

# **METROPOLITAN BOARD OF PARKS AND RECREATION**

## **MINUTES OF BOARD MEETING**

**February 3, 2015**

A meeting of the Board of Parks and Recreation of the Metropolitan Government of Nashville and Davidson County, Tennessee was held on Tuesday, February 3, 2015 at 12:00 pm in the Centennial Park Boardroom, 2565 Park Plaza, Nashville, TN. Board members present were: Mr. George Anderson, Mr. Stan Fossick, Ms. Jenn Garcia, Ms. Christy Smith, Mr. Charles Sueing, Mr. Greg Adkins and Dr. Jo Ann Brannon.

Staff present were: Assistant Directors: Ms. Monique Odom, Administration and Finance; Mr. Mike Bays, Consolidated Maintenance; Ms. Sally Davis, Community Recreation; Mr. John Holmes, Revenue Producing Facilities; Ms. Shain Dennison, Greenways; Mr. Tim Netsch, Planning and Facilities; and Mr. Jim Hester, Special Events; Capt. Chris Taylor/Park Police; Ms. Jackie Jones, Superintendent/Public Information and **Ms. Emily Lamb, representing the Metro Legal Department.**

### **MINUTES OF MEETING HELD JANUARY 6, 2015 APPROVED**

Upon motion of Dr. Brannon, seconded by Ms. Smith, the Board approved the minutes of the board meeting held Tuesday, January 6, 2015 as submitted.

#### **VI. SPECIAL PRESENTATIONS/INTRODUCTIONS**

##### **COUNCILMEMBER PHIL CLAIBORNE PROVIDES BOARD AN UPDATE ON THE FRIENDS OF TWO RIVERS MANSION**

Councilmember Claiborne presented the following 2014 recap from the Friends of Two Rivers Mansion to the Board:

This past year has been a year for milestones for the Mansion and the 4 year old Friends of Two Rivers Mansion. We started the year with a plan in place to restore our 1928 boxwood garden maze. With private funding and design from JVI Secret Garden the \$5,200.00 project was started in the Spring and completed October 23, 2014 with water flowing from the fountain for the first time in 30 years. A public dedication will be held on Sunday May 17, 2015.

Two Hearts Antique and Craft's Show was held February 14, 15, and 16, 2014 making it the 3<sup>rd</sup> year for this winter fundraiser. The 2014 show hosted more vendors (22) and was well attended over the 3 days.

The Nashville Symphony performed on the back lawn of the Mansion on the evening of June 12, 2014. This event was 2 years in the planning to host the Symphony in the Donelson community. Over 2,500.00 people packed the lawn for a beautiful evening of music under the stars! The Symphony will kick off our 2015 concert series on June 18, 2015.

**VI. SPECIAL PRESENTATIONS/INTRODUCTIONS**

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Music at the Mansion, also in its 4<sup>th</sup> year, hosted the Moonlighters on June 21, God & Country on July 19, 2014 and The Nashville Blues on August 16, 2014.

Public tours were held on Fridays in June, July and August from 1pm – 4pm. This was a first for the Friends and over 300 local and out of town guest toured the Mansion over the 3 month period.

New Gift Shop: All gift items have been moved into the living room of the 1802 house and a store has been created where visitors can purchase Mansion's art work from artists, Phil Claiborne, Pat Johnson and Pat Allen, Anderson design prints, tee shirts and much more. Friends of Two Rivers Mansion memberships are also available for purchase. This has worked so well that sales are up 80 percent The 1802 House was open during all the concerts, The Community Halloween and 2 weekends during Christmas.

McGavock Bed from the 1850's, a tester bed, was purchased by the Robert Orr family from Spence McGavock. After negotiations a loan is now in place for this bed to be displayed at the Mansion. This has the 4<sup>th</sup> bedroom open to the public. Drapes and bedding will be purchased by the Stones Rivers Woman's Club.

29 weddings, 6 photo shoots, 2 videos and 4 meetings and corporate events round out 2014.

**MS. KIM HAWKINS, REPRESENTING HAWKINS PARTNERS, PROVIDES UPDATE  
ON THE CONSTRUCTION PROGRESSION OF WEST RIVERFRONT PARK AND  
PROPOSED DONOR/SPONSORSHIP OPPORTUNITIES FOR PARK**

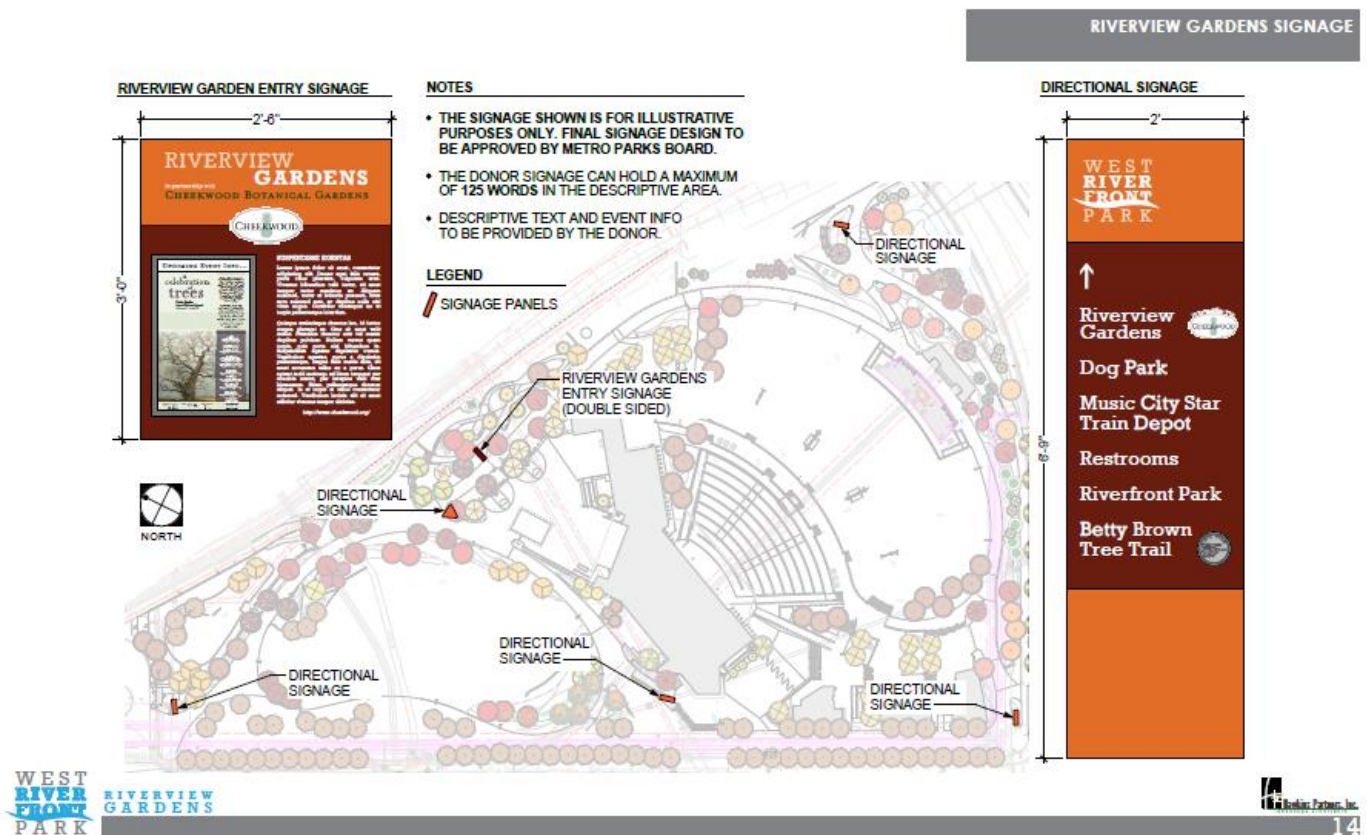
Ms. Hawkins stated that the 12 acre former thermal site on the west side of the river is on schedule for completion July 2015. During the presentation up to date aerial photos of the construction in progress were shown.

Ms. Hawkins focused her presentation on donor and sponsorship opportunities for two areas of the park. The Riverview Garden area was the first area of the park she presented to the board. Inspiration for this garden area was derived from various inner city parks such as Lurie Garden/Millennium Park in Chicago, High Line in New York, City Garden in St. Louis, The Native Plant Garden/Brooklyn Botanical Garden in Brooklyn, Virginia Avenue Gardens/Federal Reserve System in Washington, DC and The Battery in New York. However, the 16<sup>th</sup> Street Mall Garden Block in Denver, developed as a partnership between Downtown Denver Business District and Denver Botanic Gardens, initiated the idea to Hawkins Partners that this could be accomplished in Nashville with the help of an existing organization such as Cheekwood Botanical Garden acting in a sponsorship role.

VI. SPECIAL PRESENTATIONS/INTRODUCTIONS (con't)

**MS. KIM HAWKINS, REPRESENTING HAWKINS PARTNERS, PROVIDES UPDATE ON THE CONSTRUCTION PROGRESSION OF WEST RIVERFRONT PARK AND PROPOSED DONOR/SPONSORSHIP OPPORTUNITIES FOR PARK**

The Nashville Tree Foundation also interested in enhancing urban parks and/or forests expressed their interest in a sponsorship capacity as well. Below are examples of proposed signage for West Riverfront Park along with an illustration of the park.

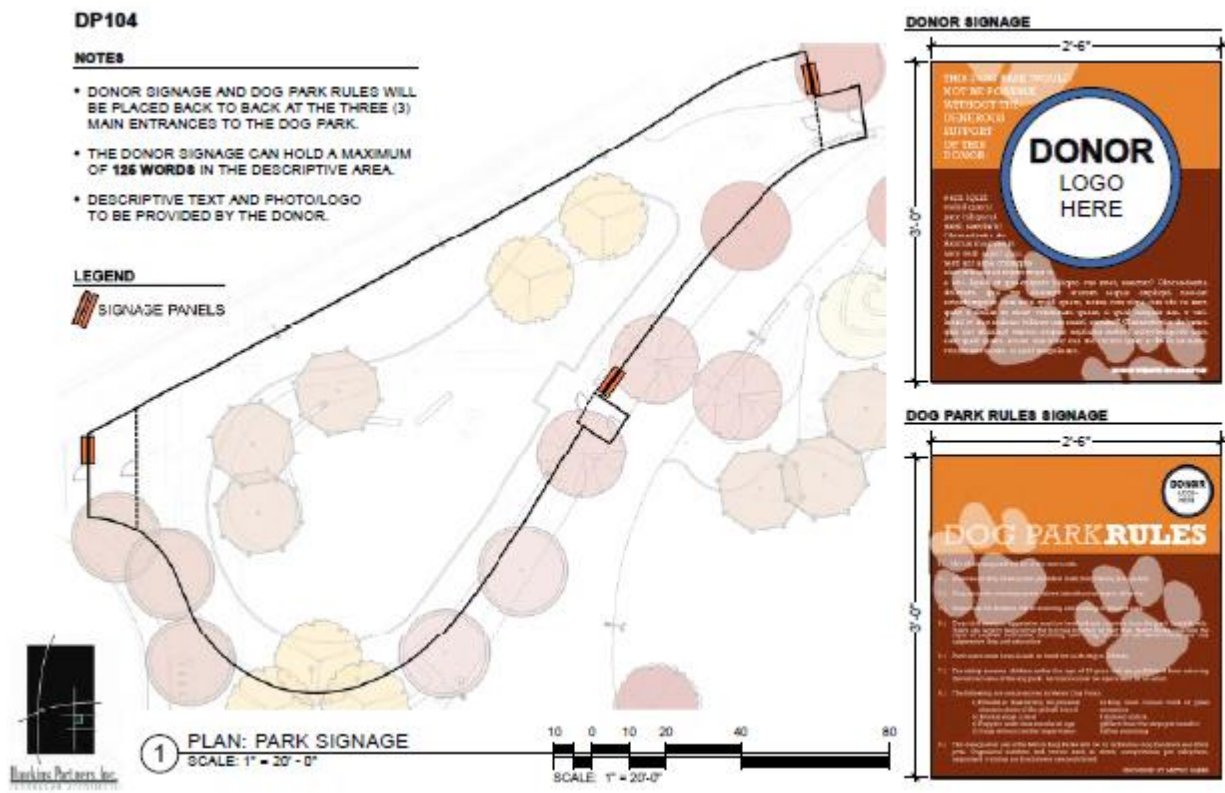


If approved, by the board at the appropriate time, the Nashville Tree Foundation will provide a total of 278 trees with 42 tree species on site. Cheekwood Botanical Garden, if approved, will provide educational signage and/or programming as well as flowers to enhance the site and maintenance.

VI. SPECIAL PRESENTATIONS/INTRODUCTIONS (con't)

**MS. KIM HAWKINS, REPRESENTING HAWKINS PARTNERS, PROVIDES UPDATE ON THE CONSTRUCTION PROGRESSION OF WEST RIVERFRONT PARK AND PROPOSED DONOR/SPONSORSHIP OPPORTUNITIES FOR PARK**

The Riverfront Dog Park was the second area of West Riverfront Park that Ms. Hawkins brought attention to. The dog park as shown in the diagram below is approximately 14,075 square feet with four (4) pet waste receptacles designated within the dog park area and three (3) others located in Riverfront Park. These waste receptacles are an ideal vehicle for sponsorship opportunity as well as the signage as shown below.



This concluded Ms. Hawkins presentation.

**VII. INTRODUCTION OF STAFF, NEW EMPLOYEES, VOLUNTEERS**

Mr. Jim Hester introduced Ms. Rachel Hamilton to the board as Metro Parks Theatre Supervisor. Rachel comes to Metro Parks from the Nashville Children's Theatre.

Mr. Will Thrower and Mr. Mark Littlejohn, representing McCabe Golf Course, were present to inform the board that McCabe Golf Course was named Public Golf Course of the Year by The Tennessee Turfgrass Association.

**VIII. METRO COUNCIL REFERRALS**

**IX. OLD BUSINESS**

**01-15-05**

**BOARD APPROVES REQUEST OF THE CITY OF GOODLETTSVILLE TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH METRO PARKS AS AMENDED**

Correspondence from Mr. John Coombs, Mayor of Goodlettsville, requesting board approval to enter into a Memorandum of Understanding (MOU) with Metro Parks for approximately 15 acres of real property located on Old Springfield Highway for use as a public park was presented to the board for approval.

Upon motion of Dr. Brannon, seconded by Ms. Garcia and based upon the general consensus of the Acquisition and Disposition Committee, the board approved entering into this MOU with the amendment of no. 4 under Section II of the agreement which currently states:

“Begin construction on the aforementioned park within twelve (12) months from date of deed”.

The Metro Parks Board approved the MOU with the following change and addition:

“Begin construction on the aforementioned park within **thirty (30) months** from date of deed **provided that capital and operating funding is available**”.

**01-15-07**

**BOARD APPROVES, IN PRINCIPLE, SPONSORSHIP OPPORTUNITY FOR RIVERFRONT DOG PARK**

Upon motion of Mr. Fossick, seconded by Ms. Smith and upon the general agreement of the Policy Committee, the board approved, in principle, a sponsorship opportunity for Riverfront Park Dog Park based on **Board Policy 3000.44 SPONSORSHIPS**.

**IX. OLD BUSINESS**

**01-15-07 (con't.)**

**BOARD APPROVES, IN PRINCIPLE,  
SPONSORSHIP OPPORTUNITY FOR RIVERFRONT DOG PARK**

**3000.44 SPONSORSHIPS**

It is the policy of the Metropolitan Nashville Board of Parks and Recreation to allow sponsorships of department programs, events, projects, and sites from profit and non-profit entities. These sponsorships must enhance and sustain Nashville and Davidson County's park and recreation system in a manner that respects the noncommercial nature of public places. All such sponsorships must comply with Parks and Recreation departmental guidelines and procedures.

- Sponsorship agreements projected to generate more than \$25,000 shall require the approval of the Metropolitan Council, per Section 13.24.390 of the Metropolitan Code.
- Sponsorship agreements projected to generate \$25,000 or less shall require the approval of the Metro Parks Board.
- Monies and in kind support received from sponsorships should go to benefit the Metro Parks and Recreation department. The funding generated through these policies should be made to the Metro Parks Gift Fund or respective Friends Group.
- Parks staff will develop an application and specific sponsorship guidelines to be followed by the department. Every effort to avoid an increase in visual clutter or detract from the mission of parks shall be made when considering signage.

**X. CONSENT AGENDA**

**02-15-01**

**BOARD APPROVES FEBRUARY CONSENT AGENDA**

Upon motion of Mr. Fossick, seconded by Ms. Garcia, the board approved the consent agenda as submitted.

**AMPLIFICATION APPROVAL**

- Kids Ultimate Fitness Challenge Centennial Park Sat., March 14, 2015
- SE Nashville Easter Egg Event Southeast Regional Park Sat., March 28, 2015
- Community Wide Egg Hunt Bellevue Park Sat., April 4, 2015
- ADA 25th Anniversary Public Square Park Sat., May 16, 2015
- Brown Bag Lunch Concert Series Centennial Event Shelter Thurs, April 23; May 14, 28; June 11, 25; July 9, 23; Aug. 13, 27; Sept. 10, 24; October 8, 2015
- 12 South Farmers Market Sevier Park on Tuesdays May 5 – Oct. 27, 2015
- Starkesha Holbert-wedding Centennial Park Sunken Garden Sun., May 10, 2015
- Jazz on the Cumberland Cumberland Park-concert series Sun, May 10; June 21; July 19; August 16; September 20; October 18, 2015
- Nashville Scene-Movies in Park Elmington Park Thurs, June 4-25, 2015  
Raindate-July 9, 2015
- Walk for Jesus Ministry McFerrin Park-health fair/walk Sat., June 6, 2015
- Parman Energy-company picnic Warner Park shelters 10 & 11 Sat., June 13, 2015
- Compassionate Friends-picnic Elmington Park Sun., June 14, 2015
- Tasha Turner - wedding Centennial Park Sunken Garden Sat., July 18, 2015
- Beach Body-private event Riverfront Park Sat., July 18, 2015
- Gresback/Roberts-wedding Fannie Mae Dees Park Sat., Oct. 10, 2015

**FUNDRAISING APPROVAL**

- Greenways for Nashville-run/walk Richland Creek Greenway Sat., April 4, 2015
- Bellevue Community Fund Harpeth River Greenway-5K Sat., May 2, 2015

**AMPLIFICATION AND FUNDRAISING APPROVAL**

- Christopher's Lyme Fight Shelby Event Field- walk/run Sat., May 2, 2015
- Out of Darkness Walk Owen Bradley Park Sat., Sept. 12, 2015
- Nashville Rollergirls 5K Warner Park Sat., Sept. 26, 2015
- TN Prison Outreach Ministry Centennial Event Shelter-run Sat., Oct. 10, 2015
- Autism Speaks Centennial Park - walk Sat., Oct. 24, 2015
- Hike for the Homeless Warner Park shelters 9,10,11 Sat., Nov. 7, 2015

**X. CONSENT AGENDA**

**02-15-01(con't.)**

**BOARD APPROVES FEBRUARY CONSENT AGENDA**

Upon motion of Mr. Fossick, seconded by Ms. Garcia, the board approved the consent agenda as submitted.

**ALCOHOL AND AMPLIFICATION APPROVAL**

- Nashville Wine/Food Festival Riverfront Park Sat., May 16, 2015
- Beach Body-private event Riverfront Park Fri., July 17, 2015
- Beach Body-private event Walk of Fame Park Fri., July 17, 2015
- Live on the Green-music event Public Square Park Thurs., Aug. 20, 27; Sept.,  
3, 10; Fri., Sept. 11 and Sat., Sept. 12, 2015
- What Do You Run For? Shelby & Riverfront -walk/run Sat., Nov. 14, 2015
- Flying Monkey Marathon Warner Cross Country Field Sun., Nov. 22, 2015

**ALCOHOL AND FUNDRAISING APPROVAL**

- Tomorrow Fund of Middle TN Sevier Park-Red, White and Brew Sat., July 11, 2015

**ALCOHOL, AMPLIFICATION AND FUNDRAISING APPROVAL**

- Clear Channel Nashville Riverfront-St. Puppy’s Day Sat., March 14, 2015
- Chicken and Brew Festival Riverfront Park Sun., May 24, 2015
- CMA Music Festival Cumberland, Riverfront, Walk of Fame Parks Mon., June 8; Wed.,  
June 10-Sun., June 14
- Super Cool FunFest-concert Cumberland Park Sat., June 20, 2015
- New Belgium Brewing Co. Centennial Park-Outdoor Beer Tasting and Film Screening Thurs., Oct., 8, 2015

**02-15-02**

**BOARD APPROVES REQUEST OF THE FRIENDS OF TWO RIVERS MANSION TO HOST VARIOUS FUNDRAISING EVENTS IN 2015**

An application submitted by Councilmember Phil Claiborne, representing *The Friends of Two Rivers Mansion*, requesting permission to host the following fundraising events in 2015 at Two Rivers Mansion with waiver of usage fees, alcohol consumption and to remain in the park after 11:00 pm, if necessary, was presented to the board for approval.

- Two Hearts Antiques and Crafts Show February 13-15
- Phil the House with Art and Friends May 17
- Music at the Mansion June 18
- Music at the Mansion July 18
- Music at the Mansion August 15
- Music at the Mansion September 18 or 19
- Halloween at the Mansion October 24
- Historic Holiday Tours December 11-13



**X. CONSENT AGENDA**

**02-15-02 (con't.)**

**BOARD APPROVES REQUEST OF THE FRIENDS OF TWO RIVERS MANSION TO HOST VARIOUS FUNDRAISING EVENTS IN 2015**

Upon motion of Mr. Fossick, seconded by Ms. Garcia, the board approved request to host various fundraising events with amplification, selling/consumption of alcoholic beverages as per Metro Ordinance and contingent upon applicant acquiring all appropriate permits from the Metropolitan Beer Board and/or the Alcoholic Beverage Commission, if required and remaining in the park after 11:00 am, if necessary. Amplification was approved with the understanding that the sound not be disruptive to those in the surrounding area and subject to monitoring by park personnel and a financial report must be submitted no later than 30 days following each fundraising event.

**02-15-03**

**BOARD GRANTS PERMISSION TO THE TSSAA TO USE THE STEEPLECHASE COURSE IN WARNER PARK AND CHARGE ADMISSION DURING THE 2015 AND 2016 STATE CROSS COUNTRY MEETS, WITH WAIVER OF ALL FEES**

A letter submitted by Mr. Richard McWhirter, representing the TSSAA, requesting permission to use the Steeplechase Course in Percy Warner Park and charge admission during the 2015 TSSAA State Cross Country Meet on Saturday, November 7, 2015 and the 2016 TSSAA State Cross Country Meet on Saturday, November 5, 2016 with waiver of all fees was presented to the board for approval.

Upon motion of Mr. Fossick, seconded by Ms. Garcia, the Board approved this request as it meets the conditions of policy 3000.28 with regard to ***Fee Waivers and Reductions***.

**02-15-04**

**BOARD APPROVES REQUEST OF THE DIVISION OF RECREATION, CULTURE AND WELLNESS DIVISION FOR 2015 GRANT FUNDING IN THE AMOUNT OF \$7,000 FROM THE TENNESSEE ARTS COMMISSION TO SUPPLEMENT A YEAR OF FREE BIG BAND DANCES FOR THE PUBLIC**

Upon motion of Mr. Fossick, seconded by Ms. Garcia, the Board approved application and ultimate acceptance of 2015 grant funding from the Tennessee Arts Commission in the amount of \$7,000 to the Division of Recreation, Culture and Wellness Division of Metro Parks to supplement a year of free Big Band Dances for the public.

**XI. NEW BUSINESS**

**02-15-05**

**BOARD APPROVES, IN PRINCIPLE, SPONSORSHIP AGREEMENT  
WITH CHEEKWOOD BOTANICAL GARDEN FOR RIVERFRONT PARK**

Upon motion of Ms. Smith, seconded by Mr. Adkins, the board approved, in principle, a proposed sponsorship agreement by way of a MOU with Cheekwood Botanical Garden for Riverfront Park.

Ms. Jane MacLeod, President and CEO of Cheekwood Botanical Garden, was present and expressed her excitement with regard to being able to educate all ages in the designated garden area as well as having the opportunity to assist in the provision of enhancing flowers and maintenance.

**2-15-06**

**BOARD DEFERS ACTION ON RECOMMENDATION SUBMITTED BY PARKS STAFF  
WITH REGARD TO OFF LEASH TRAIL WALKING IN METRO PARKS**

The following recommendation was submitted by Parks staff to the Board regarding days and times for off leash trail walking areas in Metro Parks. No action was taken by the board as staff is continuing to consult with other user/environmental groups, as well as Metro Animal Control.

At the request of the Parks Board, staff conducted a general review of operational models that other cities are using to provide leash-free experiences for dog owners who visit parks. The Board was then provided with a summary of the three basic strategies that are most commonly practiced by comparable city park systems. Upon review of these operational models, the Board requested that staff draft a proposed recommendation, including elements of both leash-free zones and leash-free hours, for review and discussion.

**Key Considerations:**

1. Safety of all Park visitors
2. Protection of Park natural resources
3. Quality of experience for all other Park users
4. Health and safety of pets
5. Accommodation of specific public demand

**XI. NEW BUSINESS**

**2-15-06 (con't.)**

**BOARD DEFERS ACTION ON RECOMMENDATION SUBMITTED BY PARKS STAFF  
WITH REGARD TO OFF LEASH TRAIL WALKING IN METRO PARKS**

**Current Comparable Practices:**

To accommodate demand from pet owners, a number of cities have begun offering leash-free zones and hours. Among the most notable of these cities are: New York, NY; Portland, OR; Boise, ID; Boulder, CO; Austin, TX; Cambridge, MA; and Shelby County, TN. Common among these cities is active public participation in the development and management of these areas. Generally present among the off-leash park areas of these cities are a number of restrictions and considerations. Leash-free zones and areas with leash-free hours are commonly kept separated from other non-compatible uses including;

- equestrian trails
- playgrounds
- wildlife areas
- athletic fields and courts
- bicycling paths
- running courses
- automobile traffic

Also, most of the cities reviewed have common regulatory requirements in place including;

- dogs directly supervised and under voice control
- owners are responsible for any injuries or damages
- pet vaccinations required
- leash available at all times
- maximum number of pets per owner
- remove and dispose of all waste
- dogs must not dig or chase wildlife
- dogs exhibiting aggressive behavior or females in heat not allowed

**Proposed Model:**

To provide a leash-free experience for pet owners that does not create additional safety concerns, negatively impact the experiences of other visitors, or risk potential impact on wildlife and other natural resources, staff recommends the pilot implementation of daylight-hour leash-free zones in specifically designated areas only. These areas would be separated from non-compatible uses and subject to regulatory requirements as indicated above, and be of an environmental condition that would not be significantly threatened by the digging, natural predatory behavior or waste of unleashed dogs. Health and safety requirements and other regulations that are currently in place at Metro Dog Parks would be applicable to these areas as well.

**XI. NEW BUSINESS**

**2-15-06 (con't.)**

**BOARD DEFERS ACTION ON RECOMMENDATION SUBMITTED BY PARKS STAFF  
WITH REGARD TO OFF LEASH TRAIL WALKING IN METRO**

**Proposed Model (con't.):**

Potential locations for these pilot zones are currently under assessment and could include specific areas in Edwin Warner Park, Percy Warner Park, Two Rivers Park, Peeler Park, Stones River Farm and Taylor Farm properties. The initial pilot program could be rolled out at two different locations to evaluate public response and any safety or resource management issues. Metro Parks staff will also continue to work with the environmental community, advisors from Metro Animal Control, and other user groups on this new initiative.

**2-15-07**

**BOARD APPROVES, IN PRINCIPLE, SIGNAGE AGREEMENT  
WITH THE TREE FOUNDATION FOR RIVERFRONT PARK**

Upon motion of Ms. Smith, seconded by Mr. Adkins, the board approved, in principle, a proposed signage agreement, by way of a MOU, with The Tree Foundation for Riverfront Park and designating a proposed tree trail to be named for the late Betty Brown within the park.

Trail will consist of a concrete walkway and all tree and plant species will have identified with a marker with metal medallions.

**XII. CAPITAL PROJECTS UPDATE**

Mr. Tim Netsch, Assistant Director, presented the Capital Projects update for February.

**XIII. UPCOMING SPECIAL ACTIVITIES/EVENTS**

Ms. Jackie Jones announced the following events for February:

**FEBRUARY**

- 3:** *The Nashville Predators* are offering discounted tickets for four great games scheduled on February 3, 12, 17, and 24. Start times are at 7 p.m. Ticket sales benefit Metro Parks.
- 6:** *Ninth Annual Valentine Ball for Seniors*, 6 p.m., at the Cathedral of the Incarnation, 2015 West End. Dance features a live band, buffet dinner and door prizes. Tickets are \$20.
- 7:** *Opera at the Parthenon*, 2 p.m., at the feet of Athena. Members of the Nashville Opera will perform. The event is free with regular admission.  
*Winter Star Party and Jupiter Watch*, 7 p.m., Special Events Field, Edwin Warner Park. Bring your own binoculars or use ours. The event is free but requires registration. Call (615) 352-6299 to register.

**XIII. UPCOMING SPECIAL ACTIVITIES/EVENTS (con't)**

Ms. Jackie Jones announced the following events for February:

**FEBRUARY**

- 13:** *Two Hearts Antique Show* sponsored by the Friends of Two Rivers Mansion, runs through February 15. The event, which features 20 art and antique vendors, a coffee shop and appraisals on Sunday, February 15, begins at 10 a.m. on February 13 at Two Rivers Mansion. Admission is \$5 for adults and \$2 for children.
- Shootout Hockey Youth Tournament*, Centennial Sportsplex, February 13 – February 16. The event, which kicks off at 2:30 p.m., Friday, February 13 runs through the February 16. Tournament will involve youth teams ranging in age from 8 – 18. The event is free to watch. There will be no public skating that weekend.
- 14:** *Hot Chocolate 15K & 5 K*, 7 a.m., Centennial Park  
*Cupid's Chase 5K*, 9 a.m., Shelby Park and Greenway
- 21:** *Swim Meet*, Centennial Sportsplex, February 21-22.
- 23:** *Songs through Signs*, an evening of songs and dance from Metro Parks' Disabilities Program. The event, scheduled for 6 p.m., February 23 at Chaffin's Barn, also includes dinner and a silent auction. Tickets are \$50 and benefit the Disabilities Program.
- 28:** *Mardi Gras Ya'll*, 12 p.m., Riverfront Park. A Mardi Gras street festival and concert featuring food trucks, arts and crafts, music and a parade. The event is free.

**XIV. REPORT OF THE DIRECTOR**

Mr. Lynch reported that all Metro Departments are required to submit their budget for the 2015-16 fiscal year with a 3% cut (\$650,000.00) on Wednesday, February 4, 2015. Metro Parks is also submitting an enhanced budget with next fiscal year expectations for new facilities as well as maintenance enhancements.

**XV. ANNOUNCEMENTS/REQUESTS FOR FUTURE AGENDA ITEMS**

**With there being no further business, the meeting was adjourned.**

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**Thomas M. Lynch, Director**

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**George Anderson, Chairperson**