

METROPOLITAN BOARD OF PARKS AND RECREATION

MINUTES OF BOARD MEETING

May 3, 2016

A meeting of the Board of Parks and Recreation of the Metropolitan Government of Nashville and Davidson County, Tennessee was held on Tuesday, May 3, 2016 at 12:00 pm at East Regional Center, 700 Woodland Street, Nashville, TN. Board members present were: Mr. Stan Fossick, Ms. Christy Smith, Ms. Jenn Garcia, Dr. Michelle Steele and Dr. Jo Ann Brannon. Mr. George Anderson and Mr. Greg Adkins were not in attendance. Metro Councilmembers in attendance were: Mr. John Cooper, Councilmember at Large and Ms. Angie Henderson representing the 34th District.

Staff present were: Assistant Directors: Ms. Monique Odom, Administration and Finance; Mr. Rick Taylor, Consolidated Maintenance; Ms. Sally Davis, Community Recreation; Mr. Tim Netsch, Planning and Facilities; Mr. John Holmes, Revenue Producing Facilities; Mr. Jim Hester, Special Events; Ms. Shain Dennison, Greenways; Ms. Jackie Jones, Superintendent/Public Information; Capt. Chris Taylor/Park Police and **Ms. Katie Downey, representing the Metro Legal Department.** Please note that Mr. Jerry Terfinko, Metro Parks Consolidated Maintenance Superintendent, was also in attendance.

MINUTES OF MEETING HELD APRIL 5, 2016 APPROVED

Upon motion of Mr. Fossick, seconded by Ms. Garcia, the Board approved the minutes of the board meeting held Tuesday, April 5, 2016 as presented.

VI. SPECIAL PRESENTATIONS/INTRODUCTIONS

Monique Odom, Deputy Director of Parks, presented Metro Parks FY2017 Recommended Budget to the Board. Ms. Odom stated that there is approximately a 1.6 million dollar budget modification which includes 111 positions with a FTE of 40.74 (please see following page for the budget modification summary). Monique also said that 72 seasonal positions for youth can be accomplished without Parks going over budget in FY2016. Overall, Ms. Odom and Mr. Lynch are very pleased with the budget.

PARKS AND RECREATION DEPARTMENT
FY17 RECOMMENDED BUDGET MODIFICATION SUMMARY

Modification	Amount	Positions	FTE	Revenue	Description
Community Recreation- Seasonal Community Center Workers	300,000	72	14.40	-	The proposed budget includes the addition of 72 Recreation Center Aides, 3 per community center. This staff will bring our child/staff ratio in line with acceptable standards, and will help implement our Summer Lunch Program. This additional seasonal staff will also allow for more extensive programming throughout the summer. Youth Employment
Greenways Crews- Grass Mowing	522,700	8	8.00	-	This is a new budget modification for Two additional Crews specifically for the maintenance of greenways and trails in the Park system. These crews will in mow greenway properties, trash removal, maintain trails bridges and boardwalks county wide. Both crews will also work weekends to maintain downtown high maintenance parks and special events. Crew schedule will be Sun - Thu and Tue - Sat. This modification will decrease territory size of existing crews which will allow for an increase frequency of mowing. Maintenance
Consolidated Maintenance- Greenways Crews- Downtown Parks	246,800	5	5.00	-	This is new funding request to increase the grass mowing, trash collection, and general service to the downtown parks. Ascend Amphitheater, River Landing, River Front, Public Square, Walk of Fame, and Cumberland Parks experience high public use daily as well as special events. Additionally, they have golf turf grass and large landscaping beds. Parks will require daily trash collection, pet waste removal and restroom maintenance; bi-weekly mowing, monthly aeration, top dressing, and weed control. Maintenance
Consolidated Maintenance- Custodial	271,600	6	6.00	-	This is a new Modification to add 6.0 FTE in the Custodial Section. The purpose is to increase the frequency of cleaning buildings. There are buildings in parks that are serviced 1-2 times per week. The addition of new Park facilities without additional custodial staff has resulted in some buildings not cleaned and re-stocked daily. Maintenance
Sportsplex Aquatics	32,100	1	0.75	-	New Lifeguard 2 (part-time worker 4) Position for the Sportsplex. Part -time Worker 4 position is not a classification in pay plan effective 7/1/15, but appears in the proposed pay plan for 7/1/16. PTW3 used for current classification. FTEs and budget request are accurate. Currently the Pool is open 73 hours per week and closed on Sundays. For safety, we need additional lifeguard to cover existing operating schedule, swim meets, and Cumberland Park operations in the Summer. These positions can be filled with high school and college age persons. Youth Employment
Special Services - Parthenon-Upgrade Concession Clerk 2	22,900	0	0.27	10,000	Upgrade an existing Concession Clerk 2 from a .48 to a .75 to allow for proper staffing at the Parthenon. Increased attendance requires more staff hours. Youth Employment
Special Services - Sportsplex Ice Rink- Seasonal Worker	24,700	4	1.20	87,000	This is a new Modification to add 4 positions totaling 1.20 FTE for the ice rink operations during the busiest winter season from November 1 - February 28. This will allow proper staffing for general public skating sessions and hockey tournaments. There has been an increase in demand due to the closing of A Game Ice Rink in Cool Springs. The Metro area went from 6 ice rinks to 4 ice rinks. These are positions that can be filled with high school and college persons. Youth Employment
Special Services - Sportsplex Fitness/Tennis- Seasonal Worker	24,700	4	1.20	25,000	This is a new Modification to add 4 positions totaling 1.20 FTE for the Fitness and Tennis Facility. Two positions for Months of June - August for Summer Programming. Two positions for November - March for extended Fitness/Tennis seasonal operating hours, it's open 7 days a week for 99.5 hrs (not including Special Events). These are positions that could be filled with high school and college age persons. Youth Employment
Environmental Education - Nature Center Seasonal Employment Program Expansion	21,100	6	1.02	-	Growth of seasonal employment program at nature centers and interpretive centers to provide increased opportunities for entry level summer employment, expanded summer programs for youth, and additional manpower for conservation and trail projects. Youth Employment
Community Recreation - Hadley Tennis Facility Staffing & Operation	98,200	5	2.90	100,000	The proposed budget modification includes an increase of \$98,173.00 and 3 FTEs for the Community Programs Division. Due to the replacement of the Hadley Tennis Bubble, the new facility will be operated as a free standing facility and will require new staffing and operational needs. This facility will serve the growing tennis population in the city and will enhance our opportunity to provide tournaments, instruction and recreational tennis.
Total	1,564,800	111	40.74	222,000	

5/3/2016

VII. INTRODUCTION OF STAFF, NEW EMPLOYEES, VOLUNTEERS

Mr. Lynch introduced Ms. Darlene Morrow, Director of East Regional Center and Mr. Randall Miller, Recreation Leader, to the board and thanked them for their assistance in setting the area up for this meeting. Mr. Lynch stated that Ms. Morrow began employment with Metro Parks in the Accounting Section and Mr. Miller began working at the Sportsplex and both have completed their degrees while working at Parks.

VIII. METRO COUNCIL REFERRALS - NONE

05-16-01

**BOARD APPROVES DONATION AS REQUESTED BY COUNCILMEMBER FREEMAN
TO FUND A SUN SHADE IN COLEMAN PARK**

Councilmember Mike Freeman was present to address the board with regard to Metro Council Ordinance BL2016-170.

As per Section 4, item 1, of Ordinance BL2016-170:

A sidewalk and public pedestrian easement shall be provided in order to connect Carter Street and Fannie William Street to the proposed greenway that provides access to Coleman Park.

Councilman Freeman has requested Metro Parks' approval of a donation of \$30,000.00 from developers to the Board of Parks and Recreation to install a sunshade over existing play equipment at William Coleman Park located at 384 Thompson Lane. Therefore, upon motion of Mr. Fossick, seconded by Dr. Brannon, the board granted approval of this donation.

IX. OLD BUSINESS

02-16-08

**REQUEST OF THE BOARD TO ADD 400 ACRES LOCATED IN THE BOARDEAUX
HILLS REDEVELOPMENT DISTRICT DEFERRED INDEFINITELY**

Upon consensus of the board this request has been deferred indefinitely until Metro Public Property meets all necessary requirements.

IX. OLD BUSINESS

04-16-03

BOARD APPROVES ESTABLISHMENT OF FRIENDS OF GREEN HILLS PARK

Ms. Lora Barkenbus Fox, representing Friends of Green Hills Park, was present to request consideration of the board to establish Friends of Green Hills Park as an official volunteer support group to Metro Parks.

Upon motion of Dr. Brannon, seconded by Mr. Fossick, and based upon committee recommendation, the board approved the establishment of the Friends of Green Hills Park since all necessary approved legal documents to support this 501c3 have been received by Metro Parks.

04-16-04

REQUEST OF THE BOARD TO CONSTRUCT STADIUM FOR PROFESSIONAL SOCCER TEAM AT RHODES SPORTS FIELDS DEFERRED INDEFINITELY

Upon motion of Mr. Fossick, seconded by Ms. Garcia, the board approved deferring request indefinitely until said group appears before the board with recommendation.

04-16-05

REQUEST OF THE BOARD TO ENTER INTO A SPONSORSHIP AGREEMENT WITH THE NASHVILLE PREDATORS DEFERRED INDEFINITELY

Upon motion of Ms. Garcia, seconded by Dr. Brannon, the board approved deferring request indefinitely or until group reviews current contract and appears before the board with a recommendation.

X. CONSENT AGENDA

05-16-02

BOARD APPROVES MAY CONSENT AGENDA

Upon motion of Dr. Brannon, seconded by Mr. Fossick, the board approved the following consent agenda as submitted.

AMPLIFICATION APPROVAL

- | | | |
|--|-------------------------------|----------------------|
| • Walk Bike Nashville-Bike to Work Day | Public Square Park | Fri., May 20, 2016 |
| • Katrina McCormick-picnic | Madison Park Shelter #2 | Sat., May 14, 2016 |
| • Cho Eun Lim – picnic | Shelby Park Lakeview Shelter | Sat., May 21, 2016 |
| • Davidson County Republican Party | Cumberland Park-annual picnic | Sun., May 22, 2016 |
| • HCA-employee picnic | Centennial Event Shelter | Tues., May 24, 2016 |
| • Music City Inc. – Induction Ceremony | Walk of Fame Park | Thurs., May 26, 2016 |
| • Jason Franklin – community picnic | Watkins Park | Sat., May 28, 2016 |

X. CONSENT AGENDA

05-16-02 (con't.)

BOARD APPROVES MAY CONSENT AGENDA

Upon motion of Dr. Brannon, seconded by Mr. Fossick, the board approved the following consent agenda as submitted.

AMPLIFICATION APPROVAL

- Nashville Aquatic Club-banquet Sportsplex Lawn Fri., June 10, 2016
- Judah Temple of Praise-picnic Shelby Park Mission Shelter Fri., June 17, 2016
- Grace Evangelistic Ministries-picnic Warner Park Shelter 11 Sun., June 26, 2016
- Barbershop Harmony Society Walk of Fame Park-festival Sat., July 9, 2016
- Victory International Life Ministries Madison Park Shelter 2/greenspace Sat., July 9, 2016
- Nashville Rugby Club-tournament Ted Rhodes Soccer Fields 4,5,6 Sat., July 16, 2016
- Thomas Driver-picnic Madison Park Shelters 1 and 2 Sat., July 23, 2016
- HCA-employee picnic Centennial Event Shelter Thurs., June 30, 2016
- Nashville Striders, Inc.-picnic/run Warner Park Shelter 11 Sat., July 30, 2016
- Bellevue Farmers Market Bellevue Park-concert series Aug., 5,12,19,26,2016
- Tanya Debro – picnic Two Rivers Park shelter 1 and 2 Sat., Aug. 20, 2016
- Darlene Sinks-wedding reception Cumberland Park Sat., Aug. 27, 2016
- MNPD-EL PROTECTOR Program Coleman Park Sat., Sept. 10, 2016
- Endurance Marketing-walk/race Warner Park Shelters 9, 10, 11 Sat., Oct. 1, 2016

ALCOHOL APPROVAL

- 12 South Farmers Market Sevier Park Tues., June 28, 2016

FUNDRAISING APPROVAL

- Neverthirst/Iron Tribe Fitness East Park-Nashville workout for water Sat., May 21, 2016
- Nashville Chapter of Us TOO-walk Hadley Bandshell and Shelters 1&2 Sat., July 9, 2016
- End Slavery Tennessee-walk/race Shelby Park and Bottoms Sat., Oct. 1, 2016

AMPLIFICATION AND ALCOHOL

- Marcie Bryant Centennial Art Center Courtyard Fri., May 20, 2016
- Lisa Williams Centennial Art Center Courtyard Sat., June 11, 2016
- Jim and Laurie Davis Centennial Art Center Courtyard Fri., June 17, 2016
- Rewind BBQ Festival Riverfront Park Sun., Sept 4, 2016

FUNDRAISING AND AMPLIFICATION

- All Community Events Walk of Fame Park-Mother's Day 5K Sun., May 8, 2016
- Greyhound Pets of America-picnic Centennial Event Shelter Sun., Sept. 4, 2016

05-16-02 (con't.)

BOARD APPROVES MAY CONSENT AGENDA

Upon motion of Dr. Brannon, seconded by Mr. Fossick, the board approved the following consent agenda as submitted.

AMPLIFICATION, ALCOHOL AND FUNDRAISING

- The Conservancy-Sip, Savor & Song Musicians Corner of Centennial Park Wed., June 1, 2016
- Friends of Shelby Park & Bottoms East Park-Hot Chicken Festival Mon., July 4, 2016
- Music City Hot Wing Festival Cumberland Park Sat., Aug. 6, 2016
- Leukemia and Lymphoma-walk East Bank (for fireworks only) Fri., Oct. 21, 2016

XI. NEW BUSINESS

05-16-03

BOARD AFFIRMS APPOINTMENT OF DR. MICHELLE STEELE
AS A MEMBER OF THE PARK BOARD

Upon motion of Mr. Fossick, seconded by Ms. Garcia, the Board affirmed the appointment of Dr. Michelle Steele as a member of the Parks Board, effective April 5, 2016. (Dr. Steele's term will expire March 30, 2021.)

05-16-04

BOARD DEFERS REQUEST OF THE NASHVILLE STEAM PRESERVATION
SOCIETY TO THE ACQUISITION DISPOSITION COMMITTEE OF THE BOARD
AS PER PARK POLICY 3000.25

Representatives of The Nashville Steam Preservation Society were present to request permission from the board to lease Steam Locomotive 576, presently located in Centennial Park, for the purpose of restoring it to operational use to run excursions from downtown Nashville.

The engine was donated to Metro Parks by the Nashville, Chattanooga & St. Louis Railway and installed in Centennial Park in 1953. It originally functioned as a piece of play equipment. For safety and vandalism reasons, ramps, ladders and other points of access were removed and climbing was prohibited some time before 2002. In 2003, a protective shelter was installed to slow the rate of deterioration.

The proposal appears to be compatible with all applicable plans, policies and agreements. The proposal honors the original intent of the locomotive's donation for "public view and inspection". In addition, the proposal enhances the quality of the public experience by returning the engine to working order and offering the very engaging experience of riding a steam train, not just looking at it.

XI. NEW BUSINESS

05-16-04 (con't.)

BOARD DEFERS REQUEST OF THE NASHVILLE STEAM PRESERVATION SOCIETY TO THE ACQUISITION DISPOSITION COMMITTEE OF THE BOARD AS PER PARK POLICY 3000.25

A draft lease document has been prepared by the Metro Legal Department and includes a number of key provisions, including:

- \$1 annual lease
- Prior to relocation of the engine, documentation of the initial \$500,000 in start-up funds
- Documentation of permission to operate on the Nashville & Eastern Railroad
- A requirement for the engine to be fully operational within seven years
- One hundred tickets annually made available at no charge to Metro Parks community center programs
- An annual excursion made available at no charge to the Nashville Parks Foundation

Mr. Terry Bebout, General Manger of the Music City Star Train, stated that the reasons behind this request are:

- Degraded condition of the engine
- Environmental factor of the abatement of asbestos
- Save Metro Parks a considerable amount of money

The Nashville Steam Preservation Society will also produce an environment so that the general public will be able to view the restoration in progress. Mr. Bebout also stated that with 200,000 in pledges and a lease agreement this group will be eligible to apply for grants to assist in the restoration.

Therefore, upon motion of Mr. Fossick, seconded by Dr. Brannon, the board deferred this request to the Acquisition and Disposition Committee of the board as per park policy 3000.25.

05-16-05

BOARD DEFERS REQUEST OF PIEDMONT GAS TO LOCATE A REGULATOR STATION IN SHELBY PARK TO THE ACQUISITION DISPOSITION COMMITTEE OF THE BOARD AS PER PARK POLICY 3000.25

Upon motion of Ms. Garcia, seconded by Dr. Brannon, the board deferred this request to the Acquisition and Disposition Committee of the board as per park policy 3000.25.

XI. NEW BUSINESS

05-16-06

**BOARD GRANTS APPROVAL TO ENTER INTO AN ANNUAL PERMIT
WITH WHITES CREEK HIGH SCHOOL**

Upon motion of Mr. Fossick, seconded by Ms. Garcia, the board approved request of Metro Parks staff to enter into an annual permit with Whites Creek High School for the care and operation of the baseball field and two softball fields which will be coordinated by Whites Creek High School. **PLEASE NOTE THAT INITIAL REQUEST INCLUDED THE TENNIS COURTS; HOWEVER, USE OF THE TENNIS COURTS WERE REMOVED FROM THE PERMIT.**

05-16-07

**BOARD GRANTS APPROVAL TO ENTER INTO AN ANNUAL PERMIT WITH
OXBOW TOURISM LLC FOR OPERATION OF COMMERCIAL PONTOON TOURS**

Upon motion of Mr. Fossick, seconded by Ms. Garcia, the board approved request of Metro Parks staff to enter into an annual permit with Oxbow Tourism, LLC for operation of commercial pontoon tours from the East Bank of Riverfront Park. These tours may possibly begin in Fall 2016, but more than likely in Spring 2017.

XII. CAPITAL PROJECTS UPDATE

Tim Netsch submitted the following updates to the board in addition to current ongoing projects:

- Public Meetings for the Master Plan are scheduled June 8 and 9, 2016.
- Staff presenting an update on the Master Plan to the Parks Committee of the Metro Council on Thursday, May 5, 2016.
- Final Community Meeting held Thursday, April 28, 2016 regarding the Madison Recreation Center.
- Final community Meeting scheduled for Thursday, May 19, 2016 regarding the Smith Springs Recreation Center.
- Stones River Trailhead/Dog Park is currently at a standstill because of negotiations between NES and the Corps of Engineers.
- Percy Warner 5.8 mile loop is set to go live in May, with new parking areas to be promoted; temporary road closures in place with adequate transfer from road to trail.

XIII. UPCOMING SPECIAL ACTIVITIES/EVENTS – Public Information Staff

Ms. Jackie Jones presented the following upcoming events sponsored or co-sponsored by Metro Parks to the board:

• May 4, 11, 18, 25	East Nashville Farmers Mkt	Shelby Park
• May 6-8	Tennessee Craft Fair	Centennial Park
• May 6, 12, 20, 27	Bellevue Farmers Mkt	Bellevue Park
• May 10, 17, 24, 31	12South Farmers Mkt	Sevier Park
• May 20, 21, 27, 28	Musicians Corner	Centennial Park
• Friday, May 20	Metro HR Health/Wellness Expo	Cumberland Park
• Friday, May 20	Full Moon Pickin' Party	Percy Warner Park
• Saturday, May 21	Bellevue Picnic	Bellevue Park
• May 22, 29	Dragon Park Music Sundays	Fannie Mae Dees
• Saturday, May 28	Richland Farmers Mkt	Richland Park
• Saturday, May 28	Super Cool Fun Fest	Cumberland Park
• Thursday, June 2	Nashville Symphony Concert	Centennial Park
• Thursday, June 2	Movies in the Park	Elmington Park
• Friday, June 3	Red Caboose Concert Series	Bellevue Park
• Friday, June 3	Movies in the Park	Southeast Park
• Saturday, June 4	Nashville General Health Fair	Hadley Park

XIV. REPORT OF THE DIRECTOR

Mr. Lynch Reported:

- Another Metro Parks facility was highlighted when Mayor Barry hosted her first State of Metro Address at the Ascend Amphitheater. The amphitheater was recently the recipient of the following Excellence in Development awards presented by the Urban Land Institute/Nashville District Council:

People's Choice award - Riverfront Park and Ascend Amphitheater

Winner in the Public Sector – Large Project category along with the First Tennessee Park, home of the Nashville Sounds baseball team.

- Parks is continuing working with Metro Social Services and other groups at Fort Negley. Parks employees are currently working on exposing the view of Fort Negley and soon it will be operating as a park.
- Leadership staff will be presenting an update on the Master Plan to the Parks Committee of the Metro Council on Thursday, May 5, 2016.
- Metro Parks Budget before Metro Council has been scheduled for Thursday, May 19, 2016 at 4:15 pm in the Metro Council Chambers.

With there being no further business, the meeting was adjourned.

Thomas M. Lynch, Director

Christy Smith, Chairperson