

# **METROPOLITAN BOARD OF PARKS AND RECREATION**

## **MINUTES OF BOARD MEETING**

**January 3, 2017**

A meeting of the Board of Parks and Recreation of the Metropolitan Government of Nashville and Davidson County, Tennessee was held on Tuesday, January 3, 2017 at 12:00 pm in the Centennial Park Boardroom, 2565 Park Plaza, Nashville, TN Board members present were: Ms. Christy Smith, Mr. Stan Fossick, Mr. George Anderson, Ms. Jenn Garcia, Dr. Michelle Steele and Ms. Brenda Diaz-Flores. Dr. Jo Ann Brannon was not in attendance. **Councilmember at Large John Cooper, 34<sup>th</sup> District Councilmember Angie Henderson and 15<sup>th</sup> District Councilmember Jeff Syracuse were in attendance.**

Staff present were: Ms. Monique Odom, Deputy Director of Parks; Assistant Directors: Mr. Rick Taylor, Consolidated Maintenance; Ms. Sally Davis, Community Recreation; Mr. Tim Netsch, Planning and Facilities; John Holmes, Revenue Producing Facilities; Ms. Shain Dennison, Greenways and Mr. Jim Hester, Cultural and Outdoor Recreation/Special Events; Capt. Chris Taylor/Park Police; Ms. Jackie Jones, Superintendent/Public Information and **Ms. Katie Downey, representing the Metro Legal Department.**

### **MINUTES OF MEETING HELD DECEMBER 6, 2016 APPROVED**

Upon motion of Mr. Fossick, seconded by Dr. Steele, the Board approved the minutes of the board meeting held Tuesday, December 6, 2016 as presented.

## **VI. SPECIAL PRESENTATIONS/INTRODUCTIONS**

### **TWO RIVERS MANSION MASTER PLAN UPDATE PRESENTED TO THE BOARD**

Mr. David Curry and members of the Encore Interpretive Design team were present to update the board on the master plan created for Two Rivers Mansion and adjacent 14 acres. Mr. Curry stated that there is now a comprehensive history of the site with plans to include other areas of the park and greenways system. Goals of the Two Rivers Mansion Master Plan include:

- Complete timeline of historical events.
- Expand Parks Audience.
- Reduce stress on the historic mansion from rentals.
- Continued restoration of mansion and grounds.
- New facilities to accommodate meetings, educational programming and rentals.
- Integrate with existing Parks/Greenway system and nearby cultural and historic resources.
- Recommendation for staffing.
- Collections inventory and policy.
- Site use plan for interpretation, potential development (restoration and archeological).
- Arboretum Plan is being introduced with a walking trail around site.
- Opening of the west woods (area between Two Rivers Parkway and Greenway trail).

**VI. SPECIAL PRESENTATIONS/INTRODUCTIONS**

**TWO RIVERS MANSION MASTER PLAN UPDATE  
PRESENTED TO THE BOARD (con't.)**

Councilmember of the 15<sup>th</sup> District, Jeff Syracuse, was in attendance and voiced his support of this plan of restoration and renewal of site. He also stated that this plan offers an enormous potential for revenue.

Mr. Tim Netsch, Parks Assistant Director/Planning Division, announced that he would send link of said plan to board members.

**NASHVILLE PARKS FOUNDATION PROVIDES UPDATE TO THE BOARD**

Mr. Brian Taylor, President of the Nashville Parks Foundation, was in attendance to update the board on the Foundation. Mr. Taylor identified the current board members: George Anderson, Laurel Creech, Ivanetta Davis-Samuels, Charlie Tygard and Brian Taylor. Ex-Officio members are Christy Smith, Tommy Lynch and Tim Netsch.

Mr. Taylor reported that the NPF website is up and running and can be accessed from Metro Parks website.

Mr. Taylor said at this time there is \$244,000 in the foundation's account with monies from Ascend Amphitheater, Predators Foundation, Earth Day, Pet Mars, Disc Golf, and the Tennessee Woman Suffrage Board. Currently distributions have totaled \$6,000 and NPF is looking for ways to invest in parks. The foundation previously committed \$20,000 to **Plan to Play**, however only \$5400 has been utilized to date. There has been discussion on upcoming revenue sources, but no decision has been made. In order to eliminate donations with stipulations, donations will be reviewed on a case by case basis. (The Predators Foundation is planning to contribute again.)

The Nashville Parks Foundation is planning to host an introductory meet and greet with other friends' groups of Metro Parks to let them know we are not in competition, but want to work with them. Ms. Christy Smith, Parks Board Chair, stated that NPF has not only the ability to partner with other non-profits, but has the ability to assist recreation centers with community programming. Ms. Angie Henderson, District 34 Councilmember and Metro Council Parks Committee Chair, asked if there is a paid staff person and Mr. Taylor stated that Janet Frazier is the current staff person. Mr. Taylor announced that the next quarterly meeting will be held in February.

**VI. SPECIAL PRESENTATIONS/INTRODUCTIONS**

**UPDATE ON THE KELLYTOWN PROPERTY PRESENTED TO THE BOARD**

Mr. Joe Hodgson, Mr. Chris Barkley, Mr. Nick Fielder, Mr. David Curry and Mr. Bill Coke, representatives of the Friends of Kellytown were present to update the board on the Kellytown property Master Plan.

Mr. Hodgson reported that in 1999 TDOT was in the preliminary stages of a road widening project of Old Hickory Boulevard; however, at the intersection of Old Hickory Boulevard and Hillsboro Road graves were unearthed thereby halting the project for 10 years during legal proceedings. Friends of Kellytown have been involved in 3 years of meetings with various Native American religious groups. All artifacts unearthed at this site will be housed as a collection at the Forest Hills City Hall.

This Master Plan has also been presented to adjacent property owners, Congregation Micah, City of Brentwood and Brentwood Baptist Church. Congregation Micah expressed their support of this project by letter to the Parks Board and offering parking w/bus access to park site.

The Purpose of the Kellytown Archaeological Park is to:

- Recognize and preserve the non-renewable archaeological resources associated with prehistoric Mississippian culture in Middle Tennessee;
- Preserve and interpret these resources unimpaired for the enjoyment of present and future generations;
- Facilitate research and learning activities associated with these resources; and,
- Facilitate and cooperate in the protection, preservation, maintenance, and administration of the Kellytown Archaeological Preserve to further preserve, interpret, and research Mississippian culture.

Please see Master Plan design of proposed Kellytown Archaeological Park on the next page.

# Master Plan Design



## LEGEND

1. Event Lawn  
(Plaza Interpretation)
2. Informational Mississippian  
Culture Plaza
3. Vehicular Parking
4. Rain Garden
5. Native Vegetation
- 6a. Historic Palisade Line
- 6b. Interpretive Palisade Line
7. Bus Parking
8. Gateway / Signage
9. Connection to Proposed  
Greenway
10. Agricultural Display Gardens
11. Migratory Sculpture
12. Bio-Swale
13. Interpretive Plaza
14. Historic Kelly House
15. Existing House
16. Vegetative Screening
17. Educational Plaza
18. Historic Kelly Cemetery

**VII. METRO COUNCIL REFERRALS**

**VIII. OLD BUSINESS**

**IX. CONSENT AGENDA**

**01-17-01**

**BOARD APPROVES JANUARY 2017 CONSENT AGENDA**

Upon motion of Ms. Diaz-Flores, seconded by Ms. Garcia, the board approved the January 2017 consent agenda as presented.

**AMPLIFICATION APPROVAL**

- Richland Park Farmers Market Saturdays in Richland Park Jan. 1-Dec. 31, 2017
- Friends of Bells Bend Camp Bells Bend/Camp Beaman June 12-July 21, 2017
- Metro Health Dept. (tobacco prevention) Walk of Fame Park Sat., March 18, 2017
- Greenways for Nashville (run) Richland Creek Greenway Sat., April 1, 2017
- United Nashville (worship service) Cumberland Park Mon, April 24, 2017
- Patrice Starnes (wedding) Cumberland Park Fri., May 5, 2017
- Pinnacle Financial Partners (5K) Shelby Park/Riverview Shelter Sat., May 6, 2017
- Nashville Open Water Swimmers Hamilton Creek (swimming race) Sun., May 21, 2017
- SouthComm/Nashville Scene Elmington Park (Movies in the Park) June 1, 8, 15, 22, 2017
- Nashville Symphony Concerts Centennial/Hadley/Southeast June 8, 27, 28, 2017
- I Just got My Hair Did, LLC-picnic Centennial Event Shelter Sun. July 30, 2017
- Downtown Partnership Corporate Tug of War Walk of Fame Park Thurs., Sept. 21, 2017

**FUNDRAISING APPROVAL**

- JTOP walk 2017 Centennial Event Shelter Sat., March 25, 2017
- Two Men and a Truck Fannie Mae Dees Park Sat., April 22, 2017
- Free for Life International Walk Centennial Event Shelter Sun., Aug. 13, 2017

**AMPLIFICATION AND FUNDRAISING APPROVAL**

- Mercy Multiplied-Mercy 5K/Family Walk Shelby Bottoms/Riverview Sat., April 1, 2017
- Nashville Children's Alliance Sevier Park-Nashville Walks Sat., April 1, 2017
- Church World Services CROP Walk Fannie Mae Dees Park/shelter 1 Sun., April 30, 2017
- Josh Drake-Redneck Run 5K Two Rivers Park/shelter 1 Sat., August 5, 2017
- Polycystic Kidney Disease Fnd Shelby Park Event Field-walk Sat., Sept., 16, 2017
- Vanderbilt Hearing/Speech Services Centennial Event Shelter-chalk fest Sept. 30-Oct. 1, 2017
- American Diabetes Association-walk Centennial Park Elipse Sat., Nov., 4, 2017
- LUNgevity Foundation-walk Shelby Park Sat., Nov., 18, 2017

**AMPLIFICATION AND ALCOHOL APPROVAL**

- Palaver Creative LLC East Park- East Nashville Crawfish Bash Sat., April 22, 2017
- Tuned In Broadcasting, Inc. Public Square Park/Live on the Green Thurs., Aug. 10, 17, 24, and Thurs., Aug. 31 – Sat., Sept. 2, 2017
- Rosenkrantz/Johnson wedding Centennial Art Center Courtyard Sat., Sept. 9, 2017



**IX. CONSENT AGENDA**

**01-17-01(con't.)**

**BOARD APPROVES JANUARY 2017 CONSENT AGENDA**

Upon motion of Ms. Diaz-Flores, seconded by Ms. Garcia, the board approved the January 2017 consent agenda as presented.

**AMPLIFICATION, ALCOHOL AND FUNDRAISING APPROVAL**

- JD Events & Festivals                      Morgan Park-Capitol District Street Fair                      Sat., May 20, 2017
- What Do You Run For?                      Public Square Park-July 4<sup>th</sup> 5K/10K                      Tues., July 4, 2017

**01-17-02**

**BOARD APPROVES REQUEST FROM THE DIVISION OF RECREATION, CULTURE AND WELLNESS FOR APPLICATION AND ULTIMATE ACCEPTANCE OF GRANT FUNDING UP TO \$6000.00 FROM THE TENNESSEE ARTS COMMISSION TO FUND BIG BAND DANCES**

Upon motion of Ms. Diaz-Flores, seconded by Ms. Garcia, the board approved the following item on the consent agenda as submitted.

Mr. Mike Teaney, representing the Division of Recreation, Culture & Wellness, requests board approval for application and ultimate acceptance for FY2018 grant funding of up to \$6,000 from the Tennessee Arts Commission (Arts Project Support grant) to supplement a year of free Big Band Dances for the Public.

**01-17-03**

**BOARD APPROVES REQUEST FROM THE FRIENDS OF WARNER PARKS TO ACCEPT A PACKAGE OF GRANTS IN THE AMOUNT OF \$138,343.00 TO CONTINUE FUNDING STAFF POSITIONS, SUPPLIES EQUIPMENT AND TRAINING FOR CALENDAR YEAR 2017**

Upon motion of Ms. Diaz-Flores, seconded by Ms. Garcia, the board approved the following item on the consent agenda as submitted.

Mr. Mark Weller, Executive Director of Friends of Warner Parks, requests the Board to accept a package of grants in the amount of \$138,343.00 to continue funding staff positions, supplies, equipment and training.

**IX. CONSENT AGENDA**

**01-17-03 (con't.)**

**BOARD APPROVES REQUEST FROM THE FRIENDS OF WARNER PARKS TO ACCEPT A PACKAGE OF GRANTS IN THE AMOUNT OF \$138,343.00 TO CONTINUE FUNDING STAFF POSITIONS, SUPPLIES EQUIPMENT AND TRAINING FOR CALENDAR YEAR 2017**

	<u>AMOUNT</u>	<u>EXPIRATION</u>
Naturalist I – PT (12 months)	\$ 14,425.00	12/31/2017
Naturalist I - PT (12 months)	\$ 14,425.00	12/31/2017
Naturalist I – PT (6 months)	\$ 7,138.00	12/31/2017
Office Support Specialist II -FT	\$ 51,280.00	12/31/2017
Seasonal Worker IV (Nature Ctr)	\$ 6,638.00	12/31/2017
Seasonal Worker IV (PEN Pals)	\$ 3,319.00	12/31/2017
Seasonal Worker (Tree Waterer)	\$ 12,228.00	12/31/2017
S.W.E.A.T Staff	\$ 28,890.00	12/31/2017
<b>TOTAL</b>	<b>\$138,343.00</b>	

**X. NEW BUSINESS**

**01-17-04**

**BOARD DEFERS REQUEST TO FORMALLY NAME THE KELLYTOWN PROPERTY AAITTAFAMA'**

Mr. Bill Coke, representing Friends of Kellytown, was present to request approval from the board to formally name the Kellytown property **Aaittafama'** which translates as meeting place.

Therefore, upon motion of Mr. Anderson, seconded by Ms. Diaz-Flores and as per Park Policy 3000.1 Naming of Parks, the board deferred this request to the Naming Committee of the board to be considered at their February 2017 meeting.

**01-17-05**

**BOARD DEFERS REQUEST OF THE LOCKELAND SPRINGS NEIGHBORHOOD ASSOCIATION TO NAME THE OUTDOOR CLASSROOM IN LOCKELAND SPRINGS PARK – THE PARR-POLK OUTDOOR CLASSROOM**

The Lockeland Springs Neighborhood Association requests approval from the board to name the outdoor classroom at Lockeland Springs Park the Parr-Polk Outdoor Classroom.

Therefore, upon motion of Mr. Anderson, seconded by Ms. Diaz-Flores and as per Park Policy 3000.1 Naming of Parks, the board deferred this request to the Naming Committee of the board to be considered at their February 2017 meeting.

**X. NEW BUSINESS**

**01-17-06**

**BOARD ACCEPTS DONATION FROM GREENWAYS FOR NASHVILLE  
TO BE USED TO CONSTRUCT A 20 X 20 PICNIC SHELTER IN GALE LANE PARK  
IN MEMORY OF CATHIE DODD**

Upon motion of Mr. Fossick, seconded by Mr. Anderson, the board accepted a donation up to \$27,000 from Greenways for Nashville to be used in the construction of a 20 x 20 picnic shelter to be built in association with the 440 Greenway at Gale Lane Park in memory of Cathie Dodd.

Mr. Jim McClean raised and donated said funds to Greenways for Nashville for a picnic shelter to be built in memory of Cathie Dodd, a Woodbine community leader, and requested it be associated with the 440 Greenway and Gale Lane Park. Metro Parks will construct the shelter with the funds he donated to Greenways for Nashville.

**01-17-07**

**BOARD DEFERS REQUEST TO TEMPORARILY CLOSE A PORTION  
OF TONY ROSE PARK FOR ONE MEETING**

Upon motion of Mr. Fossick, seconded by Ms. Diaz-Flores, the board deferred request to temporarily close a portion of Tony Rose Park located at 8 Music Circle East for an extended period of time during the construction phase of an adjacent building.

**01-17-08**

**BOARD APPROVES ANNUAL PERMIT WITH SWIM STRONG  
TO DEVELOP A LEARN TO SWIM PROGRAM AT THE CENTENNIAL SPORTSPLEX**

Upon motion Mr. Anderson, seconded by Dr. Steele, the board approved the establishment of a *Permit for Facility Use* with Swim Strong for development of a learn to swim program at the Centennial Sportsplex Aquatic Center. This permit takes effect January 3, 2017 and is renewable on an annual calendar year basis.

**XI. UPCOMING SPECIAL ACTIVITIES/EVENTS – Jackie Jones**

Ms. Jackie Jones announced the following events for January:

First Folio                      Parthenon                      Nov.10, 2016-Jan. 8, 2017

Outdoor Ice Rink Walk of Fame Park                      Nov. 28, 2016-Feb. 20, 2017



**XII. ASSISTANT DIRECTOR'S REPORTS**

**Jim Hester-Special Events/Natural Resources/Cultural Arts:**

- **Calendar Year 2016** – 630 events with 1.8 million estimated attendance
- Working with Tim Netsch on Centennial and the master plan/outdoor trails
- Offering Learn to Kayak Clinics
- Silo in Bells Bend Park is close to completion
- Adding trails from Bells Bend to Beaman and protecting passive areas
- Hosting exhibit at Warner with FOWP
- Burch Reserve to open in 2017
- Fall session of Visual Arts Classes have ended
- Centennial Black Box Theater is being utilized by outside groups
- Dance Division – Spring Recital will be held at Looby Theater

**John Holmes-Revenue Producing Facilities:**

- Parthenon had 158% attendance increase in November
- Ice Skating up 25% from 2015
- Music City Invitational hosted 1100 swimmers in fall 2016
- 1800 hours of ice time scheduled
- During 2017 Parks employees are eligible for free membership to fitness centers in order to promote an employee health and wellness program.

**Sally Davis – Community Recreation:**

- Youth Advisory Council is in the selection process with the final selection scheduled for Friday, January 6<sup>th</sup>. Cassie Deas and Darlene Morrow have received 24 applications to serve on council. This council will only serve one half year as it runs on a school year cycle. Sally expressed her appreciation to Jenn Garcia, Parks Board Member for her assistance with the Youth Advisory Council.

**Rick Taylor-Consolidated Maintenance:**

- **Landscaping Section** - Installation of the Christmas Tree and Holiday Decoration
- **Grounds Section** - Inspections: Parks, Playgrounds, Shelters, Structures, Fence Repair Building Picnic Tables (130), Sports Fields and Turf Management, Equipment service and repair
- **Work Orders – December** - Service Requests – 268 Completed 113 (42%)
- **Recent Projects Completed \$1.1 Million**
  - Gymnasiums HVAC \$450,000
    - Napier, Easley, Hermitage, Morgan
  - Paving Percy Warner 5.8 Mile Loop \$126,000
  - Old Hickory CC Roof Replacement \$350,000
  - Parthenon Security – HVAC, Video Surveillance/Alarm Systems \$120,000

**XII. ASSISTANT DIRECTOR'S REPORTS (con't.)**

**Rick Taylor-Consolidated Maintenance:**

• **Projects in Process \$4 Million**

Hamilton Creek Marina Renovation \$1.6 Million

Sportsplex \$700,000

Stone Hall Roof Renovation \$460,000

Gymnasium HVAC – Looby, Old Hickory, Shelby, Antioch \$450,000

Wave Country Wave Tek Machine \$300,000

Key/Lock Replacement – System wide \$120,000

Parthenon Cooling Tower \$60,000

Ascend Bus Paving \$50,000

Lock 2 Roof \$30,000

HC Park Concession Roof \$30,000

**Tim Netsch – Planning/Capital Projects**

- Currently in the final writing and editing of the master plan **“Plan to Play”** with presentation to Mayor Barry tentatively planned for Thursday, January 26 at the Downtown Library. After the presentation 2 weeks will be allowed for public comment.
- Goodlettsville Park – design underway with a public meeting slated toward the end of January.
- Edwin Warner – Burch Reserve needs Metro Council approval and 2 weeks after approval groundbreaking can be scheduled.

**Shain Dennison-Greenways/Open Space**

- Strong sub-committee working on **“Plan to Play”**, have met 3 times and is in coordination with Mayor Barry’s Sustainability Plan to identify 5 new corridors.

**Monique Odom-Deputy Director of Parks and oversees Finance/Administration**

- Within the next 2 weeks the FY18 budget process will begin.
- Capital request to be submitted by January 20<sup>th</sup>.
- Division heads have submitted supplemental request for follow up.
- Currently looking at 250 seasonal positions for youth with an ask of \$400,000.
- In the preliminary phases of engaging in a software attendance program.

**XIII. REPORT OF THE DIRECTOR**

Mr. Lynch announced that Metro Parks will be sending Cheekwood a letter which will double the amount charged for parking as compared with 2016. The amount will increase from \$1000.00 to \$2000.00 during 2017.

**XIV. REPORT OF THE CHAIRPERSON**

Ms. Smith announced that the board will meet 30 minutes prior to the February Board meeting to begin discussion of the process of selecting the Director of Parks.

**XV. ANNOUNCEMENTS/REQUESTS FOR FUTURE AGENDA ITEMS**

**With there being no further business, the meeting was adjourned.**

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**Thomas M. Lynch, Director**

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**Christy Smith, Chairperson**