

METROPOLITAN BOARD OF PARKS AND RECREATION

MINUTES OF BOARD MEETING

December 3, 2013

A meeting of the Board of Parks and Recreation of the Metropolitan Government of Nashville and Davidson County, Tennessee was held on Tuesday, December 3, 2013 at 12:00 pm in the Centennial Park Boardroom, 2565 Park Plaza, Nashville, TN. Board members present were: Mr. George Anderson, Mr. Stan Fossick, Mr. Charles McTorry, Ms. Elizabeth Chase, Ms. Juliana Ospina-Cano, Dr. Jo Ann Brannon and Mr. Phil Ponder.

Staff present were: Assistant Director: Mr. Mike Bays, Consolidated Maintenance; Special Projects Managers: Ms. Monique Odom, Administration and Finance; Ms. Sally Davis, Community Recreation; Ms. Shain Dennison, Greenways; Mr. Tim Netsch, Planning and Facilities; Mr. John Holmes, Revenue Producing Facilities; and Mr. Jim Hester, Special Events; Capt. Chris Taylor/Park Police; Ms. Jackie Jones, Superintendent/Public Information and **Mr. Ted Morrisey, representing the Metro Legal Department.**

MINUTES OF MEETING HELD NOVEMBER 5, 2013 APPROVED

Upon motion of Ms. Chase, seconded by Mr. Fossick, the Board approved the minutes of the board meeting held Tuesday, November 5, 2013 as submitted.

VI. SPECIAL PRESENTATIONS/INTRODUCTIONS

The board honored Ms. Ivanetta Davis Samuels and Ms. Kay Simmons for their service to the citizenry of Nashville and Davidson County as members of the Metro Parks Board. They were presented with artwork from Anderson Design Group. Ms. Davis Samuels received a Public Square Park framed print and Ms. Simmons received a Nashville Greenways framed print.

VII. INTRODUCTION OF STAFF, NEW EMPLOYEES, VOLUNTEERS

VIII. METRO COUNCIL REFERRALS

IX. OLD BUSINESS

11-13-02

BOARD ACCEPTS DONATION OF LANDSCAPING IMPROVEMENTS TO THE PAGE ROAD LOT IN WARNER PARK

Mr. Ed Freeman, representing the City of Belle Meade, was present to request the Board to accept the donation of foliage and landscaping with long term maintenance to the Page Road lot in Warner Park for beautification purposes.

Upon motion of Mr. Ponder, seconded by Ms. Chase, the board approved the acceptance of a donation of foliage and landscape improvements with ongoing maintenance to the Page Road lot in Warner Park. When completed this project will meet two needs by solving current parking issues while beautifying the Park. The board also approved the instigation of an easement process to implement this project.

X. OLD BUSINESS

11-13-04

**BOARD CONFIRMS NAMING POLICY AND INSTITUTIONALIZES NAMING
OF GREENWAY TRAILS AND TRAILHEADS FOR NEARBY
PHYSICAL LANDMARKS OR FEATURES**

Ms. Ann Tidwell, Metro Greenways Commission Chair, was present to request the Board to establish policy which allows honorary naming of secondary trails, picnic shelters, overlooks and other physical features while continuing Metro Parks current practice of naming greenway trails for nearby waterways or other natural features and naming trailheads for nearby streets and physical landmarks.

Upon motion of Mr. Ponder, seconded by Ms. Chase, the board approved request of the Metro Greenways Commission by confirming Metro Parks' current naming policy with the addition of greenways in the policy text and institutionalizes policy to allow honorary naming of secondary trails, picnic shelters, overlooks and other physical features.

11-13-06

**BOARD APPROVES NAMING LAND ALONG THE MILL CREEK GREENWAY
SYSTEM NEAR LENOX VILLAGE MILL CREEK PARK**

With recommendation from the board's naming committee and upon motion of Mr. Ponder, and seconded by Mr. McTorry, the Board unanimously approved naming the property acquired from Teresa Couch and located at the terminus of Lenox Village and Sunnywood Drive on the Mill Creek Greenway, Mill Creek Park.

11-13-07

BOARD ACCEPTS GREENWAY EASEMENT FOR WHITES CREEK GREENWAY

With recommendation from the board's acquisition committee and upon motion of Mr. Ponder, and seconded by Ms Chase, the Board unanimously approved acceptance of this easement located on Whites Creek Pike, Map 49, Parcel 198, comprised of 15+ acres for the Whites Creek Greenway. This easement is adjacent to Fontanel and will connect the community gardens on Whites Creek Pike to Fontanel.

11-13-08

**BOARD GRANTS APPROVAL TO ACQUIRE VACANT LOTS LOCATED AT 723,
727, AND 731 MADISON AVENUE FOR OPEN SPACE**

With recommendation from the board's acquisition committee and upon motion of Mr. Ponder, and seconded by Mr. Fossick, the Board granted approval to acquire, not in excess of appraised value, at the request of the Metro Water Services for open space use. This property is in a flood zone and land banked, but Metro Water Services will maintain.

X. CONSENT AGENDA

12-13-01

**BOARD GRANTS PERMISSION TO THE FOLLOWING ORGANIZATIONS TO
RENEW THEIR PERMIT FOR FACILITY USE FOR A PERIOD OF ONE YEAR
EFFECTIVE JANUARY 1, 2014 AND CONTINGENT UPON ORGANIZATION
MEETING ALL REQUIREMENTS**

Upon motion of Ms. Chase, seconded by Mr. Ponder, the Board granted approval to the following organizations to renew Permit for Facility Use for a period of one year if organization is compliant with requirements of the permit.

Bike the Greenway, Inc. – Wave Country Parking Area
Cane Ridge Community Club-building in Cecil Rhea Crawford Park
Charles Davis Foundation-former Ted Rhodes Clubhouse
Charlotte Park Dixie Youth League-Charlotte Park ballfields
Donelson Community Club – Heartland Park
East Nashville Little League – 3 youth athletic fields in Shelby Park
Green Fleet Messengers-Under the Bridge Mall
Hadley Park Tennis Club-Hadley Park Tennis Center
Hadley Park Junior Development Tennis Program-Hadley Park Tennis Center
Harpeth Youth Soccer – Harpeth River Park Soccer Complex
Hands on Nashville – Mill Creek Greenway (Wimpole Drive property)
Hands on Nashville – Whites Creek Park
Inglewood Panthers – South Inglewood Park
Joelton Community Club-Joelton-McDowell Community Park
Lakewood Dixie Youth – Lakewood Park
Metropolitan Action Commission-Dudley Community Center
Middle Tennessee Baseball Foundation-Seven Oaks Baseball Field
Mid State Sports Leagues – Fred Douglas Sports Field
Mid State Sports Leagues – Two Rivers Softball Field 1 & 2
Music City BMX--BMX Track-Hamilton Creek Park
Nashville Amateur Radio Club-Corps of Engineers Bldg/Lock II Park
Nashville Aquatic Club-Centennial Sportsplex Aquatic Center
Nashville Baseball Training Academy- Pitts Park
Nashville Old Timers Baseball Association-Shelby Park Baseball Field
Nashville Sports Leagues – Paragon Mills Softball Field
Nashville Youth Soccer League-Heartland Park Soccer Complex
Old Hickory Girls Softball League – Lakewood Park (2 fields)
RBI Association-2 youth ballfields-Seven Oaks Park
Southern Off Road Bicycle Association- Mountain Bike Trails in various parks
Stones River Woman's Club-Two Rivers Mansion
Una Recreation Center, Inc.-youth football fields-Una Park
West Nashville Sports League – baseball and softball fields - Warner Park

X. CONSENT AGENDA

12-13-02

BOARD APPROVES OCTOBER CONSENT AGENDA

Upon motion of Ms. Chase, seconded by Mr. Ponder, the board approved the consent agenda as submitted.

AMPLIFICATION APPROVAL

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|----------------------------|-----------------------------|----------------------|
| • Flair Tours | Centennial Event Shelter | Fri., April 4, 2014 |
| (private event) | | Fri., May 16, 2014 |
| • Sarah Friesen | Sevier Park – wedding | Sat., April 5, 2014 |
| • Nashville First Nazarene | East Park – Easter Egg Hunt | Sat., April 19, 2014 |
| • Deangelio Kelly | Cumberland Park – wedding | Sun., May 25, 2014 |
| • Andy Chelton | Cumberland Park - wedding | Sat., July 12, 2014 |
| • | | |

AMPLIFICATION AND FUNDRAISING APPROVAL

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|----------------------------|-------------------------|----------------------|
| • Sertoma Club/Nashville | Two Rivers Park – walk | Sat., April 5, 2014 |
| • Nashville Dental Hygiene | Centennial Park – walk | Sat., April 5, 2014 |
| • NAMI Davidson County | Shelby Park 5k/festival | Sat., April 12, 2014 |
| • Preeclampsia Foundation | Centennial Park – walk | Sat., May 31, 2014 |

ALCOHOL AND FUNDRAISING APPROVAL

- | | | |
|-------------------------|------------------------------|--------------------------|
| • Nashville Shakespeare | Centennial Bandshell-theatre | Aug. 14 – Sept. 14, 2014 |
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ALCOHOL AND AMPLIFICATION APPROVAL

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|-------------------------|-------------------------------|---------------------------------------|
| • What Do You Run For | Riverfront Court of Flags-run | Sat., Jan. 4, 2014 |
| • JD Events-street fair | Morgan Park Greenspace | Sat., May 17, 2014 |
| • Jessie Clark | Cumberland Park-wedding | Sat., May 24, 2014 |
| • Nashville Dancin' LLC | Riverfront Park-concert | Thursdays, June 12
- July 31, 2014 |

ALCOHOL, AMPLIFICATION AND FUNDRAISING APPROVAL

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|----------------------------|---------------------------|--|
| • Friends of Warner Park | Centennial Park-Earth Day | Sat., April 19, 2014 |
| • JD Events-Pride Festival | Public Square | Fri., June 13 and
Sat., June 14, 2014 |
| • New Belgium Brewing Co. | Centennial Park-festival | Thurs., Oct. 9, 2014 |

X. CONSENT AGENDA

12-13-03

**BOARD APPROVES REQUEST BY FOWP FOR
ANNUAL FUNDRAISING EVENTS IN 2014**

Mr. Mark Weller, Executive Director of the Friends of Warner Parks, requested permission to host the following fundraising events in Warner Park with waiver of usage fees, alcohol consumption (if applicable) and to remain in park after 11:00 pm for evening events:

Children's Picnic	Saturday, June 7, 2014
Full Moon Pickin' Parties	Friday, May 14, 2014 Friday, June 13, 2014 Friday, July 11, 2014 Friday, August 8, 2014 Friday, Sept. 5, 2014 Friday, October 3, 2013
Rock & Road Relay	Saturday, October 18, 2014
Sunday in the Park	TBD mid-October or early-November

Upon motion of Ms. Chase, seconded by Mr. Ponder, the board approved this request as a component of the consent agenda as submitted.

XI. NEW BUSINESS

12-13-04

BOARD DEFERS REQUEST OF CHEEKWOOD UNTIL JANUARY MEETING

Ms. Jane MacLeod, President of Cheekwood, was present to address the board with regard to their 2014 overflow parking request and provide an update on the Master Plan process for Cheekwood.

Upon motion of Mr. Ponder, seconded by Ms. Chase, the board unanimously approved deferring Cheekwood's request with regard to their current overflow parking request for use of park areas to accommodate the 2014 season of Cheekwood for one month. A meeting will be scheduled before the January 7th board meeting to re-evaluate said request.

XI. NEW BUSINESS

12-13-05

**BOARD DEFERS REQUEST OF ADVENTURES, LLC TO DONATE A TRACTOR
TO METRO PARKS AS PER PARK POLICY 3000.25**

Correspondence submitted by Mr. Dayne Sullivan, representing Adventures, LLC, requesting the board to accept the donation of a tractor from Mahindra USA and to be utilized by Metro Parks was presented to the board.

Upon motion of Mr. Ponder, seconded by Ms. Chase and as per park policy 3000.25, the board unanimously referred acceptance of a tractor to the Parks Board's Acquisition Committee to be heard at their meeting scheduled on Tuesday, January 7, 2014.

12-13-06

**BOARD APPROVES REQUEST OF MR. HANK DELVIN TO UTILIZE GREEN SPACE
IN SHELBY PARK FOR THE EAST NASHVILLE FARMERS MARKET**

Mr. Hank Delvin, representing the East Nashville Farmers Market, was present to request permission to utilize green space adjacent to the ballfields in Shelby Park on Wednesday afternoon, 2:00 – 7:00 pm, May 7 – October 29, 2014 to host a farmer's market from the board.

Upon motion of Mr. Fossick, seconded by Ms. Chase, the board approved this request. Mr. Delvin requested an amendment to the hours of the market from 2:00 – 7:00 pm to 3:00 – 6:30 pm and the board approved. Regulations of the market are as follows:

- operate market on Wednesday evenings, 3:00 – 6:30 pm, May 7 – October 29, 2014.
- use vendors only selling goods that are agricultural based products originating in Tennessee or from within a 150 mile radius of Nashville; thereby, eliminating the sale of jewelry, arts and crafts.
- observe the parking regulations which will be established before your market opens.
- be responsible for liability insurance, comply with use agreement and provide for the general safety of event.
- No one, including vendors, may park or drive under the drip line of trees in Shelby Park.
- No signage, crates, or debris should be leaning or stacked against trees.

East Nashville Farmers Market will be assessed a weekday use fee of \$60.00 per day, per week. (\$60.00/week x 26 weeks = \$1,560 for the 2014 season) As per Board Policy a financial statement be made available to us within 30 days following the final market of the season.

XI. NEW BUSINESS

12-13-07

**BOARD APPROVES AMENDMENT TO AN EXISTING LEASE BETWEEN THE
STATE OF TENNESSE AND METRO PARKS TO CONSTRUCT
A COMMUNICATION TOWER**

Correspondence from The State of Tennessee requesting an amendment to the existing lease with Metro Parks to allow the State to construct a communication tower at Paradise Ridge Park was presented to the board for approval.

Upon motion of Mr. Fossick, seconded by Ms. Chase, the board unanimously approved this amendment. This is leased property and the construction of this tower does not impact future improvements to Paradise Ridge Park. The Tennessee Highway Patrol is currently operating on a 60 year old system and have received an appropriation to bring this communication system current.

12-13-08

GREENWAY EASEMENT REQUEST WITHDRAWN

Upon motion of Mr. Ponder, seconded by Ms. Chase and as per park policy 3000.25, the board unanimously deferred this request to the acquisition committee of the board as per policy 3000.25. However, staff has been determined it to be a duplicate request and withdrew request.

12-13-09

**BOARD APPROVES NAMING PROPERTY ON THE MILL CREEK GREENWAY
WHITSETT PARK**

Upon motion of Ms. Chase, seconded by Mr. Ponder, and as per park policy 3000.1, the board unanimously approved naming the park land along the Mill Creek greenway system Whitsett Park. This area includes properties acquired along Old Glenrose, the recently built greenway and community garden site across Mill Creek on Wimpole Drive, as well as vacant park land at Thompson Lane and Mill Creek that has been land banked (Dairy King and Kano properties) since the 1970's.

12-13-10

**BOARD APPROVES REQUEST OF THE RECREATION, CULTURE AND WELLNESS
DIVISION FOR GRANT FUNDING IN THE AMOUNT OF \$7,000 FROM THE
TENNESSEE ARTS COMMISSION FOR A YEAR OF FREE BIG BAND DANCES FOR
THE PUBLIC**

Upon motion of Mr. Fossick, seconded by Mr. Ponder, the Board approved application and ultimate acceptance of 2014 grant funding from the Tennessee Arts Commission in the amount of \$7,000 to the Recreation, Culture and Wellness Division of Metro Parks to supplement a year of free Big Band Dances for the public.

XI. NEW BUSINESS

12-13-11

**BOARD APPROVES REQUEST OF THE DIVISION OF SPORTS AND ATHLETICSSS
TO ACCEPT A CONTRIBUTION FROM DICK'S SPORTING GOODS FOR USE BY
THE JR. GRIZZLIES YOUTH BASKETBALL PROGRAM**

Upon motion of Mr. Ponder, seconded by Ms. Ospina-Cano, the board approved acceptance of a contribution in the amount of \$1,100 from Dick's Sporting Goods for the Jr. Grizzlies youth basketball program of Metro Parks.

12-13-12

BOARD APPROVES PAY INCREASE FOR HOCKEY OFFICIALS

Upon motion of Ms. Chase, seconded by Ms. Ospina-Cano, the board unanimously approved an increase in pay for hockey officials from \$35.00 per game to \$43.08 per game effective January 1, 2014. This request was submitted because hockey officials have not received a pay increase in approximately 10 years.

XII. UPCOMING SPECIAL ACTIVITIES/EVENTS

Ms. Jackie Jones distributed a listing of the following Metro Parks holiday events:

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|-------------------------------|---------------------------------|------------------------|
| • Tree Lighting Ceremony | Public Square Park | December 6 |
| • Mini-Nutcracker | Harpeth Hall School | December 6 and 7 |
| • Christmas Open House | Two Rivers Mansion | December 7 and 8 |
| • Wish You Were Here | Parthenon | December 7, 14, 28, 29 |
| • Holiday Historical Tours | Two Rivers Mansion | December 13, 14, 15 |
| • A Christmas Parade on Ice | Centennial Sportsplex | December 15 |
| • Holiday Open House | Beaman Park | December 20 |
| • Winter Solstice Celebration | Shelby Bottoms
Nature Center | December 21 |

Mr. Ponder reported that the Stones River Women's Club will host their Holiday Gala on Friday, December 6 at 6:30 pm at Two Rivers Mansion.

XIII. REPORT OF THE DIRECTOR

Mr. Lynch reported:

- the amendment to the Sponsorship Policy has been approved by Metro Council. This amendment will allow the Board to approve anything up to \$25,000 and everything over will be referred back to Metro Council. This amendment will be brought back to the board for approval.
- review and update of the policy manual will occur in 2014 – will look at policies on a monthly basis.
- Paradise Ridge Recreation Center was opened on Tuesday, November 12th.
- Mayor's 5k was held on Sunday, November 24th.

XIII. REPORT OF THE DIRECTOR

Mr. Lynch reported:

- Tennessee Recreation and Parks Association State Conference will be held in Nashville in 2014 with Metro Parks hosting.
- Departmental Holiday Party is scheduled for December 6th, 11:00 am – 2:00pm, and all board members are invited.

XIV. ANNOUNCEMENTS/REQUESTS FOR FUTURE AGENDA ITEMS

Mr. Anderson stated that parking is going to be a huge problem for parks in the future and he encouraged all board members to attend the meeting with regard to Cheekwood.

With there being no further business, the meeting was adjourned.

Thomas M. Lynch, Director

George Anderson, Chairperson