

METROPOLITAN BOARD OF PARKS AND RECREATION

MINUTES OF BOARD MEETING

June 6, 2017

A meeting of the Board of Parks and Recreation of the Metropolitan Government of Nashville and Davidson County, Tennessee was held on Tuesday, June 6, 2017 at 12:00 pm in the Black Box Theater of East Regional Center, 700 Woodland Street, Nashville, TN. Board members present were: Mr. George Anderson, Ms. Jenn Garcia, Mr. Stan Fossick, Dr. Michelle Steele, Ms. Tari Hughes and Dr. Jo Ann Brannon. Ms. Brenda Diaz-Flores was not in attendance.

Staff present were: Assistant Directors: Mr. Rick Taylor, Consolidated Maintenance; Ms. Sally Davis, Community Recreation; Mr. Tim Netsch, Planning and Facilities; Mr. John Holmes, Revenue Producing Facilities; Ms. Shain Dennison, Greenways; Mr. Jim Hester, Cultural and Outdoor Recreation/Special Events; Lt. Houston Taylor/Park Police; and **Ms. Katie Downey and Ms. Macy Amos, representing the Metro Legal Department.** Ms. Jackie Jones, Superintendent/Public Information was not in attendance.

MINUTES OF MEETING HELD MAY 2, 2017 APPROVED

Upon motion of Dr. Brannon, seconded by Ms. Garcia, the Board approved the minutes of the board meeting held Tuesday, May 2, 2017 as presented.

VI. SPECIAL PRESENTATIONS/INTRODUCTIONS

Mr. Stevon Neloms introduced the recipients of the 1st Annual Jeff Chatman Leadership Award to the board. This award was established in Mr. Chatman's honor and will become an annual award in the Community Recreation Division. Winners are selected by vote of their peer employees. The recipient of the 1st Annual Jeff Chatman Leadership Award is Ms. Adrean Gregory, Facility Coordinator at Hartman Park Regional Center. Others recognized are Ms. Marlo Lavender Smith for dedication, Ms. Lindsey Magness for leadership and Ms. Anita Gregory for community involvement.

VII. METRO COUNCIL REFERRALS

VIII. OLD BUSINESS

11-13-02

BOARD DEFERS REQUEST OF THE CITY OF BELLE MEADE WITH REFERENCE TO A PAGE ROAD LOT LOCATED IN WARNER PARK

Upon motion of Mr. Fossick, seconded by Dr. Steele, the board deferred this request until the City of Belle Meade is prepared to present their landscaping plan to the board.

VIII. OLD BUSINESS

04-17-06

**BOARD DEFERS PROPOSAL TO OPERATE
A NATURE FOCUSED PRESCHOOL PROGRAM IN METRO PARKS**

A meeting to include Metro Park's staff and a representative from Metro Legal has been scheduled to discuss the proposed nature focused preschool program; therefore, upon motion of Ms. Garcia, seconded by Dr. Steele the board deferred this request until the July Parks Board meeting.

04-17-07

**BOARD APPROVES FINANCIAL REPORTING POLICY
FOR METRO PARKS FRIENDS GROUPS EFFECTIVE JUNE 6, 2017**

A proposed reporting policy for Metro Parks friends groups was distributed to board members at the May board meeting; therefore after review and upon motion of Dr. Steele and seconded by Dr. Brannon, the board approved the financial reporting policy for all friends groups effective immediately.

IX. CONSENT AGENDA

06-17-01

BOARD APPROVES JUNE 2017 CONSENT AGENDA

Upon motion of Ms. Garcia, seconded by Dr. Brannon, the board approved the June 2017 consent agenda as presented.

AMPLIFICATION APPROVAL

- Predators/Movies in the Park Greenspace at Southeast Center Fri., June 16, 30, and Sat., July 8 2017
- Courtney Murphy-picnic Edwin Warner Picnic Shelter 5 Fri., June 9, 2017
- USTA-tennis clinics Richland Tennis Courts 1, 2, & 3 Wed., June 14, 21, 28 and July 5, 12, 19, 2017
- Cleveland Park Neighborhood Assoc. Cleveland Park Picnic Shelter Sat., June 24, 2017
- Belmont Heights Baptist Church Fannie Mae Dees Shelter 1/greenspace July 5-7, 2017
- Bordeaux Hills Reunion Bordeaux Gardens Park Sat., July 22, 2017
- Shaun Tomczak-picnic Sevier Park Picnic Shelter 1 Sun., July 30, 2017
- W.Nashville Night Out Against Crime Richland Park Tues., Aug. 1, 2017
- Old Hickory Night Out Against Crime Old Hickory Large Baseball Field Tues., Aug. 1, 2017
- Soniah Spence – picnic Two Rivers Park Picnic Shelter 2 Sat., Aug. 5, 2017
- Mt. Zion Back Pack Health Fair Hadley Park Sat., Aug. 5, 2017
- Music City Butterfly Festival Public Square Park Sat., Aug. 12, 2017
- Nashville Peace and Justice Ctr. Centennial Park Event Shelter Mon., Aug. 21, 2017
- The Axis Church – picnic Morgan Park Sun., Aug 27, 2017

IX. CONSENT AGENDA

06-17-01(con't.)

BOARD APPROVES JUNE 2017 CONSENT AGENDA

Upon motion of Ms. Garcia, seconded by Dr. Brannon, the board approved the June 2017 consent agenda as presented.

AMPLIFICATION APPROVAL

- MNPD-El Protector Program Coleman Park-Latin American Festival Sat., Sept. 2, 2017
- 12South Patrons at Play Sevier Park-concert Sat., Sept. 9, 2017
- TG Entertainment LLC-walk Cane Ridge Park/Knock out Prostate Cancer Sat., Sept. 9, 2017
- First Church of the Nazarene East Park-Community East Egg Hunt Sat., March 24, 2018

FUNDRAISING APPROVAL

- Rise Up 5k/C.A.R.E.S. Edwin Warner Park – walk Sat., July 1, 2017
- PENCIL for Schools Richland Park-PENCIL's 35th Birthday Bash Thurs., July 13, 2017
- Cheryl's List Centennial Bandshell-Fall Fest Sat., Oct. 14, 2017

ALCOHOL APPROVAL

- Friends of Warner Parks Warner Golf Course Pavilion-Board Mtgs. Wed., June 14 and Wed., Sept. 13, 2017
- Friends of Warner Parks Hodge House-Sunday in the Park kickoff Mon., Sept. 25, 2017
- Rhizome Productions, Inc. Walk of Fame Park-Beer and Food Garden April 30-May 4, 2018

AMPLIFICATION AND FUNDRAISING APPROVAL

- Nat'l. Org. of Black Elected Legislators Centennial Park Fri., June 30, 2017
- Free Love Jam Fest Hadley Park Bandshell/Shelters 1 & 2 Sun., July 16, 2017
- TN Prison Outreach Ministry Centennial Event Shelter (back to school bash) Sun., Aug. 6, 2017
- Margaret Maddox Family YMCA East Park-East Nashville Tomato 5k Sat., Aug. 12, 2017
- March of Dimes Run for Babies Shelby Park Pavilion and 5k course Sat., Oct. 28, 2017
- Compassion International Centennial Event Shelter-walk Sat., Oct. 28, 2017
- Nashville Free to Breathe 5k Edwin Warner Park Shelters 9,10 11 Sun., Nov. 5, 2017
- Girls on the Run Fall 5k Shelby Park Event Field Sat., Dec. 2, 2017
- First Church of the Nazarene Shelby Park-Moving for Missions walk Sat., March 10, 2018
- Miles J Freeman Memorial 5k Shelby Park/Riverview Shelter Sat., March 17, 2018
- Girls on the Run Spring 5k Cumberland Park-under pedestrian bridge Sat., May 5, 2018

AMPLIFICATION AND ALCOHOL APPROVAL

- Music City Inc. Riverfront, Cumberland, Public Square, Tues., July 4, 2017
July 4th Celebration Walk of Fame Parks, East Bank Landing
- Music City Beer, LLC Riverfront Park-Music Festival July 15-16, 2017
- R Entertainment The Green - Taco Festival Nashville Sat., Sept. 30, 2017
- Celebrate Nashville Centennial Park- Cultural Festival Sat., Oct. 7, 2017
- Ragnar Relay TN 2018 Walk of Fame Park Sat., March 24, 2018
- Kristen McCabe Centennial Event Shelter-wedding reception Sat., April 28, 2018

IX. CONSENT AGENDA

06-17-01(con't.)

BOARD APPROVES JUNE 2017 CONSENT AGENDA

Upon motion of Ms. Garcia, seconded by Dr. Brannon, the board approved the June 2017 consent agenda as presented.

AMPLIFICATION, ALCOHOL AND FUNDRAISING APPROVAL

- B Love Foundation, Inc. Cumberland Park-Rhythm & Ribs Fest Sun., Aug. 6, 2017
- Community Resource Ctr. Public Square Park-Oyster Easter Sat., March 31, 2018
- Nashville Junior Chamber Cumberland Park-Ragin Cajun Crawfish Boil Sat., April 7, 2018

X. NEW BUSINESS

06-17-02

**BOARD AFFIRMS APPOINTMENT OF MS. TARI HUGHES
AS A MEMBER OF THE PARKS BOARD**

Upon motion of Mr. Fossick, seconded by Dr. Brannon, the Board affirmed the appointment of Ms. Tari Hughes as a member of the Parks Board, effective May 2, 2017. (Ms. Hughes term will expire April 30, 2022.)

06-17-03

**BOARD DEFERS APPROVAL OF ESTABLISHMENT OF THE
FRIENDS OF KIMBRO STATION AS AN OFFICIAL VOLUNTEER SUPPORT
GROUP TO METRO PARKS UNTIL THE JULY PARKS BOARD MEETING**

Ms. Angela Goodard, representing Friends of Kimbro Station was present to request consideration of the board to establish Friends of Kimbro Station as an official volunteer support group to Metro Parks.

Upon motion of Mr. Fossick, seconded by Dr. Steele, the board deferred this request until the July Parks Board Meeting.

Ms. Goddard provided background information of this request to the board:

- July 2013 –Joe C. Davis Foundation began researching a new investment priority focusing on health, wellness and livability.
- September 2013 –Joe C. Davis Foundation narrowed search to health and wellness opportunities through outdoor recreation and parks.
- October 2014 –July 2015: Over 581 acres of land identified in southeast quadrant of the City (last quadrant in need of a large, regional anchor park – Open Space Plan).

X. NEW BUSINESS

06-17-03 (con't.)

BOARD DEFERS APPROVAL OF ESTABLISHMENT OF THE FRIENDS OF KIMBRO STATION AS AN OFFICIAL VOLUNTEER SUPPORT GROUP TO METRO PARKS UNTIL THE JULY PARKS BOARD MEETING

- Private/public partnership with Shain Dennison (Metro Parks), Ralph Knoll (The Conservation Fund), and the Joe C. Davis Foundation.
- Metro Board of Parks and Recreation approved acquisition of land –July 7, 2015; 581 acres valued at \$15,369,111.
- September 2015 –land acquired with Metro Council’s approved funding of ~\$11.2 million; Joe C. Davis Foundation contribution of \$4.1 million for acquisition and \$150,000 in ancillary expenses; and ~\$1,150,000 in charitable contributions –short sale -from landowners.
- June 2016 –Metro Council and Mayor Barry approved \$250,000 for site-specific master plan.
- March 2017 –under the leadership of Tim Netsch and Rebecca Ratz, a site-specific master planning team assembled: Collier Engineering, Nelson Byrd Woltz, Tara Armistead and Hodgson Douglas.
- March –December 2017 –master planning process.

Strategic Goals for Parks at Kimbro Station (PAKS)

- Joe C. Davis Foundation has secured the services of organizational development consultant, Michelle Doane.
- Purpose: PAKS strives to become an effective support organization for Metro Parks Dept. for the future development, enhancements and programs for the new parks in Southeast Nashville.

Short-term goals:

- Infrastructure and organization structure for PAKS (membership levels, corporate levels).
- Create master database of all stakeholders and engagement strategies.
- Attend community engagement meetings to raise awareness of PAKS.
- Assist Ben Freeland and other directors in identifying corporate philanthropic partners for phase I private/public park development campaign.

X. NEW BUSINESS

06-17-03 (con't.)

BOARD DEFERS APPROVAL OF ESTABLISHMENT OF THE FRIENDS OF KIMBRO STATION AS AN OFFICIAL VOLUNTEER SUPPORT GROUP TO METRO PARKS UNTIL THE JULY PARKS BOARD MEETING

Strategic Goals for Parks at Kimbro Station (PAKS)

Mid-term goals:

- Identify prospective candidates for part-time executive director.
- Identify strong community leaders for board of directors.
- Draft strategic and sustainability plan (development plan).

Long-term goals:

- Assist with programs and operations as identified by Parks Dept.

Strong community. Strong partners.

- **Parks at Kimbro Station** formed to coalesce the community partners, businesses and residents of Antioch and Cane Ridge.
- Directors: Ben Freeland, Councilmember Jacobia Dowell, Leah Hashinger and Angela Goddard.
- Mission: to enhance and preserve outdoor space in Southeast Nashville for the health, recreation and cultural enrichment of the community.

Purpose:

- To preserve the natural resources and spaces of the parks in Southeast Nashville;
- To partner with Metropolitan Government of Nashville Parks and Recreation department and other organizations to create meaningful outdoor recreational experiences for the Southeast community;
- To engage the community through meaningful programming in the areas of health, wellness and livability, nature and natural landscapes, agriculture and nature education, multi-cultural recreations, social equity and access to parks, and historic preservation.
- PAKS seeks to become a resource and support organization to Metro Parks Department.

X. NEW BUSINESS

06-17-03 (con't.)

BOARD DEFERS APPROVAL OF ESTABLISHMENT OF THE FRIENDS OF KIMBRO STATION AS AN OFFICIAL VOLUNTEER SUPPORT GROUP TO METRO PARKS UNTIL THE JULY PARKS BOARD MEETING

Administrative:

- Applied for 501c3 status on January 4, 2017
- Approved on March 22, 2017 -#81-4617752

Charitable Contributions YTD 2017:

- \$5,000 –Joe C. Davis Foundation, 5/24/2107
- \$8,882.52 –Charitable Expenses paid by Joe C. Davis Foundation
- Attorney, \$1,127.50; CNM Consultant Jennifer Chalos, \$1,000; IRS Registration, \$850
- Consultant Michelle Doane, \$5,105.02
- Music for May 21, 2017 Parks Department Community Engagement Event, \$800
- Anticipated expenses June –December 2017
- Consultant Michelle Doane, \$30,000 + ancillary to be paid by Joe C. Davis Foundation
- Miscellaneous expenses related to park planning process, if needed

Fundraising for 2017:

- Private/public partnership for phase I development plan
- Private fundraising: Ben Freeland and Michelle Doane

Fundraising for 2018:

- Sustainability plan for organization: members, corporate, special events, etc.

X. NEW BUSINESS

06-17-04

BOARD APPROVES APPLICATION AND ULTIMATE ACCEPTANCE OF GRANT FUNDING UP TO \$2699.00 FROM THE LOCKELAND SPRINGS NEIGHBORHOOD ASSOCIATION SUBMITTED BY THE SHELBY RECREATION CENTER

Mr. Randy Crawley, representing Shelby Recreation Center requests board approval and ultimate acceptance of a 2017 grant application from the Lockeland Springs Neighborhood Association in the amount of \$2699.00 for the purchase of an arcade style air hockey table for Shelby Recreation Center. This type of table will endure heavy use by area patrons and allow for longer and more competitive use.

Upon motion of Dr. Brannon, seconded by Mr. Fossick, the board approved application and ultimate acceptance for grant funding of up to \$2,699.00 from the Lockeland Springs Neighborhood Association.

06-17-05

BOARD APPROVES APPLICATION AND ULTIMATE ACCEPTANCE OF GRANT FUNDING WITH A MAXIMUM AWARD OF \$50,000 FROM NRPA/DISNEY

Upon motion of Dr. Brannon, seconded by Ms. Garcia, the board approved application and ultimate acceptance for grant funding with a maximum award of \$50,000 from NRPA/Disney. If awarded this grant, best candidates would be Casa Azafran, Oakwood, Jefferson Street Pocket Park, Imagination Playgrounds and other pop-up projects countywide or some greenways.

XI. UPCOMING SPECIAL ACTIVITIES/EVENTS

In Ms. Jones absence, Mr. Hester announced the following events:

- Stanley Cup Watch Parties in Walk of Fame Park and at Ascend Amphitheater
- CMA Music Fest – downtown parks Wednesday, June 7 -Sunday, June 11.
- Nashville Symphony Concert in Centennial Park – Thursday, June 8 at 7:30 pm with upcoming concerts in Hadley and Southeast Parks
- Centennial Art Gallery Opening Reception – Friday, June 9 at 5:00 pm
- Centennial Art Center Evening of Music, Sam Frazee, Friday, June 16 at 4:30 pm
- Pickleball Play Day in Richland Park on Saturday, June 17 at noon
- Summer Solstice Proclamation, Wednesday, June 21 in Centennial Park at 9:00 am
- Make Music Nashville , Wednesday, June 21 at the Centennial Bandshell at 8:00 am

XII. DEPARTMENT UPDATES

Jim Hester – Announced that Fort Nashborough will be open for all parks board members and parks employees to enjoy the 4th of July activities and fireworks.

Rick Taylor – Introduced Colton Jones to the board. Colton is a recent Mt. Juliet High School graduate and is job shadowing Mr. Taylor as one of the requirements of the Tennessee Promise Scholarship Program. Colton will be entering Cumberland University in fall 2017.

John Holmes – Presented a video from the National BMX event held on Memorial Day Weekend in Hamilton Creek Park. John thanked the employees of the maintenance division for their work in preparing the track and facility for this event.

XIII. CAPITAL PROJECTS UPDATE

Tim Netsch reported the following updates:

- **Brake Park** – Hazmat remediation/demolition has begun and should be complete summer 2017.
- **Centennial Park Master Plan** – Have construction documents for the great lawn. Schematic design underway for the Children’s Memorial and Playground and should be complete summer 2017.
- **Madison Recreation Center** – Floors have been poured and the walls are up, estimated completion date – spring 2018.
- **Ravenwood/Lytle Bend Master Plan** – Hayrides and Hikes was successful in introducing the area to park patrons. A community planning meeting will be scheduled end of summer.
- **Southeast/Antioch Master Plan** - Hayrides and Hikes was successful in introducing the area to park patrons. A community planning meeting will be scheduled end of summer.
- **Edwin Warner Burch Reserve Connector** – Tunneling will begin by June 12 with crews working 24/7 until completion as per CSX requirements.

XIV. REPORT OF THE DIRECTOR

Ms. Odom announced:

- Metro Parks’ budget hearing before the Metro Council on May 23 went well and Metro Parks should receive appropriation in the amount of one million dollars in improvements over our recommended operating budget. The improvements include funding for 2 additional police officers, disabilities program, Celebrate Nashville Festival, maintenance requests and partial funding of Madison and Smith Springs Community Centers.

XIV. REPORT OF THE DIRECTOR (con't)

Ms. Odom announced:

- Metro Parks will not receive the capital budget we anticipated; hopefully a second appropriation will be available later in the fiscal year.
- This is beginning of the peak season for parks and there are 2400 children enrolled in our summer enrichment programs.
- Katie Downey is leaving Metro Government and many acknowledgments of appreciation and thanks were offered to her for her dedication and time spent working with Parks'
- Introduced Macy Amos who will be replacing Katie Downey as our representative from the Metro Legal Department.
- Today is Sally Davis' last Parks Board meeting as she is scheduled to retire at the end of June.

XV. ANNOUNCEMENTS/ REQUESTS FOR FUTURE AGENDA ITEMS/OPEN ITEMS

With there being no further business, the meeting was adjourned.

Monique N. Odom, Interim Director

George Anderson, Chairperson