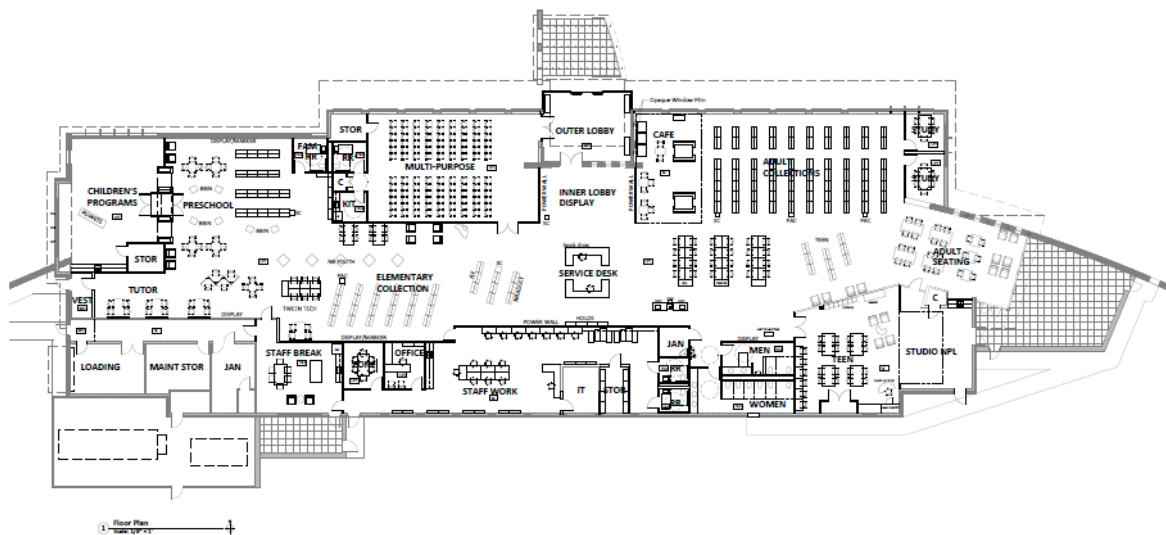
Ms. Bakker announced that this year's Patrons Party will take place November 4, 2017 with the Gala scheduled for November 11, 2017. The Gala celebration will encompass many things, including NPLF's 20<sup>th</sup> anniversary and the establishment of the Margaret Ann Robinson Leadership Award that will be presented every 5 years.

Ms. Bakker provided more information on the renewed conversation between NPL, NPLF and FOL. A task force consisting of key library staff, Friends members and Foundation staff has been created to explore opportunities. As part of this process, a consulting group has been hired to advance the relationship between NPLF and FOL. A retreat is scheduled for Wednesday, September 20<sup>th</sup> and the library board is invited to attend. At this retreat all interested parties will discuss the future format of collaboration. A draft recommendation is planned for October with a presentation to the various boards happening in November.

Ms. Bakker stated that NPLF will also explore a planned giving program as well as community level giving based on the upcoming consultant recommendation.

### b. *Madison Renovation — Larry Price*

Mr. Price reminded those present that the 5 "new" branches (Bordeaux, Edmondson Pike, Green Hills, Hermitage and Madison) were built around 2000. Bordeaux and Edmondson Pike branches have been renovated, but the remaining branches still have the original carpeting and much of the original furniture. This fall the Madison Branch renovation will begin. Mr. Price shared the design concept for the renovated Madison Branch library and explained that it is the result of input from the community, staff and stakeholders. The Madison Branch renovation will require a tremendous amount of internal demolition.



Mr. Price shared the following timeline for this 10-12 month project.

- Saturday, September 30<sup>th</sup> @ 5 p.m. Branch closes to the public.
- Monday, October 2<sup>nd</sup> – 13<sup>th</sup> Staff remains in branch to handle returns, major weeding and packing office items.
- Monday, October 16<sup>th</sup> Most staff reassigned; movers pack books, remove furniture and dismantle shelving.
- Monday, October 30<sup>th</sup> Staff return to branch to prepare for open house.
- Tuesday, October 31<sup>st</sup> Community Open House 4 – 8 p.m.
- Wednesday, November 1<sup>st</sup> Demolition begins

Mr. Oliver informed the board that renovations will not continue without another capital allocation.

## VI. Old Business

### a. Review *Strategic Plan Draft* — Kent Oliver

Before reviewing the draft strategic plan, Mr. Oliver introduced Bonnie Cremin, NPL’s new administrative receptionist and Mr. Oliver’s new scheduler. Ms. Cremin comes to NPL from Wisconsin, where she worked for the University of Wisconsin.

Mr. Oliver stated that the format of the draft strategic plan differs greatly from the previous plan’s format. In the last round of strategic planning NPL articulated its Mission, Vision and Values and the resulting plan had a more traditional format and was operational in nature.

Mr. Oliver indicated that the strategy map will ultimately become the public facing strategic document. Mr. Oliver walked through the draft strategy map starting from the foundational to the aspirational levels. Mr. Oliver spoke about the balanced scorecard, the strategy map’s accompanying internal document. The scorecard will be the primary measurement tool. This fall NPL’s administrative team will hold a retreat where scorecards will be developed for each objective. The board will receive periodic progress reports.

Mr. Simmons stated that metrics should reflect the content of the strategy map. Mr. Simmons suggested placing the term “education” more prominently within the strategy map language in order to emphasize and promote NPL’s position in Nashville’s educational landscape. Mr. Oliver will use Mr. Simmons’s recommendations to update the strategy map appropriately. Mr. Simmons also stated that the library card measure does not necessarily capture all reading activity by NPL patrons. Ms. Varney stated that the library card measure captures an important aspect of NPL’s engagement with the community.

The final draft will be presented to the Board for adoption at the September meeting.



VISION: All members of our diverse community are empowered through limitless learning opportunities to enrich their lives

WE VALUE: Extraordinary Customer Service, Love of Reading, Lifelong Learning, Intellectual Freedom, Innovation, Excellence, Inclusiveness

**VII. Other Business**

a. *Art Committee — Robert Oermann*

Mr. Oermann reported that NPL's 125<sup>th</sup> Ryman Anniversary exhibit has been funded and will open mid-October 2017.

**VIII. Adjournment**

The meeting adjourned at 1:10 p.m.

***Next Board Meeting—***

***12:00 p.m., September 19, 2017***

Green Hills Branch Library

3701 Benham Ave, Nashville, TN 37215

*Respectfully submitted by Bernadette Hagan*