

METROPOLITAN BOARD OF PARKS AND RECREATION

MINUTES OF BOARD MEETING

April 7, 2015

A meeting of the Board of Parks and Recreation of the Metropolitan Government of Nashville and Davidson County, Tennessee was held on Tuesday, April 7, 2015 at 12:00 pm in the Centennial Park Boardroom, 2565 Park Plaza, Nashville, TN. Board members present were: Mr. George Anderson, Mr. Stan Fossick, Ms. Christy Smith, Mr. Charles Sueing, Ms. Jenn Garcia, Dr. Jo Ann Brannon and Mr. Greg Adkins.

Staff present were: Assistant Directors: Ms. Monique Odom, Administration and Finance; Mr. Mike Bays, Consolidated Maintenance; Ms. Sally Davis, Community Recreation; Mr. John Holmes, Revenue Producing Facilities; Ms. Shain Dennison, Greenways; Mr. Tim Netsch, Planning and Facilities; and Mr. Jim Hester, Special Events; Capt. Chris Taylor/Park Police; Ms. Jackie Jones, Superintendent/Public Information and **Mr. Tom Cross, representing the Metro Legal Department.**

MINUTES OF MEETING HELD MARCH 3, 2015 APPROVED

Upon motion of Mr. Sueing, seconded by Mr. Fossick, the Board approved the minutes of the board meeting held Tuesday, March 3, 2015 as amended by replacement of the word formerly with formally on agenda item 03-15-03.

VI. SPECIAL PRESENTATIONS/INTRODUCTIONS

At the request of Mr. Bill McGugin, representing the United States Tennis Association, he will address the board with regard to tennis in Nashville at the May Parks Board Meeting.

VII. INTRODUCTION OF STAFF, NEW EMPLOYEES, VOLUNTEERS

Mr. John Holmes introduced **Mr. Audie Johnson** and **Mr. Loren Personett, Jr.** to the board as recipients of the **Tennessee PGA Players of the Year**. Requirements to achieve these awards, in addition to being a PGA member, are as follows:

- **Player of the Year** – cumulative points system throughout the year within the Tennessee PGA section with higher points going to the largest events and working as an Assistant Professional, General Manager, Golf Director or Head Professional.
- **Senior Player of the Year** – must be a PGA Member 50 years old plus.
- **Assistant Player of the Year** – an apprentice or PGA member working under a PGA member as an Assistant Professional.

VII. INTRODUCTION OF STAFF, NEW EMPLOYEES, VOLUNTEERS (con't.)

Mr. Johnson began working as the Assistant Manager at McCabe Golf Course in 2014 after working 20 years at the Nashboro Village Golf Course and 11 years at the Lebanon Country Club. He received the Assistant Player of the Year award in 1986 and 1995; the Regular Player of the Year award in 2007, 2011, and 2012 and the Senior Player of the Year in 2014.

Mr. Personett is a 20+ year employee of Metro Parks promoted to Assistant Manager of McCabe Golf Course in 2002 and Manager in 2007. He has received the Assistant Player of the Year in 1994, 1996, 1997, 1999, 2004, and 2006 and the Regular Player of the Year in 2002, 2003, 2004, 2006, 2008, 2009, 2010, 2013 and 2014.

The year 2014 was the first time the Regular Player of the Year and the Senior Player of the Year have come from the same club or course in the history of the Tennessee PGA section.

VIII. METRO COUNCIL REFERRALS

IX. OLD BUSINESS

02-15-06

**BOARD ACCEPTS DOG OFF-LEASH RECOMMENDATION AS STATED
FOR A 6 MONTH TRIAL PERIOD AND RE-EVALUATION**

Upon motion of Mr. Sueing, seconded by Mr. Adkins, the board accepted the following recommendation as submitted by staff regarding days and times for off leash areas in Metro Parks for a 6 month trial period and re-evaluation.

Proposal for Dog Off-Leash Hours Study Sites in Metro Parks
Presented to the Metro Board of Parks and Recreation April 7, 2015

Background:

At the request of the Parks Board, staff conducted a general review of operational models that other cities are using to provide leash-free experiences for dog owners. The Board then requested that staff draft a proposed recommendation, including elements of both leash-free zones and leash-free hours.

Priority Considerations:

1. Safety of all Park visitors
2. Protection of Park natural resources
3. Quality of experience for all other Park users
4. Health and safety of pets
5. Accommodation of specific public demand

IX. OLD BUSINESS

02-15-06 (con't.)

**BOARD ACCEPTS DOG OFF LEASH RECOMMENDATION AS STATED
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Upon motion of Mr. Sueing, seconded by Mr. Adkins, the board accepted the following recommendation as submitted by staff regarding days and times for off leash areas in Metro Parks for a 6 month trial period with re-evaluation.

Proposal for Dog Off-Leash Hours Study Sites in Metro Parks

Presented to the Metro Board of Parks and Recreation April 7, 2015

Proposed Trial Study:

After the required Metro Council review and comment period (Ordinance No. BL2013-389) Parks will establish designated hours and areas for off-leash use at three park locations for a six-month evaluation period. Trial off-leash hours will be from sunrise until 8:00 a.m. at the following parks:

- **Bells Bend Park** (excludes nature center grounds and mountain bike trail) Council District 1
- **Edwin Warner Park** (areas west of Old Hickory Blvd and south of Hwy 100, excluding the nature center grounds, picnic areas, playgrounds, athletic fields and greenway trail) Council District 34
- **Peeler Park** (excluding boat launch area) Council District 9

During this trial period, Parks will conduct on-going evaluation of this program by:

- Establishing a dedicated voicemail line and email address for the public to provide feedback
- Collecting and monitoring incident and accident reports for comparison purposes
- Monitoring trail corridors and surrounding areas for impacts including animal waste, digging, and disturbance of wildlife ground nesting/burrowing sites

Use of off-leash hours and zones will be subject to the following rules and conditions:

- Handlers assume all responsibility for any damages or injuries caused by their dog(s)
- Dogs must remain leashed outside of designated off-leash zones and hours
- No more than two dogs per handler are permitted at one time in off-leash area
- All dogs must have proof of current required vaccinations
- Handlers must have their dog(s) under control at all times
- Any dog chasing/injuring wildlife, digging or creating a disturbance for other visitors must be leashed and removed from the area
- Handlers must clean up all waste from their dog(s) and remove it from the area
- Dogs in heat are not permitted in off-leash areas
- Dogs displaying aggressive behavior must be leashed and removed from the area immediately

IX. OLD BUSINESS

02-15-06 (con't.)

**BOARD ACCEPTS DOG OFF LEASH RECOMMENDATION AS STATED
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Upon motion of Mr. Sueing, seconded by Mr. Adkins, the board accepted the following recommendation as submitted by staff regarding days and times for off leash areas in Metro Parks for a 6 month trial period with re-evaluation.

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Ordinance No. BL2013-389
Section 13.24.130

A.1. No person owning or being custodian or having control of any animal shall cause or permit such animal to go at large in the park. A dog may be brought into a park; provided, that such dog shall be continuously restrained by a leash not exceeding six feet in length; except, that no dog or other animal shall be permitted in buildings or in zoos, playgrounds, bathing and other areas designated by signs as prohibited areas. In areas clearly identified by signage approved by the Board of Parks and Recreation as leash-free areas, dogs are allowed off-leash and will not be considered at large if under the control of the owner or custodian.

2. Prior to constructing a dog park or designating an off-leash area on park property, the board of parks and recreation shall notify the district councilmember for the district where the dog park and/or off-leash area is to be located. The district councilmember shall have ten days in which to provide written comments to the board regarding possible community issues or concerns associated with the location of the proposed dog park and/or off-leash area.”

03-15-08

BOARD APPROVES AMENDMENT OF PARK POLICY 3000.1 “NAMING OF PARKS”

Upon motion of Mr. Fossick, seconded by Mr. Adkins, the board approved the amendment of Park Policy 3000.1 “Naming of Parks” (**Section IV. Criteria A and B- changes in bold**) as follows.

3000 POLICIES

3000.1 NAMING OF PARKS (amended April 7, 2015)

IV. Criteria:

- A. The following criteria shall be used in determining the appropriateness of the naming designation:
1. Geographic location (neighborhood, significant areas, etc.)

IX. OLD BUSINESS

03-15-08 (con't.)

BOARD APPROVES AMENDMENT OF PARK POLICY 3000.1 "NAMING OF PARKS"

Upon motion of Mr. Fossick, seconded by Mr. Adkins, the board approved the amendment of Park Policy 3000.1 "Naming of Parks" (**Section IV. Criteria A and B – changes in bold**) as follows.

3000 POLICIES

3000.1 NAMING OF PARKS (amended April 7, 2015)

IV. Criteria:

- A. The following criteria shall be used in determining the appropriateness of the naming designation:
 2. Natural features
 3. A person (non-living) or place of historical or cultural significance
 4. A person (non-living), group, or feature particularly identified with the land or facility
 5. **A living person who served or was employed by The Metropolitan Board of Parks and Recreation of Nashville and Davidson County for at least 30 years and/or whose work contributed substantially to the improvement of the Metropolitan Government's parks, recreation areas or other facilities.**
- B. The process to name parks, recreation areas and/or facilities should begin within 12 months after the City has acquired title to the land and/or formally accepted the gift. **Provided, however, that the process for naming a park, recreation area or other facility under section 3000.1 (IV)(A) (5) may be started at any time.**

X. CONSENT AGENDA

04-15-01

BOARD APPROVES APRIL CONSENT AGENDA

Upon motion of Mr. Sueing, seconded by Mr. Fossick, the Board approved the consent agenda as presented.

AMPLIFICATION APPROVAL

- Donelson Fellowship Egg Hunt Two Rivers Park Sat., April 4, 2015
- Ethos Church-Family Day in Park Tom Joy Sun., April 12, 2015
- Ethos Church-Kids Day in Park Watkins Park Sun., April 12, 2015
- Kappa Alpha Theta-retreat Richland Park-Sisterhood Day Sat., April 18, 2015
- What Do You Run For-5K Centennial Event Shelter Mon., April 20, 2015
- Hosea Community Church McKissack Park-outreach Sat., April 25, 2015
- Stacey Ziba – picnic Cedar Hills Park Shelters 5 & 6 Sat., May 23, 2015
- Vivian/Danita Marsh Hermitage Park-family reunion Sat., May 23, 2015
- St. Luke Primitive Baptist Church Hadley Park-church/picnic Sun, June 7, 2015
- The Surgical Clinic-picnic Warner Park Shelter 10 Sat., June 13, 2015
- Marlo Davis – picnic Cedar Hills Park Shelter 2 Sat., July 18, 2015
- Kaven McCrae-picnic Two Rivers Park Shelter 1 & 3 Sat., Aug. 1, 2015
- Team Steppers – picnic Hadley Park Shelter 1 Sat., Aug., 8, 2015
- Orlando Waters – family reunion Hadley Park Shelter 2 Sat., Sept. 5, 2015
- Lisa Webb – picnic Cane Ridge Park Shelters 1 & 3 Sun., Sept. 20, 2015
- Brooke Elliott-wedding Centennial Park Sunken Garden Sat., March 19, 2016

FUNDRAISING APPROVAL

- Two Men and a Truck Warner Park-Movers for Mom 5K Sat., April 18, 2015
- American Legion Post 5 Elmington - Shred Day Sat., May 2, 2015
- A Taste of Bellevue Bellevue Park Sat., Sept. 26, 2015
- Christian Community Services Hadley Park Walking Trail/3-5K Sat., Oct. 24, 2015

AMPLIFICATION AND FUNDRAISING APPROVAL

- Amputee Blade Runners Shelby Park Event Field Sat., May 2, 2015
- Every Girl Counts Warner Park -5K/1 mile run Sat., Oct., 10, 2015
- D.P. Thomas Fdn for Obesity Shelby Park Event Field-walk Sat., Oct., 24, 2015
- Children’s Tumor Foundation Centennial Event Shelter-walk Sun., Oct 25, 2015
- Run with the Nations 5K Shelby Park/Riverview Shelter Sat., Nov 28, 2015
- Barefoot Republic Camp East Park – 5K walk Mon., Jan. 18, 2016

X. CONSENT AGENDA

04-15-01(con't.)

BOARD APPROVES APRIL CONSENT AGENDA

Upon motion of Mr. Sueing, seconded by Mr. Fossick, the Board approved the consent agenda as presented.

ALCOHOL AND AMPLIFICATION APPROVAL

- Rashante Lee-wedding Centennial Garden/Event Shelter Fri., May 15, 2015
- Associated Builders/Contractors Warner Steeplechase-picnic Fri., June 19, 2015
- Keri Floyd-wedding/reception Cumberland Park Sat., July 18, 2015
- Music City Hot Air Balloon Festival Warner Park Event Field Sat., Aug. 29, 2015
- Nashville Sports Council Walk of Fame-SEC FanFare March 9-13, 2016

ALCOHOL AND FUNDRAISING APPROVAL

- Nashville Beerfest East Park-brew tastings Sat., Oct. 17, 2015

ALCOHOL, AMPLIFICATION AND FUNDRAISING APPROVAL

- Friends of Sevier Park Sevier Park-Festival May 1-2, 2015
- Friends of Shelby Park/Bottoms East Park-Hot Chicken Festival Sat., July 4, 2015
- Nashville NHL All-Star Game Walk of Fame – Winter Skate December 10, 2015
thru
February 1, 2016

04-15-02

BOARD APPROVES REQUEST OF MS. RUBY BAKER TO HOST A POLITICAL FUNCTION AT PARADISE RIDGE COMMUNITY CENTER

An application presented by Ms. Ruby Baker requesting permission to host a political function, "Meet and Greet the Candidate" at Paradise Ridge Community Center, 5:30 – 7:30 pm on Friday, April 17, 2015 and 5:30 – 7:30 pm on Friday, April 24, 2015 was presented to the board for approval.

Upon motion of Mr. Sueing, seconded by Mr. Fossick, the board approved this request as submitted.

XI. NEW BUSINESS

04-15-03

BOARD APPROVES REQUEST TO ESTABLISH AND OPERATE A FARMERS MARKET IN SOUTHEAST PARK ON SATURDAYS FROM MAY THROUGH OCTOBER

An application submitted by Ms. Molly Martin, representing Crossings Nashville Action Partnership, requesting permission to establish and operate a community supported market, ***Farmers Market at the Crossings***, on green space in Southeast Park on Saturdays, 9:00 am – 1:00 pm, May 16 – October 30, 2015 was presented to the board for approval.

Upon motion of Mr. Fossick, seconded by Ms. Garcia, the board approved this request with the following established criteria:

- operate market on Saturdays, 9:00 am – 1:00 pm, May 16 – October 31, 2015.
- use vendors only selling goods that are agricultural based products originating in Tennessee or from within a 150 mile radius of Nashville; thereby, eliminating the sale of jewelry, arts and crafts.
- observe the parking regulations which will be established before your market opens.
- be responsible for liability insurance, comply with use agreement and provide for the general safety of event.
- No one, including vendors, may park or drive under the drip line of trees in Southeast Park.
- No signage, crates, or debris should be leaning or stacked against trees.

Farmers Market at the Crossings will be assessed a day use fee of \$60.00 per day, per week. (\$60.00/week x 25 weeks = \$1,500 for the 2015 season) **As per Board Policy a financial statement be made available to Metro Parks within 30 days following the final market of the season.**

04-15-04

BOARD ACCEPTS \$1000.00 DONATION ON BEHALF OF SEVIER REGIONAL CENTER

Upon motion Ms. Smith, seconded by Ms. Garcia, the board accepted a gift in the amount of \$1000.00 from Ekklesia Nashville and Fellowship Bible Church to assist with after school programming at Sevier Regional Center.

XI. NEW BUSINESS

04-15-05

**BOARD APPROVES STAFF REQUEST TO LOWER GREENS FEES
AT PERCY WARNER GOLF COURSE**

Upon motion of Mr. Sueing, seconded by Mr. Adkins the board approved staff request to lower fees at Percy Warner Golf Course to \$8.00 per nine holes daily.

Current fees are \$11.00 per nine holes on weekdays and \$12.00 per nine holes on weekends; therefore, to encourage business in terms of revenue and with the addition of the new clubhouse at Percy Warner, staff proposed implementation of the current fee structure used at Shelby Golf Course which is \$8.00 per nine holes daily.

04-15-06

**ELECTION OF BOARD OFFICERS FOR
EFFECTIVE MAY 1, 2015 THROUGH APRIL 30, 2016**

Upon motion of Ms. Christy Smith, seconded by Mr. Adkins, the Board elected:

Mr. George Anderson as Chairperson for one year

Mr. Stan Fossick as Vice-chairperson for one year

Mr. Tommy Lynch as Secretary for one year

Park Board Officers to assume office May 1, 2015, as per section 1000.4 of the Metro Parks Policy Manual.

XII. CAPITAL PROJECTS UPDATE

Tim Netsch submitted the following updates to the board in addition to current ongoing projects:

- Fort Nashborough project will be included in the current Riverfront project
- Flood project cumulates Spring 2017
- Madison Recreation Center's second community meeting will be held Tuesday, April 14, 6:30 pm, at the center.
- Smith Spring Recreation Center's second community meeting will be held Thursday, April 16, 6:30 pm, at Smith Springs Church of Christ.[]

XIII. UPCOMING SPECIAL ACTIVITIES/EVENTS

Ms. Jackie Jones presented the following upcoming events sponsored or co-sponsored by Metro Parks to the board:

- | | | |
|----------------------|------------------------------|-----------------------|
| • Thursday, April 9 | Walk with the Mayor | Southeast Center |
| • Friday, April 10 | Art gallery Opening | Centennial Art Center |
| • Saturday, April 11 | Cherry Blossom Festival | Public Square Park |
| • Saturday, April 11 | Recreation Vender Show | Bells Bend Park |
| • Saturday, April 11 | Family Literacy Day | E. S. Rose Center |
| • April 17 - 19 | Centennial Youth Ballet | Looby Theater |
| • Saturday, April 18 | Earth Day Festival | Centennial Park |
| • Sunday, April 19 | Crime Victim’s Rights Event | Centennial Park |
| • Monday, April 20 | Fit Challenge with the Mayor | Cumberland Park |
| • Saturday, April 25 | St. Jude Marathon | various parks |
| • Saturday, April 26 | Library Family Fun Day | Southeast Park |

XIV. REPORT OF THE DIRECTOR

Mr. Lynch reported the following to the board:

- Budget presentation to Mayor Dean went well.
- **Guns in Parks** continue to be an ongoing concern as Metro Parks’ tennis courts are located on school property where children are present. If someone brings a gun in a park, that person will have to produce their carry permit if requested by a police officer in a park.
- A press conference will be held on Thursday, April 23 at 12:00 noon regarding the amphitheater in Riverfront Park.
- Parks is currently in negotiation with the Boys and Girls Club to provide services at our centers as agency partners.
- A MOU between Metro Parks and the Belle Meade Police Department will be presented to the board for approval in the near future. This MOU will allow Belle Meade Police to assist Metro Parks Police in the Belle Meade township area in an emergency situation.
- An orientation/tour for board members will be offered in the upcoming months to all who are interested. If a date cannot be agreed upon – Parks will offer a packet of information/services provided by Metro Parks to board members.
- Lawyers have volunteered time to assist in formulating a “Parks Foundation” which may be extended as a MOU. The foundation will channel revenue to a charity of choice to assist with the operation of the new Downtown Park so as not to take away funding from other parks.

XV. ANNOUNCEMENTS/REQUESTS FOR FUTURE AGENDA ITEMS

With there being no further business, the meeting was adjourned.

Thomas M. Lynch, Director

George Anderson, Chairperson